

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 2/10/2021
7:00PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 8. NEW BUSINESS**
 - A. Library Report - Lori Lamping**

ADJOURNMENT

- B. Next Tentative Meeting Date March 10, 2021**

CLIFTON PUBLIC LIBRARY BOARD MEETING

1/13/2021

1. Welcome

2. ROLL CALL:

Board Members: Vicky Shell, Carol LeClaire, Nicole Brough, Julie Kolosky, Sara Faulkner, and Jill Rieken were present at the 1/13/2020 Clifton Library Board meeting. Lori Lamping, head Library Clerk was also present.

3. SECRETARY'S REPORT:

Meeting minutes from Oct2020 meeting were reviewed. A motion was made to approve the minutes by Carol, seconded by Julie, minutes approved.

4. TREASURER'S REPORT:

Referred and to be reviewed during Feb meeting

5. BILLS AND INVOICES:

Per Capita spend is \$1057.32 (\$277 left)

Oriental Trading craft (\$20.91)

Bond check was (\$96)

IHLS Law Book (\$27.50)

Renewed Con. Reports (\$30)

Advocate (\$26)

Total: \$200.41

Motion to approve the bills by Jill, seconded by Sara, all approved

6. Communications:

Illinois Heartland Library System will be grant-giving their vans away

7. Unfinished Business:

Village Board Meeting: Yearly report listing the programs planned and any closures to be reported.

8. New Business:

Employee Evaluations were reviewed by the board, motion to approve by Julie, seconded by Nicole, all approved.

Library Report

Board Meeting dates were sent to the Advocate

Per Capita grant app sent in Dec, due in March 2021

Granzow Billing will increase for 2021 to \$115 per quarter

Grip Strips will be purchased for the rugs to stay in place, amount TBD

Inter Library Loan survey is open to be completed.

Christmas Bonuses were given.

Motion to approve the Library Report by Nicole, seconded by Carol, all approved.

9. Adjournment:

Meeting adjourned at 8:00pm, moved to adjourn by Julie, seconded by Nicole. The next meeting is Feb 10, 2021 at 7pm.

Respectfully submitted, Jill Rieken, Secretary



GRANT OPPORTUNITY

IHLS Surplus Vehicles Grant

5 Days Remain to Apply for an IHLS Surplus Vehicles Grant

Deadline: February 1, 2021



Each of the available cargo vans are 2017 Ford Transit T-150s like the one pictured here. All have between 162k and 199k miles, have been well cared for, and will have all IHLS graphics removed.

Illinois Heartland Library System is granting five surplus delivery vans to libraries to assist in community outreach efforts and the development of mobile services. Applying libraries must be public, school, academic, or special library members of Illinois Heartland Library System. In the application, libraries must explain how they would use a surplus delivery van(s) for the creation or expansion of mobile services and demonstrate that they can sustain the service. Projects that include service to underserved areas, enhancement

of WiFi access for the community, and cooperative agreements with community partners are preferred.

The online application is open now through the end of the day Monday, Feb. 1.

[View Grant Criteria & Apply Now](#)



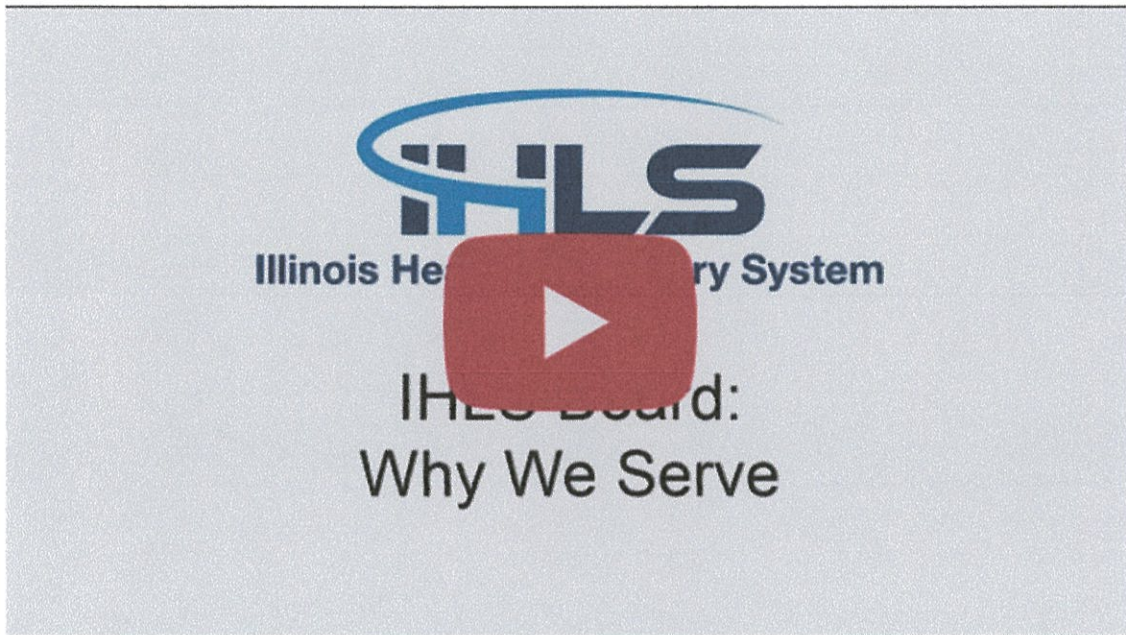
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A Message from Members of the IHLS Board

(03:45)



*Serving on the Illinois Heartland Library System board can be very rewarding for both the board member and the board member's library. **Zachary Newell**, **Beverly Obert**, and **Stacey Carter** share why they serve on the IHLS board.*

The following positions on the IHLS Board are now open for nominations:

- **1 Public Library Representative (3-year term)**
- **2 School Library Representatives (3-year term)**
- **2 Public Library Trustee Representatives (3-year term)**

[Learn More & Apply Now](#)

[Forward to a Colleague or Board Trustee](#)



Illinois Heartland Library System

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Member CONNECTION



Connecting **LIBRARIES & COMMUNITIES** in Central & Southern Illinois

January 12, 2021



IHLS Members Matter:
Team Up to Keep Your Communities Active and Engaged
Wednesday, Jan. 27, 10 a.m. - 12 p.m.

Join your IHLS friends and colleagues from around central and southern Illinois to discover how to harness the **power of community partnerships** to provide meaningful programming. **Noah Lenstra** will present *Team Up to Keep Your Communities Active and Engaged* during the first hour.

The second hour will feature updates from the Illinois State Library, Share and IHLS Delivery, Marketing, and Membership staff. Be sure to [register in L2](#).



[Training & Networking](#)

[Events](#)

[Library Jobs](#)

[Listserves & Newsletters](#)

[Vendor Discounts](#)

Comment period for Revised Nonresident Rules

Don't miss your opportunity to comment on the proposed changes to the Administrative Rules. **The 45 day comment period ends on Jan. 14.** The [proposed changes to the Administrative Rules](#) are attached to the Members Matter event entry in L2.

The [Dec. 11 Members Matter recording](#) has been posted on the IHLS YouTube page.

Comments can be sent to **Joe Natale** via e-mail (Jnatale@ILSOS.GOV), phone (217.558.1745), or snail mail (300 S. Second Street/Springfield, IL 62701). All comments are sent to the Joint Committee on Administrative Rules (JACAR) before the rules are acted upon by that body.

ILLINET Interlibrary Loan & Reciprocal Borrowing Statistical Survey

The ILLINET Interlibrary Loan (ILL) & Reciprocal Borrowing (RB) Statistical Survey for FY2020 (July 1, 2019–June 30, 2020) is available at http://www.cyberdriveillinois.com/departments/library/libraries/ill_survey.html. The survey is to be completed by **Mar. 31**.

School districts should provide data based on interlibrary loan and reciprocal borrowing activity for all school buildings within the school district. Libraries can also view their ILL statistics online.



2021 IHLS Board Trustee Nomination/Interest

Have you considered running for the Illinois Heartland Library System Board of Directors? Would your trustees be interested in joining the board?

The IHLS Nominating Committee is searching for potential candidates for the 2021 IHLS Board Elections. Nominations must be submitted by **February 8**. The election will be held by electronic ballot March 15 – April 15. Elected candidates will begin

[Libraries in the News](#) [Resources for Libraries](#)



Kim Sparks Retirement

We want to congratulate Kim Sparks on her upcoming retirement! She has been working with library systems for 29 years, and has worked in every department. Most people know her as a Polaris database wizard. Members know Kim focuses on library needs while providing great customer service! Kim's last day will be Jan. 29. Please send any well wishes to the Carbondale office!

IHLS LIBRARY DIRECTORS' CHAT

Thursdays, 1-2 p.m.

Next Directors' Chat is [Thursday, Jan. 14](#).

The [Directors' Chat transcripts](#) are on the IHLS website.

their 3-year term July 1.

Please forward the nominations/interest form link to board members, colleagues, and others who may be interested in appearing on the ballot.

The following positions are up for election:

- 1 Public Library Representative (3-year term)
- 2 School Library Representative (3-year term)
- 2 Public Library Trustees (3-year term)

Find [more information and complete the nomination form](#) on the IHLS website.

ILA **Advocacy for Illinois Libraries** **Legislative Meet-ups** **The Illinois Library Association**

2021 Legislative Meet-Ups Jan. 29-Mar. 5

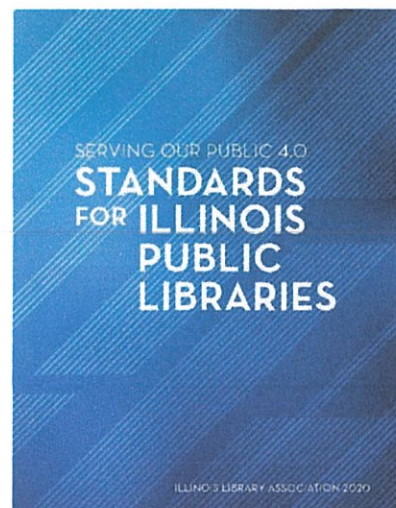
ILA Legislative Meet-ups provide an opportunity to meet with your legislators and hear their thoughts firsthand about issues affecting libraries in your area. All elected officials on the state and federal level are invited. Library trustees, directors, and staff from public, school, and academic libraries are encouraged to attend and participate.

This year the eight legislative events will be held virtually through Zoom. Advance registration is required, so don't wait! [Learn More](#)



IHLS Surplus Vehicles Grant Applications Due Feb. 1

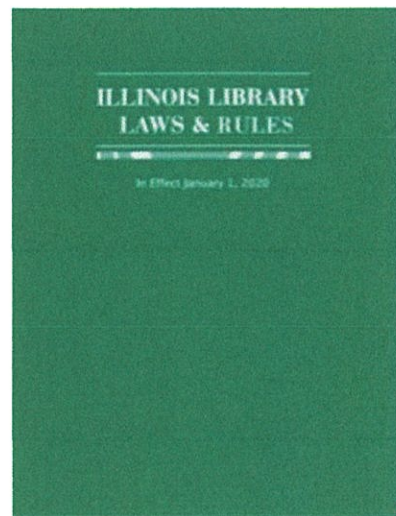
IHLS is retiring five well-cared-for surplus delivery vans. To further promote our mission, including supporting member libraries of all types in providing quality library services, facilitating access to shared resources, promoting innovation, and developing community partnerships, IHLS plans to grant these vehicles to **IHLS member libraries** to assist in their **community outreach projects**, especially those that **expand Wi-Fi access** within their communities.



More Serving Our Public 4.0 Books Now Available for a Discount

IHLS has another 100 copies of ILA's *Serving Our Public 4.0: Standards for Illinois Public Libraries* books, and they are now available for IHLS Members to purchase at the discounted price of \$27.50.

[Learn more and place your order](#) on the IHLS website.



Discounted Copies of Illinois Library Laws Still Available

The 2020 Illinois Library Laws and Rules includes all current laws and rules affecting library service in Illinois. We strongly recommend all members have at least one copy of this reference tool for your library and

Each of the available cargo vans are 2017 Ford Transit T-150s with between 162k and 199k miles.

Up to five awards will be granted, with recipients being transferred ownership of one or more IHLS surplus cargo van(s). Vehicles are to be used for the **development or expansion of mobile library services and outreach.**

[Learn More](#)



Sexual Harassment and Bystander Intervention in the Workplace Training Tuesday, Mar. 23

Look for more information in future newsletters.



Find the Perfect Grant for Your Library

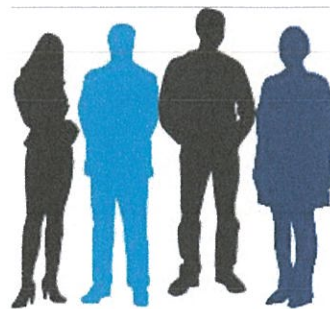
Several grants have been added to the Grants page of the IHLS website. Be sure to check them out! The grants posted are selected from a variety of news feeds to provide IHLS members with another source of funding. They are selected for posting because they fit the needs and interests of some, if not all, IHLS member libraries.

Of special interest:

- There are three grants of special interest to **school libraries**: two AASL grants and one AISLE grant.
- Does your library have a limited programming budget? Check out the **Peggy Barber Tribute Grant**.
- The **FY2021 Illinois Public Library Per Capita and Equalization Aid Grants** are due **March 15**. To be eligible, a public library shall show that it provides library services that either meet or show progress towards meeting the Illinois Library Standards as most recently approved by the Illinois Library Association (75 Illinois Compiled Statutes 10/8.1 (1)).

Find these grants and more on the [IHLS Grants page](#)

your trustees. [Learn More and order yours today.](#)



Directors Update

Please join us in welcoming the following new library directors:

- Loretta Broomfield, Marion Carnegie Library
- Sarah Hill, Lake Land College
- Vicky Reetz, Loda Public Library
- Juanita White, Milford Library
- Sharla Riley, Doyle Public Library



Library Days and Dates 2021-2022

Phil Lenzini has prepared a list of "[Library Days and Dates 2021-2022](#)" for ILA.

The list contains preliminary dates as well as deadlines, and deals with such things as electing trustees, budget filings, annual reports, and numerous other required filings.



The Good, the Bad, and the Just Plain Weird: A Short Guide to Cataloging Oddly Bound Books
Thursday, Feb. 18, 10 a.m.

In this session, the Cataloging Maintenance Center (CMC) will discuss when and how to include important physical descriptions of oddly bound materials. This could include anything from a unique binding, an artist's book, or a periodical bound out of order. [Register.](#)



Library Link Roundup: Jan. 8, 2021

We've crawled the web for the most useful library links, curated for the librarians of Illinois. This [#LibraryLinkRoundup](#) contains the best of 2020 plus lots of new and updated content from Illinois Heartland Library System. [Read More](#)



2021 National Day of Racial Healing
Tuesday, Jan. 19

The National Day of Racial Healing (NDORH) is an opportunity for people, organizations, and communities to call for racial healing, bring people together in their shared humanity, and take action together to create a more just and equitable world. [Learn more](#)



College of DuPage

Library and Information Technology Program

Registration is underway for Spring 2021 new and returning students. The spring term is 16 weeks and runs from Jan. 25–May 21.

Registration is open through Jan. 24. All online students pay in-district tuition no matter where you live in the state. [More Information](#)



Marketing eResources and Demonstrating Their Programming Potential

Wednesday, Jan. 20

Learn about the three elements of a successful marketing plan with a



Member Day Winner Selected, Recordings, & Exhibits Available Online

Congratulations to our Member Day Evaluation Drawing Winner **Kathy Wickline of Unity Junior High School Library, Tolono!** Kathy was selected as the winner of our \$25 Amazon gift card for completing the **Member Day 2020: *Beyond All Limits*** evaluation and entering our drawing.

Thank you to everyone who attended Member Day 2020. As a reminder, you can access the [session recordings](#) and the [exhibit hall](#) on the IHLS Member Day pages of our website.

2100+
JUVENILE & YA EBOOKS ADDED!



EBOOK GRANT PURCHASES

In December the SHARE cloudLibrary added more than 2100 Juvenile & YA titles. This was made possible thanks to a grant from the Illinois Secretary of State/Illinois State Library and CARES Act funding to help fill the need for educational and recreational books that can be accessed from home. [Learn more](#) about the grant.

If you work for a library that is part of the SHARE cloudLibrary, feel free to grab this image and add your library's logo before sharing! You can also share the [Facebook post](#).

special focus on content marketing.

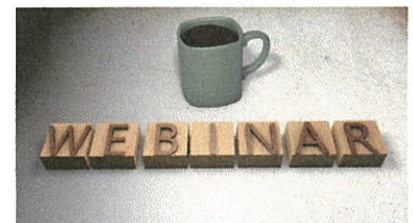
[Learn more](#)



Winning Library Grants: Shortcuts and Strategies for Success

Wednesday, Jan. 20

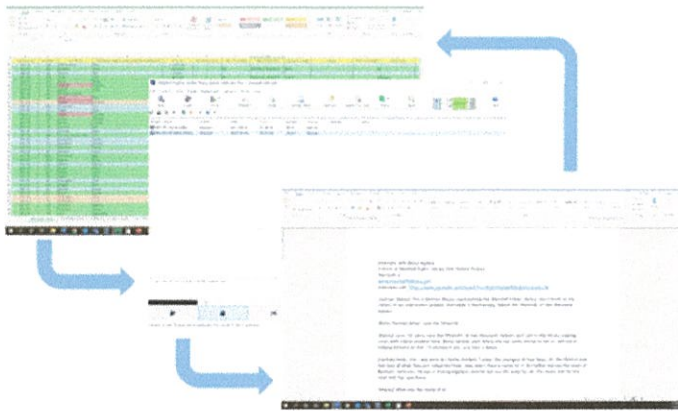
Discover the most important thing to keep in mind when doing library grant work, the fastest ways to determine community needs, how to quickly locate current grant opportunities (including COVID relief funds), what funders are most looking for in a successful grant proposal, and the top ten tips for success. [Learn more](#)



Resources for Wellbeing: Toolkit Tour for Rural & Small Libraries

Friday, Feb. 5

This WebJunction webinar will introduce tools for helping libraries improve social wellbeing in their communities, created from the Rural Library Service & Social Wellbeing Project. [Learn more](#)



CMC: Transcribes Oral History Interviews

In 2020, the Cataloging Maintenance Center (CMC) transcribed 261 oral history interviews for the Marshall Public Library. [Learn More](#)



Champaign's Star Library Awarded 3 Stars and Top 5%

Congratulations to the Champaign Public Library. They have been named a Star Library by Library Journal. [Read More](#)



Black History Month Promo

Patrick Deering at **Brodart** shared a promo for Black History Month. Libraries can enter a drawing to win a set of themed titles. [Read More](#)



Podcast: The Role Libraries Play in Closing the Justice Gap

WebJunction and the nonprofit Legal Services Corporation (LSC) have partnered to deliver national online training for public library staff to strengthen access to civil legal justice through public libraries. [Read More](#)

We are looking for great stories about member libraries, library staff spotlights, and photos to appear in the newsletter. If you have something to share, please contact [Julia Pernicka](#), Communications Coordinator at 618.656.3216 ext. 442.

Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) |
[Cataloging Maintenance Center](#) | [Illinois State Library](#) | [Illinois Library Association](#)



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Forward



Are you looking for a way to help represent the needs of your library community?

Bring your skills and experience to the IHLS Board of Directors and have an impact on the quality of library service in central and southern Illinois.

The following positions on the IHLS Board are now open for nominations:

- **1 Public Library Representative (3-year term)**
- **2 School Library Representatives (3-year term)**
- **2 Public Library Trustees (3-year term)**

Why Join the Board?

Serving on the IHLS Board benefits your library community, and it can also benefit you—both personally and professionally.

- Grow in your board knowledge and experience
- Strengthen your professional credibility
- Participate in planning for the library system's future
- Contribute to setting policies
- Advocate for libraries in the community and throughout IHLS
- Exercise fiduciary responsibility for the use of public and private funds
- Help to develop strategic partnerships with community groups and leaders

- Take advantage of educational opportunities Network with other libraries and community members

Learn More About What it Takes

A small investment of time and effort serving as a board member helps to ensure that IHLS and libraries throughout central and southern Illinois are providing the best possible services and resources available to their patrons and their communities. Let your voice be heard. We welcome new members and new ideas.

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