

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 6/14/2023
7:00 PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT**
- 5. FY2023 PROFIT & LOSS VS ACTUAL**
- 6. BILLS AND INVOICES**
- 7. COMMUNICATIONS – Illinois Heartland Library System**
- 8. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 9. NEW BUSINESS**
 - A. LIBRARY REPORT – Tia Varns**
- 10. ADJOURNMENT**
 - A. Next Tentative Meeting Date August 9, 2023**

CLIFTON PUBLIC LIBRARY BOARD MEETING

5/10/2023

1. Welcome

2. ROLL CALL:

Board Members: Sara Faulkner, Julie Kolosky, Carol Leclaire, and Vicky Shell were present at the 5/10/2023 Clifton Library Board meeting, called to order at 7:11 pm. Tia Varns, head Library Clerk was also present.

3. ELECTION OF OFFICERS: Completed the election of officers with the nomination of Julie Kolosky for Treasurer. Vicky moved and Carol seconded, all approved. Officers are: President, Vicky Shell; Vice President/Program Coordinator, Sara Faulkner; Treasurer, Julie Kolosky; Secretary, Nicole Brough. Carol moved to approve the election of officers, seconded by Julie. All approved.

4. CONSOLIDATED ELECTION 4/4/23 RESULTS

Canvass for the April 4, 2023, Consolidated Election was reviewed.

5. SECRETARY'S REPORT:

Meeting minutes from April 12, 2023 meeting were reviewed. A motion was made to approve the minutes by Julie, seconded by Carol. Minutes were approved.

6. TREASURER'S REPORT:

March 31, 2023 CD \$14,292.28

March 31, 2023 Savings \$62,363.99

March 31, 2023 Checking \$7,717.10

March 31, 2023 Cash Drawer \$50.00

April 30, 2023 CD \$14,292.28

April 30, 2023 Savings \$62,371.68

April 30, 2023 Checking \$4,044.76

April 30, 2023 Cash Drawer \$50.00

CD was renewed for two years at 3.5 APR for 24 months.

Carol made a motion to approve the treasurers report, seconded by Julie. All approved.

7. BILLS AND INVOICES:

Staples \$30.00 Laminating sheets (\$6.00 used rewards)

Barnes & Noble \$25.00 Gift Card for National Library Week

Amazon \$24.00 Open Sign

US Post Office \$12.60 Book of Stamps (Debit Card)

Total \$67.60

Motion to approve the bills by Carol, seconded by Julie, all approved.

8. Communications:

Illinois Heartland Library System newsletter sent out via email prior to meeting

9. Unfinished Business:

Village Board Meeting: No information to share.

10. New Business:

Library Report – Tia Varns

Emergency Declaration for Covid expires 5/11/2023;

- Taking down plastic divider,
- Continue to encourage sanitizer and paper cleaning
- Put on the website and in the newsletter.

Share annual agreement \$1300 due in July,

Cloud Library \$375 due in July,

WIX website renewal will be deducted 6/3/2023 \$168.00. Will increase to \$264.00

Summer Reading Program sign up deadline is 6/5/2023.

Colors in the Park will be 5/19/2023 from 3:00-4:00pm in the park.

Motion to approve the Library Report by Julie, seconded by Carol, all approved.

11. Adjournment:

Meeting adjourned at 7:49pm, moved to adjourn by Julie, seconded by Carol. Approved. The next meeting is June 14, 2023 at 7:00pm.

Respectfully submitted, Vicky Shell, President

Clifton Public Library Profit & Loss Budget vs. Actual May 2022 through April 2023

| | <u>May 1 - Apr 30</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|-----------------------------------|-----------------------|------------------|-----------------------|--------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| Grants | | | | |
| Illinois Per Capita | 1,994.20 | 2,000.00 | -5.80 | 99.71% |
| Other Grants | 1,450.00 | 0.00 | 1,450.00 | 100.0% |
| Total Grants | <u>3,444.20</u> | <u>2,000.00</u> | <u>1,444.20</u> | <u>172.21%</u> |
| Income from Services | | | | |
| Book Sales | 44.25 | 20.00 | 24.25 | 221.25% |
| Copies | 261.13 | 200.00 | 61.13 | 130.57% |
| Disc Cleaning | 1.00 | 5.00 | -4.00 | 20.0% |
| Donations | 194.74 | 10.00 | 184.74 | 1,947.4% |
| Faxes | 63.05 | 50.00 | 13.05 | 126.1% |
| Fines | 62.50 | 120.00 | -57.50 | 52.09% |
| Lamination | 15.00 | 10.00 | 5.00 | 150.0% |
| Miscellaneous Revenue | 1.00 | 0.00 | 1.00 | 100.0% |
| Replacement Cards | 2.00 | 5.00 | -3.00 | 40.0% |
| Replacement of Materials | 62.08 | 100.00 | -37.92 | 62.08% |
| Income from Services - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income from Services | <u>706.75</u> | <u>520.00</u> | <u>186.75</u> | <u>135.91%</u> |
| Investments | | | | |
| Interest-Savings, Short-term CD | 94.91 | 100.00 | -5.09 | 94.91% |
| Total Investments | <u>94.91</u> | <u>100.00</u> | <u>-5.09</u> | <u>94.91%</u> |
| Program Income | 0.00 | 0.00 | 0.00 | 0.0% |
| Property Tax | 31,078.27 | 31,000.00 | 78.27 | 100.25% |
| Receipts | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | <u>35,324.13</u> | <u>33,620.00</u> | <u>1,704.13</u> | <u>105.07%</u> |
| Gross Profit | 35,324.13 | 33,620.00 | 1,704.13 | 105.07% |
| Expense | | | | |
| Collection | | | | |
| Books | | | | |
| Books Adult (A, BIO) | 0.00 | 300.00 | -300.00 | 0.0% |
| Books Child (BB, E, ER, J) | 0.00 | 300.00 | -300.00 | 0.0% |
| Books Reference | 0.00 | 100.00 | -100.00 | 0.0% |
| Books Teen (YA) | 0.00 | 300.00 | -300.00 | 0.0% |
| Total Books | <u>0.00</u> | <u>1,000.00</u> | <u>-1,000.00</u> | <u>0.0%</u> |
| Media | | | | |
| Digital Content | 0.00 | 250.00 | -250.00 | 0.0% |
| DVDs | 35.75 | 500.00 | -464.25 | 7.15% |
| Total Media | <u>35.75</u> | <u>750.00</u> | <u>-714.25</u> | <u>4.77%</u> |
| Periodicals | | | | |
| Periodicals Adult | 58.00 | 100.00 | -42.00 | 58.0% |
| Periodicals Child | 0.00 | 100.00 | -100.00 | 0.0% |
| Periodicals Teen | 0.00 | 50.00 | -50.00 | 0.0% |
| Total Periodicals | <u>58.00</u> | <u>250.00</u> | <u>-192.00</u> | <u>23.2%</u> |
| Collection - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Collection | <u>93.75</u> | <u>2,000.00</u> | <u>-1,906.25</u> | <u>4.69%</u> |
| Donation Expense | 0.00 | 0.00 | 0.00 | 0.0% |

Clifton Public Library Profit & Loss Budget vs. Actual May 2022 through April 2023

| | <u>May 1 - Apr 30</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--------------------------------------|-----------------------|------------------|-----------------------|--------------------|
| Contract Services | | | | |
| Accounting/Tax Prep Fees | 375.00 | 500.00 | -125.00 | 75.0% |
| IHLS Annual Fee | 1,855.00 | 1,500.00 | 355.00 | 123.67% |
| OCLC Annual Fees | 248.35 | 500.00 | -251.65 | 49.67% |
| Outside Contract Services | 288.85 | 500.00 | -211.15 | 57.77% |
| Contract Services - Other | 175.81 | 100.00 | 75.81 | 175.81% |
| Total Contract Services | <u>2,943.01</u> | <u>3,100.00</u> | <u>-156.99</u> | <u>94.94%</u> |
| Dues | 0.00 | 0.00 | 0.00 | 0.0% |
| Grant Expenses | | | | |
| Donovan Trust | 1,297.48 | 0.00 | 1,297.48 | 100.0% |
| Per Capita | 1,983.10 | 2,000.00 | -16.90 | 99.16% |
| Grant Expenses - Other | 505.62 | 0.00 | 505.62 | 100.0% |
| Total Grant Expenses | <u>3,786.20</u> | <u>2,000.00</u> | <u>1,786.20</u> | <u>189.31%</u> |
| Operations Expense | | | | |
| Books, Subscriptions, Reference | 127.00 | 0.00 | 127.00 | 100.0% |
| Postage, Mailing Service | 245.46 | 100.00 | 145.46 | 245.46% |
| Printing & Copying | 100.00 | 25.00 | 75.00 | 400.0% |
| Programming | 304.95 | 300.00 | 4.95 | 101.65% |
| Public Relations/Advertising/Conf | 188.29 | 100.00 | 88.29 | 188.29% |
| Repairs | 0.00 | 0.00 | 0.00 | 0.0% |
| Supplies | 586.59 | 500.00 | 86.59 | 117.32% |
| Total Operations | <u>1,552.29</u> | <u>1,025.00</u> | <u>527.29</u> | <u>151.44%</u> |
| Other Types of Expenses | | | | |
| Other Costs | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Other Types of Expenses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| Payroll | | | | |
| FICA Taxes (old) | -1,426.22 | -1,375.00 | -51.22 | 103.73% |
| Medicare Taxes | -333.55 | -300.00 | -33.55 | 111.18% |
| State Unemployment | -1,140.69 | -1,000.00 | -140.69 | 114.07% |
| Wages | 23,003.40 | 23,000.00 | 3.40 | 100.02% |
| NET Payroll | 20,102.94 | 20,325.00 | -222.06 | 98.91% |
| Payroll Taxes | 4,637.70 | 4,500.00 | 137.70 | 103.06% |
| Total Payroll | <u>24,740.64</u> | <u>24,825.00</u> | <u>-84.36</u> | <u>99.66%</u> |
| Total Expense | <u>33,115.89</u> | <u>32,950.00</u> | <u>165.89</u> | <u>100.5%</u> |
| Net Ordinary Income | <u>2,208.24</u> | <u>670.00</u> | <u>1,538.24</u> | <u>329.59%</u> |
| Net Income | <u>2,208.24</u> | <u>670.00</u> | <u>1,538.24</u> | <u>329.59%</u> |

IHLS MEMBER CONNECTION

news for the libraries of Illinois Heartland Library System



May 24, 2023

IHLS Board of Directors *Newly Elected Members*

Congratulations to the Newly Elected Members of the IHLS Board of Directors!

Please join us in welcoming the newest members of the Illinois Heartland Library System Board of Directors! On Tuesday, May 23, all newly elected members were certified at the May IHLS Board meeting.

Academic Library Representative

Sarah Hill, Lake Land College

Public Library Trustee Representatives

Kristy Walker, Bethalto Public Library District
Francis Buckingham, Case-Halstead Public Library

School Library Representative

Melissa Tedesco, O'Fallon Township High School District 203

Special Library Representative

Lisa Horsley, Abraham Lincoln Presidential Library

Congratulations to these members, and thank you to all who nominated themselves for a position. We appreciate your willingness to serve the libraries of central and southern Illinois.

Jump To:

- [Continuing Education](#)
- [Advocacy](#)
- [Vendor Discounts & Library Resources](#)
- [Cataloging Maintenance Center](#)
- [Partnerships](#)
- [More Continuing Education](#)
- [Member News](#)
- [Grants](#)

We made some changes to this newsletter. What do you think?



5 Surplused Cargo Vans up for Auction

Invitations Arriving Soon – Watch Your Inbox

Looking for a van for mobile outreach, a bookmobile, or transporting books between branches? IHLS is auctioning five surplus cargo vans, and your library (or you) could benefit! The auction will take place in two stages:

June 7–13: Open to IHLS Library Members

*****for library use only*****

June 14–20: Open to the Public

*****only vehicles not sold during the auction*****



Connect with
Illinois library
colleagues and
IHLS on LinkedIn!

WELCOME!

Welcome to the following
new library directors:

Sherri Scott

School Librarian, Marshall
South Elementary School

In the next few days, subscribers to our "Official Business" email list will receive the auction invitation. Be on the lookout!



IHLS Closed for Memorial Day

We will be closed **Monday, May 29**, as we **remember and honor** those who gave their lives in service of our country this **Memorial Day**.

Public Libraries: Submit Your FY2024 Non-Resident Card Program & Fee Status **Deadline: June 30, 2023**

Each year, the Illinois State Library asks trustees of public libraries to determine whether or not their libraries will sell non-resident cards and, if so, what fees will be charged. Illinois Heartland Library System collects and publishes this information for IHLS-member libraries as required by the Illinois State Library.

Please submit your library's non-resident program status and fee information by June 30, 2023.

Brianne Steinkamp
District Librarian, Carlyle
CUSD 1

Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

THIRD THURSDAYS CE

Each Third Thursday at 10 a.m.

Next Third Thursdays:
July 19, Aug. 17

Join us monthly for an important and timely library topic. Sometimes we'll host a full continuing education webinar featuring IHLS staff or guests, and sometimes we'll incorporate a CE program into our Members Matter membership update events.

Note: there will be no Members Matter in May and June

[Register for an event in L2](#)

IHLS LIBRARY DIRECTORS' CHAT

Thursdays 1-2 p.m.*



Illinois Heartland Library System is looking for a new team member! We have the following position currently available within our organization:

- [Cataloger](#) – Full-time; Champaign
- [Courier](#) – Full-time; Edwardsville

We offer a competitive benefits package and a great work-life balance that is part of our company culture.

[View the IHLS "and" Library Job Board](#)

Continuing Education



Mastering the Business of Work Etiquette A Library HR Webinar by Uprise Health

June 12, 10 a.m.

From basic manners to cultural differences and more, it's very difficult to succeed without a certain awareness of etiquette in the workplace and what we don't know can hurt us. During this lively session, we will identify common pitfalls and show you how to avoid them. We will also

**except each third Thursday*

Next Chats:

May 25; June 1, 8

Make sure you're subscribed to our "IHLS Networking, Special Interest Groups, and Social Hours" emails to receive the weekly links.

[Review My Email](#)

[Subscriptions](#)

[View All IHLS Events](#)

Grants



New Grant Opportunities

[NextFifty Initiative – Advancing Innovation in Aging](#)

Deadline: June 21, 2023

NextFifty's Advancing Innovation in Aging grants invest in new and ongoing innovative projects that seek to rethink how people age and how people think about aging.

review strategies to help you shine and leave a lasting impression.

*Organized by IHLS
and led by the experts at Uprise Health*

[Register for Mastering the Business](#)

More in the Library HR Series

Presented by HR Source

Cost: \$10 per event

If you manage other staff, you won't want to miss this! IHLS's go-to resource for HR training and assessment, HR Source, is offering this webinar designed to help participants recruit, train, and retain staff. All system members and staff are invited.

- [New Hire Onboarding](#)
June 29, 10 a.m.

Presented by Uprise Health

Cost: Free

No matter your role at your library, you can benefit from these webinars presented by IHLS's employee-assistance provider, Uprise Health!

- [Fostering an LGBTQIA-Inclusive Workplace](#)
July 10, 10 a.m.
- [It's Not Selfish, It's Self-Care](#)
Aug. 14, 10 a.m.

[View all Library HR Webinars](#)

View all of IHLS's upcoming events on our website at www.illinoisheartland.org/events.

Advocacy

[Walmart – Local Community Grants](#)

Deadline: July 15, 2023

Local community grants provide funding directly from Walmart and Sam's Club facilities to local organizations in the US.

UPCOMING GRANT DEADLINES

May 31, 2023

[Union Pacific](#)

[Foundation Local Grants](#)

June 1, 2023

[Chick-fil-a – True Inspiration Awards](#)

June 2, 2023

[GRAMMY Museum – Preservation Grants](#)

June 20, 2023

[NREA Foundation Teacher of the Year Award](#)

June 21, 2023

[NextFifty Initiative – Advancing Innovation in Aging](#)

July 15, 2023

[Walmart – Local Community Grants](#)

July 18, 2023

[NEH – Humanities Collections and Reference Resources](#)



Nov. 10, 2023

[Max & Victoria Dreyfuss](#)

[Foundation Grants](#)

[View Entire
Grants Database](#)

Illinois House Bill 2789 Passed!

Once Gov. Pritzker signs it, the bill becomes law on **Jan. 1, 2024!**

In support of Illinois libraries and of Illinoisans' freedom to read, our Secretary of State Alexi Giannoulias recently drafted House Bill 2789, which will require many Illinois libraries to have an anti-censorship policy. The bill has now passed the Illinois House and Senate!

Read about the law and what it means for your library on our information page!

[Learn More About HB 2789](#)

Vendor Discounts & Library Resources

30% Off Movie Licensing for Disney, Paramount, and More

Swank Movie Licensing Signup Deadline: May 31

Great News! IHLS is partnering with Swank Movie Licensing USA to offer your library a special, discounted rate for the annual public performance license from July 2023 to June 2024. The annual license will allow you to bring movie showings to your patrons throughout the year. You will receive all the noted benefits below to ensure ongoing successful events and entertainment for your library.

This includes movies shown outside as long as the movie is on library property and has less than 200 attendees.

[Learn More about Group Purchase](#)

Cataloging Maintenance Center



CMC Catalogs: Forget Me Not Collection

At the ILA's Annual Conference in October, Mississippi Valley Library District approached presenters from the Cataloging Maintenance Center to ask for help cataloging a collection of binge boxes.

[Learn more in the latest CMC Catalogs article!](#)

Asynchronous Cataloging Courses

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

Cataloging Basics*

June 19–July 30

Cataloging Basics

Sept. 11–Oct. 22

**The course's roster is full, so registration is now closed.*

Partnerships



Telling Libraries' Stories of Impact on Communities

Recent additions to the *My Library Is...* blog:

- [My Library is...Providing "Sliding Glass Doors" with Virtual Reality!](#)
- [Collection Facelift: Updating a School Library](#)
- [My Library Is...Me!](#)
- [YA? Why Not?! Middle Schooler](#)
- [My Library Is...The Heart of Our School!](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#),

supported by IHLS through staff participation



'Illinois Libraries Present' Season 3 Membership Now Open

[Illinois Libraries Present](#) is excited to announce that Season 3 membership enrollment is now open!

Each library's membership fee is based on its operating budget and starts as low as \$70.

[Juneteenth: Carole Boston Weatherford and Rhiannon Giddens on the History and Significance of the Holiday](#) (Mackin)

May 31, 2 p.m.

[Preparing for Program Challenges at your Public Library](#) (Programming Librarian)

May 31, 2 p.m.

[Promoting Voter and Civic Engagement at Your Library](#) (WebJunction)

June 6, 2 p.m.

[Create Effective Data Visualizations](#) (National Library of Medicine)

June 7, 12 p.m.

*Have suggestions, ideas, or questions about Continuing Education? Contact **Kate Kite, Continuing Education Coordinator Liaison**, at kkite@illinoisheartland.org or [618.474.9948](tel:618.474.9948).*

Intellectual Freedom & Censorship

Webinars

For those dealing with challenges to intellectual freedom, IHL Public Libraries Liaison Anna Yackie recommends these on-demand webinars:

[Hooray for Freedom! Part One: Privacy, Confidentiality, and Intellectual Freedom in the Library](#)

[Hooray for Freedom! Part Two: Developing Policies in Support of Ethical Practice](#)

[Hooray for Freedom! Privacy, Confidentiality, and Intellectual Freedom in the Library](#)

Conferences

[Banned Books and Censorship Mini-Conference](#)

June 8, 2023; virtual

[American Library Association Annual Conference & Exhibition](#)

More Continuing Education

Third-Party Webinars & Virtual Events

ILA Events

[ILA Noon Network: Readers' Choice Presentation: The Lincoln Award](#)

May 31, 12 p.m.

FREE Webinars & Virtual Events

[Using Technology to Combat Fake News: The Impact of Misinformation on Chronic Condition Self-Management Behaviors](#) (National Library of Medicine)

May 24, 12 p.m.

[Get AI Literate: Know What it Can Do and What it Can't](#) (Govloop)

May 24, 1 p.m.

[Summer Scares YA Panel](#) (ALA)

May 24, 1 p.m.

[How to Build an Inclusive and Welcoming Brand](#)

(Nonprofit Learning Lab)

May 25, 10 a.m.

[Expense Management in Challenging Times](#) (Charity Village)

May 25, 12 p.m.

[Mean Girls \(and Boys!\): Why Young Children Act in Unkind Ways and How to Help](#) (Early Childhood Investigations Webinars)

May 25, 1 p.m.

[Storytelling for Impact](#) (Nonprofit Hub)

May 30, 2 p.m.

[Pretty Sweet Tech: Bots for the Community!](#)

(Nebraska Library Commission)

May 31, 10 a.m.

[What Can Adobe Express Do for Your Nonprofit?](#)

(Techsoup)

May 31, 12 p.m.

June 22-27, 2023; Chicago, Ill.

IHLS Member Day — Save the Date!

Feb. 8, 2024

Member News



Congratulations to ALA Grant Winners!

Please join us in congratulating our IHLS libraries who were awarded the ALA [Libraries Transforming Communities: Accessible Small and Rural Communities](#) grant:

- Athens Municipal Library (Athens, Ill.)
- Marshall Public Library (Marshall, Ill.)
- Millstadt Library (Millstadt, Ill.)
- Rochester Public Library District (Rochester, Ill.)
- South Macon Public Library (Macon, Ill.)
- Weldon Public Library District (Weldon, Ill.)



THANKS FOR ^{the} LOVE

We appreciate your messages of love & gratitude in our IHLS Staff Day video thank-you card!



Let's Celebrate Our Shining Stars!

IHLS Members Who Participated in Director's University 2.0

While many Illinois library directors learn the fundamentals of running a library at Director's University, some shining stars attend Director's University 2.0 (DU 2.0) program to expand their knowledge.

Join us in recognizing the IHLS mentors and students who shared and learned at DU 2.0!

[See the Photos](#)

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)

We made some changes to this newsletter. What do you think?



Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!

Send submissions to communications@illinoisheartland.org





Illinois Heartland Library System
IMAGINING TOMORROW - DELIVERING POSSIBILITIES TODAY

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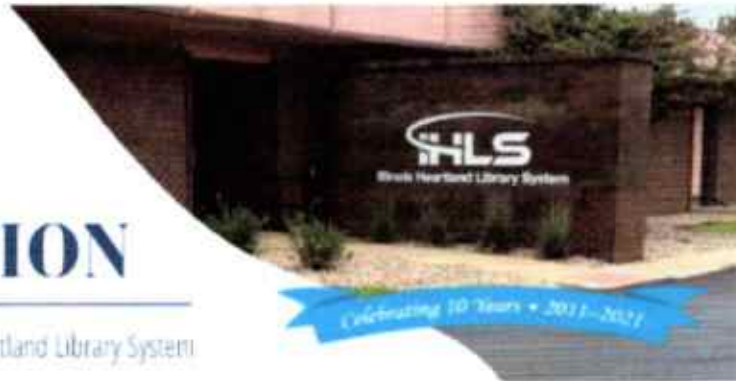
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iHLS **MEMBER CONNECTION**

news for the libraries of Illinois Heartland Library System



May 10, 2023



Feedback Requested: FY2023 Proposed Budget & Operational Plan Available for Member Comment

[Submit feedback by noon on May 20, 2023](#)

Once again, we are excited to bring to IHLS Members the Illinois Heartland Library System **Draft Fiscal Year 2024 Budget and Budget Narrative** using OpenGov. OpenGov is a cloud-based budgeting tool that provides easy access to data and information for staff and library members like you. Each chart is interactive so that you can hover over chart components to highlight them, or you can click the chart to explore more data.

Also, we'd like to present you with our **Draft FY2024 Operational Plan**, which is located at the end of the Budget Narrative. The Operational Plan includes our planned goals for Illinois Heartland Library System and our means to achieve them.

Jump To:

- [Continuing Education](#)
- [Advocacy](#)
- [Vendor Discounts & Library Resources](#)
- [Cataloging Maintenance Center](#)
- [Partnerships](#)
- [More Continuing Education](#)
- [Member News](#)
- [Grants](#)

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School Delivery Ends May 19, 2023

The end of the school year is quickly approaching, and IHLS delivery service to schools for this 2022-23 school year **will end Friday, May 19, 2023.**

For **more information** or if you need to **schedule a different stop date**, read the **full news article** on our website.

[Read the School Delivery Article](#)



Connect with Illinois library colleagues and IHLS on LinkedIn!

WELCOME!

Welcome to the following new library director:

Brianne Steinkamp
District Librarian, Carlyle
CUSD



IHLS at Reaching Forward South 2023

We enjoyed seeing new and familiar faces at Reaching Forward South this year! Thank you to ILA and the Reaching Forward South Committee for organizing another lovely conference!



Illinois Heartland Library System is looking for a new team member! We have the following position currently available within our organization:

- [Delivery & Facilities Director](#) – Full-time; Edwardsville

We offer a competitive benefits package and a great work-life balance that is part of our company culture.

[View the IHLS "and" Library Job Board](#)



Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

[View All IHLS Events](#)

THIRD THURSDAYS CE

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July 19, Aug. 17

Join us monthly for an important and timely library topic. Sometimes we'll host a full continuing education webinar featuring IHLS staff or guests, and sometimes we'll incorporate a CE program into our Members Matter membership update events.

Note: there will be no Members Matter in May and June

[Register for an event in L2](#)

IHLS LIBRARY DIRECTORS' CHAT

IHLS Can Now Offer Professional Development Hours to School Library Staff!

Thanks to the efforts of Membership Coordinator Schools Liaison Leah Gregory, the Illinois State Board of Education has approved our application to be a Professional Development Hours provider for schools! Attendance at select IHLS events can now count toward school library educators' PDH quotas. [Watch our events page](#) for events where you can earn PDH!

Make a Capital Showing in Springfield! Deadline: May 15

Put a Spotlight on Central and Southern Illinois Libraries at ILA 2023

This fall, the Illinois Library Association (ILA) annual conference will be in Springfield, Ill., giving our member library staff a perfect opportunity to show up and show out! How? **Nominate one of your fabulous colleagues for an award!**

[Nominate Someone for an ILA Award](#)

Continuing Education



[IHLS](#) [HR Source](#) [uprisehealth](#)

Your Employee Handbook: Are You Up to Date?

Thursdays 1-2 p.m.*

**except each third Thursday*

Next Chats:

May 11, 25; June 1, 8

Make sure you're subscribed to our "IHLS Networking, Special Interest Groups, and Social Hours" emails to receive the weekly links.

[Review My Email](#)

[Subscriptions](#)

Grants



New Grant Opportunities

[Chick-fil-a – True Inspiration Awards](#)

Deadline: June 1, 2023

This program provides grants to nonprofit organizations working to strengthen our communities.

[GRAMMY Museum – Preservation Grants](#)

Deadline: June 2, 2023

These grants support efforts that advance the archiving and preservation

A Library HR Webinar by HR Source

May 17, 10 a.m.

Illinois law has changed significantly over the past few years making it absolutely necessary that you review and update your employee handbook. This briefing will review the most recent changes allowing you to make sure that your policies and procedures are up to speed.

*Organized by IHLS
and led by the experts at HR Source*

[Register for Your Employee Handbook](#)

More in the Library HR Series

Presented by HR Source

Cost: \$10 per event

If you manage other staff, you won't want to miss this! IHLS's go-to resource for HR training and assessment, HR Source, is offering this webinar designed to help participants recruit, train, and retain staff. All system members and staff are invited.

- [New Hire Onboarding](#)
June 29, 10 a.m.

Presented by Uprise Health

Cost: Free

No matter your role at your library, you can benefit from these webinars presented by IHLS's employee-assistance provider, Uprise Health!

- [Mastering the Business of Work Etiquette](#)
June 12, 10 a.m.
- [Fostering an LGBTQIA-Inclusive Workplace](#)
July 10, 10 a.m.
- [It's Not Selfish, It's Self-Care](#)
Aug. 14, 10 a.m.

[View all Library HR Webinars](#)

of the music and recorded sound heritage of the Americas.

UPCOMING GRANT DEADLINES

May 10, 2023

[ALA Great Stories Club
Max & Victoria Dreyfuss
Foundation Grants](#)

May 15, 2023

[Gladys Brooks Foundation
Grants](#)

May 31, 2023

[Union Pacific
Foundation Local Grants](#)

June 1, 2023

[Chick-fil-a – True Inspiration
Awards](#)

June 2, 2023

[GRAMMY Museum –
Preservation Grants](#)

June 20, 2023

[NREA Foundation Teacher of
the Year Award](#)

July 18, 2023

[NEH – Humanities
Collections and Reference
Resources](#)

Nov. 10, 2023

[Max & Victoria Dreyfuss
Foundation Grants](#)

View all of IHLS's upcoming events on our website at www.illinoisheartland.org/events.

[View Entire Grants Database](#)

Advocacy



Illinois House Bill 2789 Passed!

Once Gov. Pritzker signs it, the bill becomes law on **Jan. 1, 2024!**

In support of Illinois libraries and of Illinoisans' freedom to read, our Secretary of State Alexi Giannoulias recently drafted House Bill 2789, which will require many Illinois libraries to have an anti-censorship policy. The bill has now passed the Illinois House and Senate!

Read about the law and what it means for your library on our information page!

[Learn More About HB 2789](#)



The Library Perspective on the Illinois Broadband Program?
Share yours at a listening session!



Illinois Broadband Program Listening Sessions

[Represent Illinois Libraries in the Discussion!](#)

Illinois Broadband Lab is hosting a series of listening sessions to seek stakeholder input on the State's plan to invest federal funding from these programs. **Attend an upcoming session to ensure Illinois libraries, as community anchor institutions, have a strong voice in these discussions!**

[Register for a Listening Session Near You](#)

Vendor Discounts & Library Resources

30% Off Movie Licensing for Disney, Paramount, and More

Swank Movie Licensing Signup Deadline: May 31

Great News! IHLS is partnering with Swank Movie Licensing USA to offer your library a special, discounted rate for the annual public performance license from July 2023 to June 2024. The annual license will allow you to bring movie showings to your patrons throughout the year. You will receive all the noted benefits below to ensure ongoing successful events and entertainment for your library.

This includes movies shown outside as long as the movie is on library property and has less than 200 attendees.

[Learn More about Group Purchase](#)

Resource Spotlight

Gilda's Club

[Gilda's Club](#) is a **welcoming community of support** for people whose lives have been touched by cancer. Membership provides access to **all the benefits** of our growing and caring community, such as the **180+ free [virtual activities](#)** each month!

[Check Out Gilda's Club](#)

For this and more resources, check out the [Library Resources](#) database or the [Vendor Discounts](#) database on the IHLS website.

Cataloging Maintenance Center



CMC Catalogs: Forget Me Not Collection

Last fall, Effingham Public Library contacted the Cataloging Maintenance Center (CMC) about cataloging their [Forget Me Not Collection](#), a **unique special collection for individuals with dementia and Alzheimer's** to assist with their memory and cognition.

[Learn more in the latest CMC Catalogs article!](#)

Upcoming Cataloging Learning Opportunities

Online with the CMC Webinar

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*.

Each of these brief webinars covers a different cataloging special topic each month. A 40-minute Q&A session follows each presentation.

[Treasure Troves of the Past: Digging into Cataloging Local History](#)

May 11, 2023

[Explore CMC Webinars & Register](#)

Asynchronous Cataloging Courses

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

[Cataloging Basics*](#)

June 19–July 30

[Cataloging Basics](#)

Sept. 11–Oct. 22

**The course's roster is full, so registration is now closed.*

[Explore Courses & Register](#)

Partnerships



Telling Libraries' Stories of Impact on Communities

Recent additions to the *My Library Is...* blog:

- [My Library Is...The Heart of Our School!](#)
- [Grayslake North High School Library Transforms into a Creative Resource Community](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#).

supported by IHLS through staff participation



'Illinois Libraries Present' Season 3 Membership Now Open

[Illinois Libraries Present](#) is excited to announce that Season 3 membership enrollment is now open!

Each library's membership fee is based on its operating budget and starts as low as \$70.

More Continuing Education

Third-Party Webinars & Virtual Events

[Fostering Civil Discourse](#) (ICMA)

May 18, noon

[Library Safety and Security: A Holistic Approach](#)

(WebJunction)

May 18, 2 p.m.

[Time Management: How to Get Everything...Err, Most Things Done](#) (Govloop)

May 22, 3 p.m.

[School Librarians Lead Learning and Transformation](#) (WebJunction)

May 23, 2 p.m.

[Using Technology to Combat Fake News: The Impact of Misinformation on Chronic Condition Self-Management Behaviors](#) (National Library of Medicine)

May 24, noon

[Get AI Literate: Know What it Can Do and What it Can't](#) (Govloop)

May 24, 1 p.m.

[How to Build an Inclusive and Welcoming Brand](#)
(Nonprofit Learning Lab)

May 25, 10 a.m.

[Expense Management in Challenging Times](#) (Charity Village)

May 25, noon

[Storytelling for Impact](#) (Nonprofit Hub)

May 30, 2 p.m.

[Preparing for Program Challenges at your Public Library](#) (Programming Librarian)

May 31, 2 p.m.

Intellectual Freedom & Censorship

Webinars

For those dealing with challenges to intellectual freedom, IHLS Public Libraries Liaison Anna Yackle recommends these on-demand webinars:

[Hooray for Freedom! Part One: Privacy, Confidentiality, and Intellectual Freedom in the Library](#)

[Hooray for Freedom! Part Two: Developing Policies in Support of Ethical Practice](#)

[Hooray for Freedom! Privacy, Confidentiality, and Intellectual Freedom in the Library,](#)

Conferences

[Banned Books and Censorship Mini-Conference](#)

June 8, 2023; virtual

[American Library Association Annual Conference & Exhibition](#)

June 22-27, 2023; Chicago, Ill.

IHLS Member Day — Save the Date!

Feb. 8, 2024

Member News



THANKS FOR ^{THE} LOVE

We appreciate your messages of love & gratitude in our IHLS Staff Day video thank-you card!



Let's Celebrate Our Shining Stars!

[IHLS Members Who Participated in Director's University 2.0](#)

While many Illinois library directors learn the fundamentals of running a library at Director's University, some shining stars attend Director's University 2.0 (DU 2.0) program to expand their knowledge.

[Join us in recognizing the IHLS mentors and students who shared and learned at DU 2.0!](#)

[See the Photos](#)

IHLS Staff & Member on Television

Thanks to PBS WSIU's *In Focus!*

On March 30, IHLS Schools Liaison Leah Gregory and Collinsville Middle School Librarian Michael Hayman made their television debut on PBS WSIU's *In Focus*, which is broadcast across Southern Illinois! They spoke with the station's Jennifer Fuller about the new Illinois media-literacy education law and the disappearance of school library educator positions across the state.

If you missed the broadcast, you can still watch the segment on the PBS WSIU website!

Watch the Episode!

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)

We made some changes to this newsletter. What do you think?



Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!

Send submissions to communications@illinoisheartland.org



Illinois Heartland Library System
IMAGINE TOMORROW - DELIVERING POSSIBILITIES TODAY

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