

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 4/8/26
7:00 PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 8. NEW BUSINESS**
 - A. LIBRARY REPORT – Tia Varns**
- 9. ADJOURNMENT**
 - A. Next Tentative Meeting Date May 13, 2026**

1. Welcome

2. ROLL CALL:

Board Members: Sara Faulkner, Brenda Jensen, Carol LeClaire, Vicky Shell, Liz Wauthier were present at the 1/14/2026 Clifton Public Library Board meeting. Called to order at 7:02 pm. Tia Varnes, Head Library Clerk was also present.

3. SECRETARY'S REPORT:

Meeting minutes from 11/25/2025 were reviewed. A motion was made to approve the minutes by Brenda, seconded by Sara. Minutes were approved.

4. CPL STAFF EVALUATIONS

Evaluations were completed and reviewed for 2025. A motion was made by Carol and seconded by Liz to approve the staff evaluations and authorize the raises for 2025.

5. TREASURERS REPORT:

	<u>11/30/2025</u>	<u>12/31/2025</u>
Checking	\$7,823.99	\$3,531.32
Savings	\$57,181.17	\$73,731.97
CD	\$15,560.45	\$15,684.98
Cash Drawer	\$50.00	\$50.00

Received Iroquois County tax disbursements of \$16,499.96 on 12/19/2025 and \$50.30 on 12/16/2025.

Carol made a motion to approve the treasurer's report, seconded by Brenda. All approved.

6. BILLS AND INVOICES:

Income \$10.00 for lost book

Expense: \$5.00 for lost book, \$422.00 for Workers Compensation, \$750.00 for Liability Insurance, \$2,214.77 for Phone & Internet, and \$8.00 for Barcode fee
\$3,399.77 Total expenses

A motion was made to approve the Bills and Invoices by Liz and seconded by Carol. Bills and invoices were approved.

7. LIBRARY UPDATE:

Library Board met with the owner of the old Mirror Images to see if the building could work as a library.

8. COMMUNICATIONS:

Illinois Heartland Library System newsletter sent out via email prior to meeting.

9. UNFINISHED BUSINESS:

Village Board Meeting – Members of CPL Board will meet with some members of the Village Board to discuss the unpleasant odor in the library on Monday, January 19, 2026, at 9:00am in the library. Brenda moved and Sara approved and motion was carried.

10. NEW BUSINESS:

Library Report – Tia Varnes

Tia reported that Brenda and Carol need to complete FOIA training.

Tia said she completed sorting the record disposal files and 14 boxes were shredded.

Fun/Fossils in November program cancelled; program Dino Dimensions event on November 24, 2025, at 5:00 pm – 17 adults/20 kids attended.

On December 13, 2025, Carol presented Christmas Crafts. 4 Adults and 7 kids attended.

Mario video game night was held on December 19, 2025, with 1 Adult, 3 kids and 1 teen attending.

January will have a Bluey theme night and February will be a Valentine's Day box decorating night.

Motion to approve the Library Report by Brenda, seconded by Liz, all approved.

11. UPDATE ACCOUNTS AT FIRST TRUST:

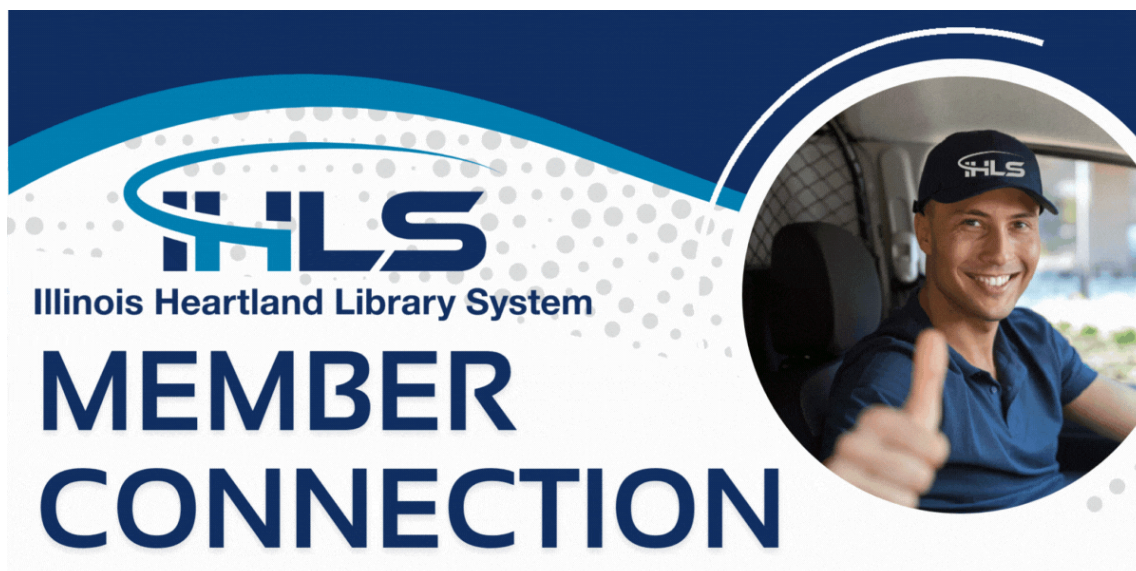
Tia and Vicky will go to First Trust and update the checking, savings, and CD to make Tia primary contact. Will also renew and update the credit card to Tia.

12. MISCELLANEOUS:

13. ADJOURNMENT:

Meeting adjourned at 8:19 pm, move to adjourn by Carol, seconded by Brenda. Approved. The next meeting is February 11, 2026 at 7:00 pm.

Respectfully submitted, Vicky Shell, President



March 18, 2026



IHLS Board Meet & Greet

March 24, 3:30 – 5 p.m.

IHLS Champaign Hub

NEW!

Join us at the Champaign hub for an in-person IHLS Board Meet & Greet, followed by the board meeting. Connect with colleagues and hear an ILA Legislative Update from ILA Executive Director Cynthia Robinson, Champaign Public Library Director Brittany Millington, and ILA Member Laura Barnes. Light refreshments will be served.

Register for the Meet & Greet

Only want to see the new stories?
[Open this email in your browser](#) and search (CTRL+F) "new!"

Jump To:

- [IHLS Member News](#)
- [Cataloging Maintenance Center](#)
- [Delivery & AMHS Updates](#)
- [Partner News](#)
- [Recurring Events](#)
- [Grants](#)
- [Discounts](#)
- [Have News to Share?](#)

IHLS Member News

Keep an Eye on HB5236 The Digital Library Protection Act

NEW!

Are you aware of Illinois [House Bill 5236](#), also known as the **Digital Library Protection Act**? This bill would help protect libraries from unfair e-book licensing agreements that undermine e-resource sharing.

[Read About the HB5236](#)

ILDS Turnaround Time Change See the Recent Announcement

NEW!

Due to sustainability, efficiency, and safety reasons, [CARLI](#), IHLS, and [RAILS](#) are announcing a change to the RAILS and IHLS

Let's Connect!

Check out our [new social media accounts!](#)



Instagram TikTok

WELCOME!

Welcome to the following new library directors:

Sr. Beverley Howe
Library Manager, Sacred Heart Convent Library

Christina Faulkner
Librarian, Shawnee Community College

Latia Fox
Director, Cahokia Public

delivery vans' regular meetup time for the [Illinois Library Delivery Service \(ILDS\)](#) transfer of materials.

[Read About the ILDS Change](#)

IHLS Staff Day Closure May 4 Delivery Resumes Tuesday, May 5

NEW!

Monday, May 4, is our annual IHLS Staff Day, a day-long staff meeting. Our buildings will be closed, and no deliveries will be made. SHARE will have limited support staff for emergencies.



Surplus Vehicle Auction II Auction Now Open to the Public

March 18-24

NEW!

Do you or someone you know need a minivan or cargo van? Whether you need to haul family or furniture, you're in luck! **Our surplus van auction is now open to all!**

[Learn More About the Auction](#)

Library District

Cassandra Weisgerber
Director, Jonesboro Public
Library District

Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

Recurring Events



Monthly Each Fourth Wednesday

Online, 1–2 p.m.

Join us at Extra Credit!, our **virtual networking session** for **school librarians**. Attendees earn **one hour of PDH!**

Extra Credit! sessions are recorded.

**Register for Extra
Credit!**



Monthly, Each Third Thursday



Can a Leader Be a Friend?

A Library HR Webinar

Monday, April 20, 10 a.m.

Register by April 16, 5 p.m.

NEW!

Learn to navigate **friendships between supervisors and employees** in this interactive session. We'll explore how to **manage the associated risks**—and **address the rewards** that may outweigh them.

Organized by IHLS & RAILS and led by the experts at HR Source.

[Register for Can a Leader](#)

More in the Library HR Series

Presented by HR Source

Free to IHLS & RAILS Members

If you manage other staff, you won't want to miss this! We're partnering with RAILS to sponsor HR Source webinars designed to help participants recruit, train, and retain staff. All members and staff of the regional library systems are invited.

- [Leading with Purpose: The Coaching Approach](#)
 - May 18, 10 a.m.
 - *(Registration Opens April 16, 9 a.m.)*

Contact [Kate Kite](#) with any questions. **Space is limited to 30 seats for IHLS members.**

Online Only

10–11 a.m.

Join us online for CE from a guest speaker discussing relevant topics in the library community.

This Month: March 19

Spotlight on Tax Levies

Online Only

And then stay for...



Online Only

11 a.m.–Noon.

Join our Members Matter meetings to stay updated on the latest news and connect with peers.

Register for Both Events

IHLS LIBRARY DIRECTORS' CHAT

Thursdays 1–2

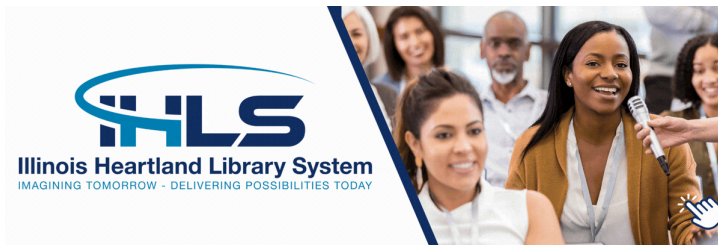
p.m.*

**except each third Thursday*

Next Chats:

March 26; April 2, 9, 23

Now hosted on [Campfire](#).



Member Feedback Requested Board Bylaws Changes

Deadline: March 23, 2026

At the February 2026 meeting of the IHLs Board of Directors, a first reading of **some revisions to the IHLs board's bylaws** was presented. It will be available for member feedback through **4:30 p.m. on March 23, 2026.**

[Review the Proposed Changes](#)

[Share Your Closure Dates](#)



**Directors and Trustees:
Attend an iLEAD Online
Workshop**

Multiple Dates & Times

Online—New Dates Added!

Are you a library trustee or director interested in helping your board reach **new heights of excellence in public service**? The **iLEAD Trustee Learning Portal** is here to help Illinois public library trustees learn the ins and outs of serving in the important government position of

Registration is required to receive event reminders and cancellation notices.

[View All Directors Chats](#)

Grants

NEW
GRANTS *in the*
DATABASE

It Gets Better – CHANGEMAKERS

Deadline: May 3, 2026

It Gets Better funds projects presented by LGBTQ+ youth and partner organizations who are interested in and determined to make a positive impact in their community.

Constellation Energy – Community Champions

Deadline: May 15, 2026

Through Constellation's Community Champions program, customers can apply for small grants (up to \$500) for causes important to their communities.

public library trustee—for free, at their own pace, and on their schedule.

Attend an upcoming workshop to learn more and find out how to begin your iLEAD Trustee journey right away!

[Register for an iLEAD Workshop](#)

Promote Your Job Openings with Us!

For Libraries in & Near Illinois

Our Job Board is the perfect place to post your library job openings. With over 500 IHLS libraries and affiliates of other library organizations statewide, you can attract top talent to your library team.

[Post to the IHLS Library Job Board](#)

Cataloging Maintenance Center

Cataloging Maintenance Center Announces 2026 Webinars

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*. These brief webinars cover a different cataloging special topic each month. A 40-minute Q&A session follows each presentation.

UPCOMING GRANT DEADLINES

March 20, 2026

NFPF–Film Preservation Grants (registration)

March 31, 2026

T-Mobile Hometown Grants

April 14, 2026

Drug-Free Communities (DFC) Support Program

April 15, 2026

Walmart – Spark Good Local Grants

April 17, 2026

Voya Unsung Heroes Grants

April 24, 2026

NFPF–Film Preservation Grants (application)

April 30, 2026

EBSCO Solar Grants
LBSS Readers' Choice Award Grant

May 3, 2026

It Gets Better –
CHANGEMAKERS

May 15, 2026

Constellation Energy –
Community Champions

May 25, 2026

NLM Information Resource Grants To Reduce Health Disparities and Promote Health For All

May 31, 2026

Gladys Brooks Foundation Grants

Metadata Basics: Dublin Core

April 9, 2026

Illinois and some St. Louis Blues: Music, Musicians, and Miscellanea from Illinois and Neighboring Missouri

May 14, 2026

Explore Upcoming Webinars

FY2026 Asynchronous Cataloging Courses

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

Focus on Cataloging CDs

April 6 – 19, 2026

Cataloging Basics

April 27 – June 7, 2026

Explore Cataloging Courses

Delivery & AMHS Updates

Delivery Service

June 30, 2026

Mission Telecom – Matching E-Rate Discount/Protecting Affordable Wi-Fi
T-Mobile Hometown Grants

July 15, 2026

Walmart – Spark Good Local Grants

Sept. 30, 2026

T-Mobile Hometown Grants

Oct. 15, 2026

Walmart – Spark Good Local Grants

See the Grants Database

Discounts

NEW & RENEWED

VENDOR DISCOUNTS

Swank Movie

Licensing

Group Purchase

NEW!

Swank offers discounted rates for annual public performance licenses and a new streaming service with curated content to show materials either during programming or in the classroom.

Quill

[IHLS Delivery Home](#) | [IHLS Delivery Help Desk](#)

Updated Procedure for IHLS Delivery Transit Tubs & Bags

IHLS Delivery staff are implementing a **new visual procedure** for transit tubs and bags to help libraries and delivery staff clearly determine the status of materials. **All IHLS member libraries must adopt this procedure.** Learn more on [our website!](#)

Have You Tried Delivery On the Go?

Have you tried Delivery On the Go (DOG) yet? With this service, qualifying interlibrary loan items can be delivered to your library the very day you request them! Learn more on [our website](#).

Special Line-Item Pricing & up to 15% off Category Items

As a local Illinois business supply vendor, Quill supports thousands of public sector organizations with competitively priced essentials, fast shipping, and dedicated service.

Partner News

Reaching Forward South Dine & Donate

At Dewey's Pizza

Thursday, April 9

NEW!

Supporting Illinois libraries has never been so easy! During the 2026 Reaching Forward South Conference, dine at Dewey's Pizza, and they will donate 20% of the proceeds to support ILA! Learn more on [the RFS website](#).

ILA Call for Proposals

Fired Up & Ready to Go: For All Illinois Libraries!

Deadline: April 3

NEW!

For this year's conference, ILA wants to learn how your library—whether urban, rural, academic, school, or special—is building community connections, ensuring equitable access, demonstrating relevance and impact, and serving as a vital resource hub.

[Submit an ILA Proposal](#)

iCAMP Bonfire! Mentorship & Cataloging Conversations

NEW!

March 26, 10 a.m. via Zoom

Join iCAMP for an engaging gathering focused on mentorship, learning, and connection! We'll discuss cataloging tips and best practices and address your questions. Bring your ideas and curiosity for an open discussion.

[Register for the iCAMP Bonfire](#)



***Can't Shelve This* Podcast**

Now Back for Season Two!

A podcast that aims to create a space for **school library workers** to feel seen, entertained, and informed. The series is co-hosted by RAILS Data

Analyst Janette Derucki and IHLS Membership & Outreach Director Leah Gregory.

Latest Episodes

- [Ep. 2.7: If We Build It, They Will Read](#)
- [Ep. 2.6: Sitting Down with That Librarian](#)
- [Ep. 2.5: Live from AISLE, It's Can't Shelve This!](#)
- [Ep. 2.4: The Tea on Teaching, Budgets, & Burnout](#)

[Can't Shelve This](#) is a production of the Reaching Across Illinois Library System (RAILS) in collaboration with Illinois Heartland Library System (IHLS).

Learn More & Listen to the Podcast



Telling Libraries' Stories of Impact on Communities

Latest additions to the *My Library Is...* blog:

- [Library Logo Breakdown: Orland Park Public Library](#) NEW!
- [Welcoming Construction Workers at the Vernon Area Public Library](#)
- [Library Logo Breakdown: Naperville Public Library](#)
- [Library Logo Breakdown: Addison Public Library](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#).

My Library Is... is a project by the Reaching Across Illinois Library System (RAILS), supported by IHLS through staff

participation and promotion.

Conferences

[Public Library Association Conference 2026](#)

April 1 – 3, 2026, Minneapolis, Minn.

[Reaching Forward South 2026](#)

April 10, 2026, O'Fallon, Ill.

[Reaching Forward North 2026](#)

May 22, 2026, Rosemont, Ill.

Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!

[Submit a Story](#)

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)



Illinois Heartland Library System

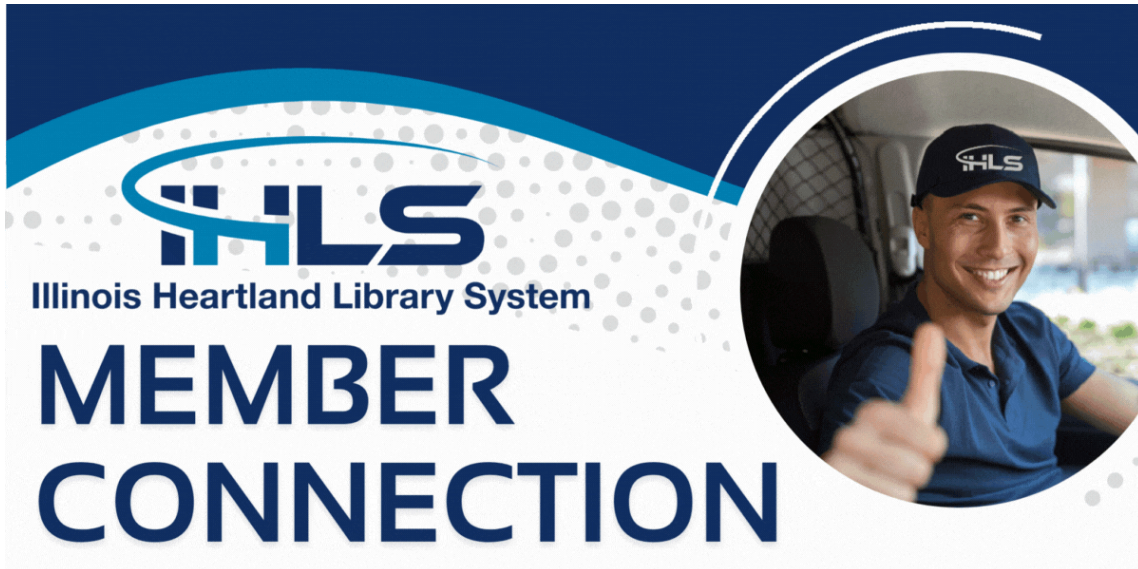
IMAGINING TOMORROW - DELIVERING POSSIBILITIES TODAY

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Unsubscribe on accident? [Subscribe](#)



April 1, 2026



Applications Open for IHLS Marketing Microgrant For Small Libraries

Deadline: May 1, 2026

NEW!

Do you have a small budget but **big dreams** for promoting your library and its programs? Does your library **serve a population of 10,000 people or fewer**? Would a **few hundred dollars** make all the difference?

If yes, then we have exciting news for you! We're happy to announce our second annual **Marketing Microgrant**, a grant program to help our smaller libraries reach their communities!

Only want to see the new stories?

[Open this email in your browser](#) and search (CTRL+F) "new!"

Jump To:

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- [Grants](#)
- [Discounts](#)
- [Have News to Share?](#)

IHLS Member News



Applications Open: FY2027 HR Source Membership Grant

Deadline: May 15, 2026

NEW!

Are you struggling with the intricacies of employment law or overwhelmed by the challenges of recruiting and retaining staff? Consider applying for our fourth **HR Source Membership Grant**.

Let's Connect!

Check out our [new social media accounts!](#)



Instagram



TikTok

WELCOME!

Welcome to the following new library directors:

Jennifer McCollom
Director, Royalton Public Library District

Amy Smith

Learn More & Apply for the Grant

Discounted ALA Exhibit Hall Passes for IHLS Members Offer Extended by RAILS

NEW!

IHLS members can now purchase **\$40 exhibit-only guest passes** for the ALA Annual Conference, June 25–29, in Chicago, **thanks to the generosity of our sister system, [RAILS](#)**. Purchase these exhibit passes for library staff members to visit the exhibit hall at the conference.

Get the Guest Pass Discount



Inbox Watch: IHLS Delivery Survey Coming Next Week! Make Sure You Get It!

NEW!

The annual IHLS Delivery Survey will be **sent to System Delivery Contacts next week**. If you are your library's delivery contact, please take a moment to ensure you are properly designated in L2 by following [these instructions](#).

We appreciate your participation and feedback!

Director, Hillsboro
Area Public Library District

Sr. Beverley Howe
Library Manager, Sacred
Heart Convent Library

Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

Recurring Events



**Monthly Each
Fourth
Wednesday**

Online, 1–2 p.m.

Join us at Extra Credit!, our **virtual networking session** for **school librarians**. Attendees earn **one hour of PDH!**

Extra Credit! sessions are recorded.

Register for
Extra Credit!



**Monthly, Each
Third Thursday**



Voting for the CY2026/FY2027 Board Elections Now Open March 15 – April 15

NEW!

Voting is now open for the Illinois Heartland Library System Board of Directors. The electronic ballot was emailed to members' L2-designated contacts in March.

If you are your library's "Library Directors/Administrators" or "Regional System Contact: Annual Certification Contacts" on L2, and you didn't receive a ballot, [contact us](#).

[Check out the Candidates](#)

Keep an Eye on HB5236 The Digital Library Protection Act

Are you aware of Illinois [House Bill 5236](#), also known as the **Digital Library Protection Act**? This bill would help protect libraries from unfair e-book licensing agreements that undermine e-resource sharing.

[Read About HB5236](#)

**Online Only
10–11 a.m.**

Join us online for CE from a guest speaker discussing relevant topics in the library community.

**This Month: April 16
Passive Programming
Online Only**

**And then stay
for...**


MEMBERS MATTER
Membership Meeting & Forum

**Online Only
11 a.m.–Noon.**

Join our Members Matter meetings to stay updated on the latest news and connect with peers.

[Register for
Both Events](#)

IHLS LIBRARY DIRECTORS' CHAT

**Thursdays 1–2
p.m.***

**except each third Thursday*

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April 2, 9, 23, 30

Now hosted on [Campfire](#).

ILDS Turnaround Time Change

See the Recent Announcement

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Organized by IHLS & RAILS and led by the experts at HR Source.

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[View All Directors Chats](#)

Grants

NEW GRANTS *in the* DATABASE

IHLS Marketing Microgrant

Deadline: May 1, 2026

This microgrant funds marketing, outreach, or advocacy projects at small libraries.

IHLS HR Source Membership Grant

Deadline: May 15, 2026

Open to IHLS public libraries, this grant covers most of the cost of HR Source membership.

UPCOMING GRANT DEADLINES

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April 27 – June 7, 2026

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Delivery & AMHS Updates

Delivery Service

[IHLS Delivery Home](#) | [IHLS Delivery Help Desk](#)

Delivery Reminder: Outside Barcodes & Transit Slips

NEW!

We've recently received a few questions about whether items need a transit slip if the barcode is not on the outside of the item. Items do not need a transit slip if the barcode is not on the outside. Learn more on [our website](#).

Updated Procedure for IHLS Delivery Transit Tubs & Bags

IHLS Delivery staff are implementing a **new visual procedure** for transit tubs and bags to help libraries and delivery staff clearly determine the status of materials. **All IHLS member libraries must adopt this procedure.** Learn more on [our website!](#)

Partner News

2026 IPLAR Guidance for New(ish) Directors Webinar

April 20, 2 – 3 p.m.

With the Illinois State Library's State Data Coordinator, Laura Keyes

NEW!

This webinar is for those who have been library directors for two years or less. Laura will explain what the Illinois Public Library Annual Report (IPLAR) is and answer any questions to help make reporting easier and clearer.

Connection information for this webinar will be forwarded to those who register. This webinar will not be recorded.

Register for the IPLAR Webinar

Check out the Horror Writers Association

Promote or Learn About the Genre

NEW!

Are you a horror reader? Would you like to learn more about the genre? [Get involved](#) with the [Horror Writers Association \(HWA\)](#)! Sign up for the forthcoming (HWA) Libraries Newsletter. Join a forthcoming HWA working group to help promote horror for all ages in libraries.

You don't need to be an HWA member to receive the newsletter, but you must join to participate in a working group. Send questions to Becky Spratford & Konrad Stump at libraries@horror.org

Get Involved with the HWA

Reaching Forward South Dine & Donate

At Dewey's Pizza

Thursday, April 9

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Learn More & Listen to the Podcast



Telling Libraries' Stories of Impact on Communities

Latest additions to the *My Library Is...* blog:

- [RAILS Cataloging Membership Grant Completes the Funding Puzzle for North Pike District Library](#) NEW!
- [Library Logo Breakdown: Orland Park Public Library](#)
- [Welcoming Construction Workers at the Vernon Area Public Library](#)
- [Library Logo Breakdown: Naperville Public Library](#)
- [Library Logo Breakdown: Addison Public Library](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#).

My Library Is... is a project by the Reaching Across Illinois Library System (RAILS), supported by IHLS through staff participation and promotion.

Conferences

[Reaching Forward South 2026](#)

April 10, 2026, O'Fallon, Ill.

[Reaching Forward North 2026](#)

May 22, 2026, Rosemont, Ill.

[2026 ALA Annual Conference](#)

June 25 – 29, 2026, Chicago, Ill.

Have News to Share?

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Illinois Heartland Library System

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