

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 08/12/2020
7:00PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT – Julie Kolosky**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 8. NEW BUSINESS**
 - A. Library Report – Lori Lamping**
- 9. ADJOURNMENT**
 - A. Next Tentative Meeting Date (September 9, 2020)**

CLIFTON PUBLIC LIBRARY BOARD MEETING

6/10/2020

1. Welcome

2. ROLL CALL:

Board Members: Vicky Shell, Nicole Brough, Carol LeClaire, Sara Faulkner, and Jill Rieken were present at the 6/10/2020 Clifton Library Board meeting. Lori Lamping, head Library Clerk, was present.

3. SECRETARY'S REPORT:

Meeting minutes for Mar2020 meeting, were reviewed. The date of 2019 should have been 2020 for the dates in the minutes. Motion to approve the minutes by Carol L., seconded by Nicole B. minutes approved.

4. TREASURER'S REPORT:

Checking Account balance as of Mar 31, 2020: \$3,435.33

Checking Account balance as of Apr 30, 2020: \$1,007.62

Checking Account balance as of May 31, 2020: \$4,224.55

Savings Account balance as of Mar 31, 2020: \$59,866.73

Savings Account balance as of Apr 30, 2020: \$59,869.18

Savings Account balance as of May 31, 2020: \$54,871.52

CD amount as of Mar 31, 2020: \$13,887.62

CD amount as of Apr 30, 2020: \$13,887.62

CD amount as of May 31, 2020: \$13,887.62

Cash Drawer amount is \$50

Motion to approve Nicole B., seconded by Jill R, all approved

5. BILLS AND INVOICES:

Amazon Magezine Renewals:

MidWest Living for \$9.99, National Geographic for \$39, Taste of Home for \$12, Field & Stream for \$10

Women's Day for \$7.99....total is \$78.98

Reader's Digest check was \$13

Advocate: \$42 for End of Year, Bingo Add was \$15

Amazon: Ink = \$64.89

Wics Renewal: \$168

Rails (Cloud) = \$139.55

Germex, Lysol, batteries, mailings, supplies, etc. \$84.01

Amazon Prime Renewal: \$119

OCLC cost of Service Agreement - \$227.20

Total: \$951.63

Motion to approve the bills by Sara F., seconded by Carol L., all approved

6. Communications:

Illinois Heartland Library System report was emailed out to Board members for review prior to the meeting

7. Unfinished Business:

Village Board Meeting: City will pay for the floor mats that were proposed \$1279.08

8. New Business:

CPL Salary Review proposal prepared, we will use this as a foundation to establish a format to be inserted into the policy Manual to meet the Governor's future minimum wage requirements.

Library Report

Employee Rights were sent out for COVID-19, Share Agreement was sent out, Stanford Act reviewed for reimbursement and we will not qualify. Jade has resigned 5/28/2020. Tax exemption renewal was sent in (By-Laws & IRS Letter & Financial Statement from January 2020, Fiscal Year 19/20) 2020 Per Capita award will be = \$1835, Training on COVID was completed by Staff, along with harassment training, and inventory of the books (60-70 missing books over 20 + years, some are from weeding them out). Summer Reading Program will be established once the Facility opens (Decision to open on June 15, 2020)

Motion to approve the Library Report by Sara F., seconded by Jill R., all approved.

9. Adjournment:

Meeting adjourned at 8:20pm, moved to adjourn by Jill R., seconded by Nicole B. The next meeting is Aug 12, 2020 at 7pm.

Respectfully submitted, Jill Rieken, Secretary

[View this email in your browser](#)

Share



Tweet



Forward

SB2125 and Required Steps for Virtual Meetings

Public Bodies of Illinois:

Senate Bill 2125 has passed in both houses of the Illinois Legislature and is expected to be signed by Governor Pritzker. This bill amends the Open Meetings Act and addresses remote participation in meetings of public bodies while under disaster proclamations. Although it is not yet law, it is expected to become effective immediately upon the governor's signature. Advice from the Attorney General's Office and the Public Access Counselor is that **these procedures should be adopted immediately.**

Attorney Phil Lenzini has outlined the following required steps for virtual meetings:

Prepared by Phil Lenzini, June 2, 2020

REQUIRED STEPS FOR VIRTUAL MEETINGS

Senate Bill 2135, which has passed both houses of the General Assembly, has not yet been signed by the Governor into law; however, it almost certainly will be. The legislation clarifies and provides a list of factors required to conduct virtual meetings under the Open Meetings Act, as set forth here.

- A disaster declaration by the Governor or Director of the Department of Public Health over the public body's jurisdictional area must be proclaimed. (This is currently done in the Executive Orders that have been issued.)
- The head of the public body must determine an in-person meeting is not practical or prudent because of the disaster (a plain statement to this effect before the meeting starts, copied into the meeting minutes, would suffice).
- All members should be verified and must be able to hear each other and all discussion, and for open meeting portions the public attendees also. If not, then

alternate arrangements must be made.

- At least one member of the board, or the director or attorney, must be physically present at the meeting location, unless this is unfeasible due to the disaster.
- All votes must be by roll call and so recorded.
- Notices must be posted at the site and on the website and provided to registered news media, except for bona fide emergency meetings.
- A verbatim recording (audio or video) must be made and kept of all meeting open portions and closed portions. The open portion recordings must be made available to the public.
- All costs are to be paid by the public body.

[View & Download a Print-Friendly Document](#)



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Want to change how you receive these emails?

You can [view/update your subscription preferences](#) or [unsubscribe from ALL IHLS/SHARE/CMC lists](#).

From: Illinois Heartland Library System
Sent: Tuesday, June 9, 2020 8:15 AM
To: vshell62@gmail.com
Subject: IHLS Member Connection - June 9, 2020

IHLS e-newsletter.

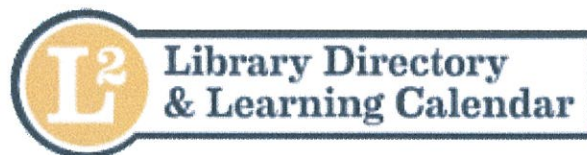
[View in your browser](#)



Connecting **LIBRARIES & COMMUNITIES** in Central & Southern Illinois

June 9, 2020

Don't Press Snooze—Act Now! Big Things Happening with L2
Launch date, Required unique email addresses, Data freeze, Learning reports



The L2 team continues their hard work of creating a better, more user-friendly, and more robust L2 for everyone! The launch of the new Library Directory & Learning Calendar (L2) is tentatively planned for mid-August, and **we need you to act now.**

All member library staff and trustees are urged to [update their L2 accounts](#)

with a unique email address before the migration of data from the current L2 to the new L2. Your account will not migrate without a unique address—one email to one person. (Public Library Trustees will still have an option to display a shared email account in the directory in lieu of their private email addresses; however, a unique email will be required for account creation purposes.)

In addition, there will be an **L2 data freeze on July 31**. No information will be able to be downloaded, created, or added to L2 for a period of about two weeks.

Finally, **learning reports will not be migrated** to the new L2. This means. . .

[READ FULL ARTICLE](#)



Edwardsville Building Repairs and Returning to the Office

Photo: Edwardsville Dock Area

HLS staff have been successfully working remotely since March. As the state progresses to a new stage, it is time to slowly and deliberately return to our physical work spaces. Proper cleaning and safety measures have been taken, and some office staff returned to our Champaign and Carbondale buildings on Monday, June 8, 2020.

The return of delivery to our libraries remains a priority. Due to mine subsidence repairs and small building improvements at the Edwardsville office, the Delivery department will temporarily be taking over other portions of the building and regular office staff will return to the Edwardsville office later.

[Training & Networking](#)

[Events](#)

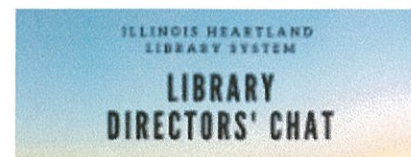
[Library Jobs](#)

[Listservs & Newsletters](#)

[Vendor Discounts](#)

[Libraries in the News](#)

[Resources for Libraries](#)



IHLS Directors' Chat: New Schedule

Thursday at 1:00 PM

Previously, the IHLS Directors' Chats were the first Wednesday of each month. In March, due to the uncertainty surrounding the closure of libraries, the chats went to twice a week. At the June 1st Directors' Chat, participants decided to have the chats weekly on Thursday.

Next Directors' Chat: [Thursday, June 11.](#)

The [Directors' Chat transcripts](#) are on the IHLS website.

The best way to [reach IHLS staff members](#) is by email.



Exchanging Books with Delivery

IHLS Delivery wants to help libraries get their materials back and is willing to work with each library individually. Please take time to read the [Plan and Guidelines for Resuming IHLS Delivery Service](#).

Reminder, you can schedule an appointment with your IHLS hub to arrange for you to **pick up items June 1 - 12, M-F**. Please let delivery know if you are ready for **delivery drop-offs from June 15 - 26** (not to be mixed up with regular delivery). If we have keys for your building, we will be doing drop-offs those weeks. If you have items that are ready for pick up, please set those out.



Online with the CMC Webinars and New Moodle Courses

The [Cataloging Maintenance Center](#) (CMC) provides and develops training courses that can be accessed via electronic methods, including Zoom and Moodle. **Online with the CMC** includes sessions with a 15-20 minute presentation followed by questions and answers. **Moodle** courses are all 6-weeks and asynchronous (log in when it is convenient for you).

- [Online with the CMC Webinars](#)
 - [CMC Moodle Courses](#)
-



Free Webinars Crisis, Virtual, and Online

Library Human Resources FREE live webinar series exclusively for IHLS-member libraries

next session **June 16**
3-4:30 p.m.
Leading Up, Out, & Down

Leading Up, Out, & Down

Tuesday, June 16

It is essential managers and supervisors are trained to be excellent leaders, but leaders don't just lead down. In the third and last Library Human Resources webinar, **HR Source** will teach your supervisors and managers practical ways to increase their leadership effectiveness throughout your organization--up, out, and down. This webinar is FREE for IHLS-member libraries, but registration is required. Learn more and register at <https://www.illinoisheartland.org/ce/hr-webinars>



Non-Resident Fee Form

Complete by June 30

Each public library board is required to take action each year on whether to participate in the non-resident program and to determine the fee for non-resident cards. [Learn More](#)

The past few months we have repeatedly heard three words: Crisis, Virtual, and Online. With that in mind, you may be interested in the upcoming WebJunction webinars.

[Upcoming WebJunction Webinars](#)

include:

- June 11 - **Libraries Prepare to Answer Civil Legal Questions in Times of Crisis**: Explores common civil legal issues associated with times of crisis and provides guidance on ways for public libraries to respond to patron questions.
- June 16 - **Getting Started with Virtual Storytimes**: A comprehensive introduction to virtual storytimes.
- July 28 - **Whose Turn Is It, Anyway? Online Board Gaming and Libraries**: Explore platforms for online board gaming, how to moderate meetups, and facilitate discussions among participants.

Of course, if these webinars do not interest you, you may find something here: [Free June Webinars for Library Staff](#).



Senate Bill 2125 and Required Steps for Virtual Meetings

Senate Bill 2125 has passed in both houses of the Illinois Legislature and is expected to be signed by Governor Pritzker. This bill amends the Open Meetings Act and addresses remote participation in meetings of public bodies while under disaster proclamations. Although it is not yet law, it is expected to become effective immediately upon the governor's signature. Advice from the Attorney General's Office and the Public Access Counselor is that **these procedures should be adopted immediately.**

Attorney Phil Lenzini has outlined the required steps for virtual meetings... [Learn More](#)



Proving Libraries' Worth During Stay-at-Home



Library 2.020: Small, Rural, and Independent Libraries

Wednesday, June 17

The Library 2.020 mini-conference: "Small, Rural, and Independent Libraries," will be held online (and for free) on Wednesday, June 17th. This mini-conference will focus on innovation and innovative thinking in rural, independent, tribal, and other small libraries--as well as the many unique challenges that they face.

[Learn more](#)



Designing Libraries for Safety in the Age of COVID-19

Wednesday, June 17

During the webinar, expert architects will share design tips for how to use the building itself, and its furnishings, to reduce transmission, encourage social distancing, and get the library ready for its next phase while

ILA's Bigger Than a Building Campaign

Whether our libraries are closed, open to curbside only, or have resumed full services, it is and will continue to be important to communicate the value libraries have brought to our communities during Illinois' stay-at-home order. To assist you in communicating with your boards, administrators, city council members, patrons, students, and others, ILA has created a set of talking points. Please use as you see fit.

[View Talking Points](#)

ILA's Bigger Than a Building campaign and toolkit includes several resources for libraries: tips for press releases and sample press releases, including one announcing new virtual or phone services; a sample op-ed about a slow reopening; a potential savings formula; and articles to help make a case. For all these tools and more, visit ila.org/advocacy/bigger-than-a-building.



Members Matter Meeting

May 28, 2020

Members Matter COVID-19 Edition: Moving Forward



May 28 Members Matter Recording

COVID-19 Edition: Moving Forward

On the agenda of the **Members Matter Meeting** on May 28, 2020, were discussions of **reopening plans for the system and our libraries**, as well as information on how IHLS Delivery and

preserving flexibility for the long term. Registration is required. [Learn more](#)



RBdigital Demos for IHLS

June 22, June 24, July 7, and July 9

IHLS libraries are invited to join us for one of several demos of RBdigital. We'll be discussing our switch to the [RBdigital Unlimited eMagazine](#) collection as well as how you can join our group purchase. This meeting will be conducted via Zoom. Be sure to [register in L2](#).



Discounted & Free Registrations

You may be able to attend the ALA Virtual Conference at a reduced cost or for free. Thanks to the support of ALA Virtual sponsors, ALA members can register for only \$60! This offer includes ALA members retirees, students, life, trustee, non-salaried, and support staff.

SHARE plan to function in the days and months ahead. The [recording](#) has been posted online.



May 14 Everything Library Trustees Need to Know During COVID -19 Recording

IHLS, the Illinois Library Association (ILA), and the Reaching Across Illinois Library System (RAILS) held this webinar for Illinois Public Library Trustees on Thursday, May 14.

Agenda items included: Resources available to help trustees, talking points trustees can use to let their communities know how essential the library is, how libraries can handle budget implementations as a result of COVID-19, and a discussion of employment issues. The [recording](#) has been posted online.

[Useful Links From the Webinar](#)



And the Survey Said...

[IHLS Reopening Illinois Public Libraries Survey Results](#)

ALA members that have recently been furloughed, laid off, or are experiencing a reduction of paid work hours are invited to join the conference for no cost at all. [More Details](#)



Municipal Minute and The Workplace Report

The [Municipal Minute](#) and [The Workplace Report](#) are online blogs/newsletters produced by Ancel Glink that anyone can subscribe to. Recent articles include:

Municipal Minute:

- June 4 - New PAC Opinion on Discussion of **Personnel Evaluations in Closed Sessions**
- May 29 - UPDATE: EO 2020-39 Addresses **Remote Meetings (OMA)**
- May 27 - Illinois General Assembly Passes Legislation Affecting Local Governments (**Library Non-Resident Fees**)

The Workplace Report

From May 13 to 21, 2020, public libraries in the IHLS service area shared their reopening/pandemic plans in the midst of the COVID-19 pandemic. The survey asked about libraries' already drafted plans or their best predictions for how they plan to reopen (if they closed), where "open" meant offering services beyond virtual services. See the results on our [Reopening Illinois Public Libraries Survey Results Dashboard](#).

ALA Libraries Respond: COVID-19 Survey Results

As a follow-up to the Public Library Association's March 2020 Public Libraries Respond to COVID-19 Survey, a new American Library Association survey of U.S. libraries surveyed more than 3,800 K-12 school, college and university, public, and other libraries from all 50 states between May 12 to 18, 2020, about their services to support students, faculty, and communities at large during the crisis and phased preparations for the months ahead. View the results on the [Libraries Respond: COVID-19 Survey Results Page](#).



PLA and Microsoft Public WiFi Access Micro Grant Program

The Public Library Association (PLA) and Microsoft Corp. are working together to provide dozens of public libraries in rural and underserved communities with hardware and support to install

- May 28 - What an Employee Wellness Screen Should Include
- May 27 - Do you Need a Return to the Workplace Policy?
- May 13 - Tips for Reopening the Workplace



Submitted photo

Going to her favorite place

Ruby Driver is all smiles as she heads up the steps of the White Hall Public Library. The library opened for service Monday after being closed for more than two months. Certain restrictions are in place such as limiting the amount of people allowed in the library at any one time.

Libraries are Reopening!

Ruby Driver was happy as she went to her favorite place...the library! Here she is heading up to the White Hall Township Library after they reopened. Ruby is the granddaughter of Anita Driver, Director of the Jerseyville Public Library.

public WiFi access points on or near library grounds. [Learn More](#)

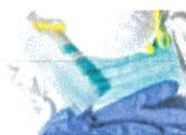


Has Your Library Used Shoppable Posts?

Many of us have seen shoppable posts on Instagram, such as those where a social media influencer models clothes and accessories and users can click the image to find links to each of those items. Has your library used shoppable posts to share new releases or special collections on social media? If you have or know someone who has, then IHLS wants to hear about it! [Please email us!](#)

REALM
PROJECT

Equipping Business Libraries and Museums



REALM Project Updates: Test Plan and Preliminary Literature Review Released

The REALM Project has released the document, “**Test Plan for the Natural Attenuation of SARS-CoV-2 as a Decontamination Approach.**” This is a technical document that explains the process for testing materials provided by libraries, archives and museums. Also available is a **Preliminary Literature Review**, prepared by Battelle. [Learn more](#)



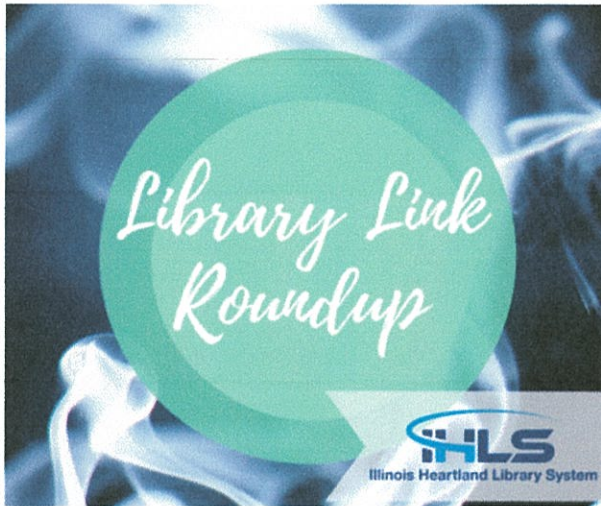
ILA Reporter

The [June 2020 issue](#) of the ILA Reporter is available to the ILA website.



Handy-Dandy Book Carts

The [Edwardsville Public Library](#) shared a photo on



Friday Library Link Roundup

We've crawled the web for the most useful library links, curated for the librarians of Illinois and published on Fridays

- [May 22 Library Link Roundup](#)
- [June 5 Library Link Roundup](#)

their Facebook page of the items returned in the first 2 hours they were open on June 1. They were able to borrow grocery carts from Dierbergs Markets.



Team One: Helping Libraries Reopen

This [Team One article](#) provides libraries with an overview of the latest technology available such as temperature-sensing kiosks and digital display/signage communication tools.

We are looking for great stories about member libraries, library staff spotlights, and photos to appear in the newsletter. If you have something to share, please contact [Julia Pernicka](#), Communications Coordinator at 618.656.3216 ext. 442.

Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) |
[Cataloging Maintenance Center](#) | [Illinois State Library](#) | [Illinois Library Association](#)



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You are receiving this message because you expressed interest in receiving emails from either Illinois Heartland Library System, SHARE, or Cataloging Maintenance Center.

Our mailing address is:

Illinois Heartland Library System
6725 Goshen Rd
Edwardsville, IL 62025-7773

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From: Illinois Heartland Library System
Sent: Tuesday, June 30, 2020 9:31 AM
To: vshell62@gmail.com
Subject: IHLS Member Connection - June 30, 2020

IHLS e-newsletter.

[View in your browser](#)

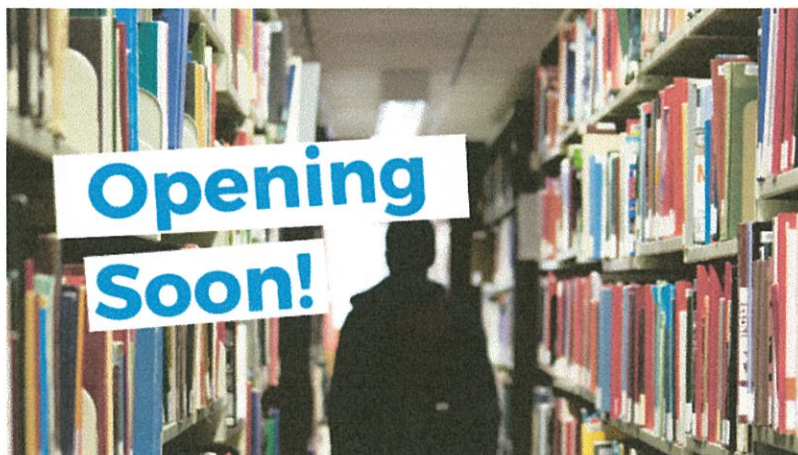


Member CONNECTION



Connecting **LIBRARIES & COMMUNITIES** in Central & Southern Illinois

June 30, 2020



Looking for Guidance for Reopening Your Library?

IHLS has several resources for libraries getting ready to provide, or already providing, in-person and curbside services, including multiple resources for learning what public libraries in Central Illinois and Southern Illinois are doing. All of these resources and more can be found on the IHLS COVID-19 Updates and Resources pages found at www.illinoisheartland.org/covid19.

- [Guidance on Materials Handling, Social Distancing, & Curbside](#)
- [Reopening Public Libraries in Illinois Survey Results](#) (May 2020)
- [IHLS Libraries Curbside/Opening Spreadsheet](#) (a member-led resource)
- [Sample Illinois Library Reopening/Pandemic Plans](#)
- [PPE Use for Library Staff Webinar Recording](#)

Additionally, find IHLS Delivery news, service updates, and safety guidelines at www.illinoisheartland.org/delivery/news.



Non-Resident Fee Form

Complete by June 30

Each public library board is required to take action each year on whether to participate in the non-resident program and to determine the fee for non-resident cards. [Learn More](#)

[Training & Networking](#)

[Events](#)

[Library Jobs](#)

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[Vendor Discounts](#)

[Libraries in the News](#)

[Resources for Libraries](#)



SHARE

Holdings Turned on July 1

SHARE will reactivate interlibrary loan requests on July 1, before delivery resumes full service July 6. Contact [SHARE](#) if you would



AISLE

Association of Illinois School
Library Educators

like to be placed on the list to resume or if you need changes to your hold or overdue notifications.

[Read More](#)



All IHLS offices will be closed in observance of Independence Day on **Friday, July 3, 2020**.

See our [Office Hours](#) page for a listing of IHLS Holidays.



During the first week of delivery exchanges (June 15-19), IHLS delivered 62,283 items and picked up 50,529 items! [See More](#)

Return to Delivery: June 6!

First off, we want to thank all our member libraries for your patience. Our drivers are looking forward to delivery starting on **Monday, July**

Last Day to Complete the AISLE Survey

Calling all school librarians! To help prevent school districts from eliminating school librarians during this era of remote learning, AISLE is working to provide ISBE with information about how school librarians are an integral part of successful online learning. Taking this survey will give AISLE talking points and data when communicating with ISBE. Please make your voices heard by taking this survey by **June 30!** [Start Survey](#)

Illinois Center for the Book
Jesse White Secretary of State

Illinois Emerging Writers Competition

Deadline: June 30

The [Illinois Emerging Writers Competition](#) provides a unique opportunity and outlet for recognizing new literary talent in the state. The competition is open to Illinois residents age 18 and over.

6. If your library is not ready for delivery, please reach out to the [Delivery Help Desk Ticketing System](#) to let us know.

The [recent REALM study](#) by OCLC/IMLS/Battelle recommended library materials be quarantined **72 hours**. You will receive tubs from the drivers with the dates on which the items inside were last touched at IHLS. IHLS will not be quarantining items at the hubs. Please see the recent message regarding [Item Quarantine Procedures](#).



REALM Project Update

Round 1 Test Results Now Available

Results show that coronavirus was not detectable on five types of library materials after three days of quarantine. [Read full article](#)

Test Set 2 Announced, Compilation of Reopening References Released

Battelle began testing a second round of materials on June 23, 2020. [Read More](#)

IHLS LIBRARY DIRECTORS' CHAT

THURSDAYS 1-2 P.M.
IN JUNE & JULY

Next Directors' Chat: [Thursday, July 2](#).

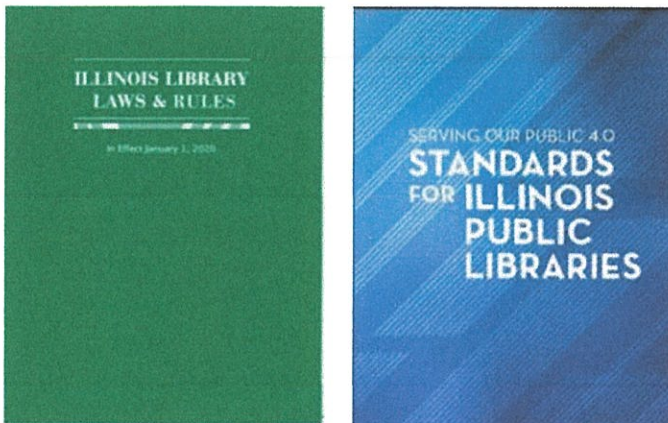
The [Directors' Chat transcripts](#) are on the IHLS website.



Directors Update

Please join us in welcoming the following new library directors:

- Trent Kavelman, Lincoln ESD
 - Heather Miller, Dongola Public Library
 - Mary Ray, Sidell, District Library
 - Kristin Runyon, Charleston High School
-



Serving Our Public 4.0 & Library Law Books

The Serving Our Public 4.0 & Library Law books have been mailed to all libraries that ordered them. If you believe you ordered either book but did not receive them, please reach out to [Sarah Taylor](#).

The 2020 Library Laws & Rules books are still [available to purchase](#) at a discounted rate.



Library Link Roundup: [June 19, 2020](#)



Ingram has renewed their discount. Get the library materials you need with extra speed. The right books, right when you need them.

Find this discount and more on the [IHLS Vendor Discount](#) page.



Reopening Under COVID-19

A Space Planning Approach

While some libraries have already opened, some are still in the planning process. The Public Library Association (PLA) sent out [Reopening Under COVID-19: A Space Planning Approach](#).

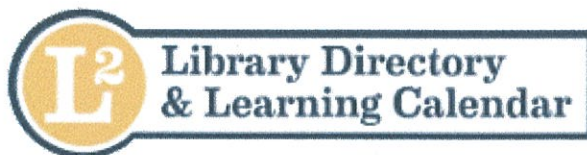


Return Attention to the Census with These Tools for Illinois Libraries

While we've all had plenty of more pressing matters to deal with in recent months, libraries still have a vital role in helping connect historically undercounted subpopulations with Census 2020. RAILS, in partnership with DCC Marketing, has created many new library-specific tools for promoting the Census. **The deadline to respond to the Census has been extended to October 31**, so please check out these new tools and use them! (Please note that the pieces may need to be customized for your area.) [View DCC Marketing's New Census Promotion Tools for Illinois Libraries](#)

More Census 2020 Tools

- ALA's [Libraries and the 2020 Census: Adapting Outreach in Response to COVID-19](#) (4 pages – NEW as of 6/22/20)
- Census Bureau's [2020 Census Operational Adjustments Due to COVID-19](#)



Save Learning Reports before New L2 Launches

As the L2 redevelopment project continues to pick up speed, one of the ways we're preparing for launch is to make plans for the learning reports in the current L2. While the new site will have a similar



Reaching Forward South (RFS) Update

Since RFS 2020 had to be cancelled due to the pandemic, all pre-purchased tickets are being refunded. The refund will be appearing on your credit card statement soon. If you have any questions, or paid by check, please contact Ryan Franklin at rfranklin@ilsos.gov.

The committee is working hard on plans for RFS 2021. The conference will still be held at the iHotel in Champaign. Look for more information coming soon!



Overdrive has Purchased RBdigital

feature to allow library staff to track and download the continuing education events they've attended, the old learning reports will not migrate.

RAILS is making sure that libraries can retain library-level data by providing a spreadsheet to any library that requests it. This file will include the complete learning report history for **all staff** (past and present) for your library, which you can then break down and redistribute as needed. Please send an email to l2help@railslibraries.info to request your library's download.

Individuals can also log into L2 any time before **July 31** and retrieve and save their own learning reports.

- [Log into L2.](#)
- Click on your name in the purple box at the top of the screen.
- Click on Learning Report to the right of your profile.
- Enter a date range to generate your report.



Tips for Proving Your Library's Worth Post-Closure

[ILA's Bigger Than a Building Campaign](#) helped libraries prove their worth while physical locations were closed. Now it's important to continue to tell the library story--and that means the stories of your patrons. When you announce the return of specific services,

[RBdigital](#) has [announced](#) that RBmedia content will be transitioned to the [Overdrive](#) platform. All RBdigital customers will be migrated to the OverDrive platform which will be enhanced to deliver additional Recorded Books audiobooks.

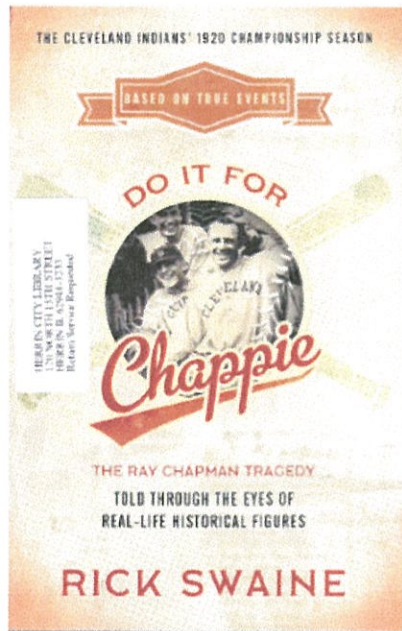


All Recorded Books (RB) audiobooks available to the Library market will be available on hoopla

- All RB titles will be available on hoopla as Transactional, Pay-per-use (PPU) titles 12 months after release.
- All New Release RB titles will be available on hoopla on release date as One-User One-Copy titles with the launch of the next generation of hoopla later this year.

[Read More](#)

relate those services to patron needs. If public and academic library patrons have regained access to in-building Wi-Fi and public access computers... [Read Full Article](#)

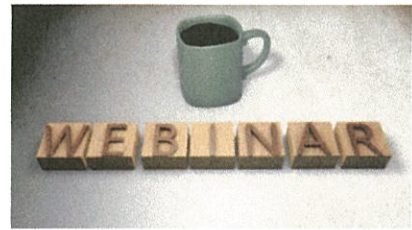


CMC Pandemic Activity

During the last few weeks, the [Cataloging Maintenance Center](#) (CMC) staff have been busy working from home cleaning up records for the [PrairieCat](#) database, [SHARE](#) database, transcribing oral histories for [Marshall Public Library](#) and preparing and presenting webinars for [SWAN](#). [Read More](#)



Fall Semester Town Hall Seeking Panelist



The Road Ahead: Library Services in a Post-COVID World

Wednesday, July 1

This Library Journal webcast will discuss the way forward, including challenges and opportunities, advice for administrators and managers leading staff through changes in operations, practical discussion of patron communication and service strategies, and encouragement to embrace this moment as an opportunity to make a positive impact in communities. [Learn more](#)

2020 Census: Last Chance for a Complete Count

Wednesday, July 8

During this free PLA webinar, participants will learn how the Census Bureau, libraries, and community partners have adapted their operations and outreach in response to COVID-19, and how libraries can support a complete count before the Census ends in

IACRL, IHLS, and RAILS are planning a Fall Semester Town Hall on **Wednesday, July 29**, from 10am-12pm. If you are interested in sharing what your library is doing in regards to reopening your physical spaces or what your librarians are doing to navigate instruction under new circumstances, we invite you to be a panelist!

If you would like to be a panelist, please fill out this [brief questionnaire](#) letting us know your interests by **Monday, July 13**.

Please contact [Dan Matthews](#) with any questions or concerns.

October. [Learn more](#)

Whose Turn Is It, Anyway? Online Board Gaming and Libraries Tuesday, July 28

This WebJunction webinar will explore platforms for online board gaming, how to moderate meetups, and facilitate discussions among participants. [Learn more](#)

Opportunity Out of Adversity: Digital Access in Rural and Small Libraries

Thursday, Aug. 6

If we are intentional, we can use these circumstances to grow our organizations and to address the digital access disparities in small and rural communities. This WebJunction webinar is hosted in collaboration with ARSL.. [Learn more](#)

We are looking for great stories about member libraries, library staff spotlights, and photos to appear in the newsletter. If you have something to share, please contact [Julia Pernicka](#), Communications Coordinator at 618.656.3216 ext. 442.

[Quick Links](#)

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) |
[Cataloging Maintenance Center](#) | [Illinois State Library](#) | [Illinois Library Association](#)



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From: Illinois Heartland Library System
Sent: Thursday, July 2, 2020 5:24 PM
To: Vicky Shell
Subject:  Delivery & ILL Need-to-Knows 



[View this email in your browser](#)



Share



Tweet



Forward

Need-to-Knows for Restarting Delivery & ILL -PLUS- Resources for Reopening Your Library

In this email:

- [Still Need Guidance for Reopening Your Library?](#)
 - [IHLS Interlibrary Delivery Returns in Full Monday, July 6](#)
 - [Notes for SHARE Consortium Members](#)
 - [REALM Project Test 1 Study Results Released](#)
-

Still Need Guidance for Reopening Your Library?

The IHLS website has a multitude of resources.

IHLS has several resources for libraries getting ready to provide, or already providing, in-person and curbside services, including multiple resources for learning what public libraries

in central and southern Illinois are doing. All of these resources and more can be found on the IHLS COVID-19 Updates and Resources pages found at

www.illinoisheartland.org/covid19.

- [Guidance on Materials Handling, Social Distancing, & Curbside](#)
- ['Reopening Public Libraries in Illinois' Survey Results](#) (May 2020)
- [IHLS Libraries Curbside/Opening Spreadsheet](#) (a member-led resource)
- [Sample Illinois Library Reopening/Pandemic Plans](#)
- [PPE Use for Library Staff Webinar Recording](#)
- [Test 1 results from the REALM Project](#) (informally known as the Battelle study)
- [IHLS Plan and Guidelines for Resuming IHLS Delivery Service](#)

IHLS Interlibrary Delivery Returns in Full Monday, July 6

Please review the [IHLS Plan and Guidelines for Resuming IHLS Delivery Service](#) as soon as possible. Already read them? Please consider reviewing them again.

This set of documents includes:

- [IHLS Plan for Resuming Delivery Service](#)
- [IHLS Resuming Delivery Service Calendar](#)
- [IHLS Guidelines for Safe Delivery During COVID-19](#)
- [FAQ – Resuming Delivery During COVID-19](#)

[>> DOWNLOAD ALL DOCUMENTS AS A PDF <<](#)

Not Ready to Restart Delivery Services? **ACTION REQUIRED**

If you are *not yet ready* to restart delivery services at your library, then please [contact the Delivery Help Desk Ticketing System at ihlsdelivery@illinoisheartland.org](mailto:ihlsdelivery@illinoisheartland.org).

NEW Pausing Delivery on the Go

IHLS Delivery is pausing [Delivery On the Go](#) through the end of July. We will reevaluate reinstating DOG then.

A Brief Reminder Regarding Item Quarantine Procedures

Our drivers are very excited for IHLS Delivery to be on the road again! As we start delivery on July 6, IHLS Delivery wants to remind libraries to continue to **quarantine outgoing delivery items for at least 72 hours from the last time they were handled/placed in the tub**. Please also continue to **place the date which items inside a tub were last handled** inside the pocket on the outside of the tub where your library name is located.

When your library receives a delivery, please follow *your* library's policy regarding library items and quarantine times. If you choose to quarantine longer than the 72 hours per your own library policy, that is perfectly acceptable. A huge thank you to all libraries for helping us with these guidelines.

Questions or Concerns?

Please reach out to [your IHLS Delivery hub manager](#).

Notes for SHARE Consortium Members

ILL Hold Requests

SHARE Consortium Members: SHARE reactivated interlibrary loan requests on Wednesday, July 1. Look for an email from SHARE for details or [visit the SHARE website](#). **PLEASE NOTE:** Not all libraries within SHARE have chosen to resume interlibrary loan services at this time. Therefore, there may be a few items that are still unavailable for requests by patrons.

Ready to Resume SHARE Automation Services? ***ACTION
REQUIRED***

If you are ready to resume interlibrary loan services then you must [notify SHARE by email](#).

Need Changes to Your Hold or Overdue Notifications?

If you need changes to your hold or overdue notifications, please [email SHARE staff](#).

REALM Project Test 1 Study Results Released

What is the REALM Project (a.k.a. Battelle Study)?

The [REALM Project, which stands for REopening Archives, Libraries, and Museums](#), is a research study investigating how long SARS-CoV-2, more commonly known as the coronavirus, survives on materials common to libraries, archives, and museums and how these materials can best be handled to mitigate exposure to staff and visitors. The REALM Project is conducted through a collaboration by [OCLC](#), the [Institute of Museum and Library Services](#), and [Battelle](#) research and development agency. To learn more about the Project, visit the [REALM Project website](#).

What does the research say?

Phase 1: Research on High-Priority Materials and Workflows

Test 1 - [Test 1 Results](#) were published June 22, 2020. According to the findings, "scientists have found that the virus SARS-CoV-2 that causes COVID-19 **is not detectable on five common library materials after three days.**" Materials tested: (1) hardback book cover (buckram cloth), (2) Softback book cover, (3) plain paper pages inside a closed book, (4) plastic book covering (biaxially oriented polyester film), and (5) a DVD case.

Test 2 - *Currently in progress*

Phase 2: Additional Research to Support Operations of Libraries, Archives, and Museums

Test 1 - Not started



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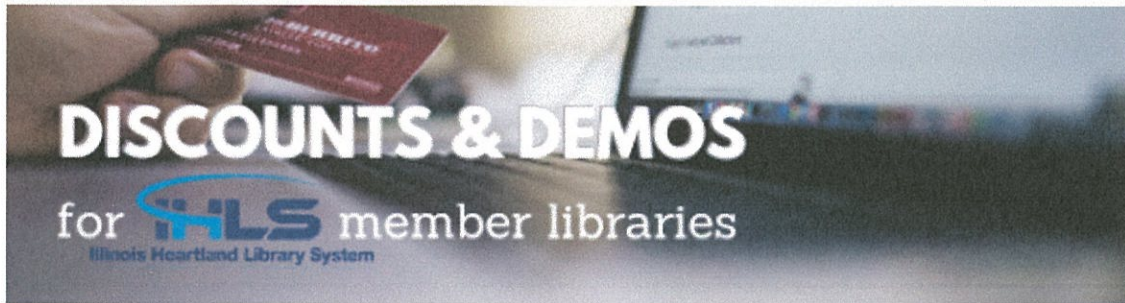
From: IHLS Discounts & Demos

Sent: Tuesday, July 7, 2020 11:09 AM

To: Vicky Shell

Subject: [Webinar/Demo] Marketing Automation for Public Libraries with Patron Point 

[View this email in your browser](#) or [change your subscription preferences](#)



Do you ever wonder...

*How can I make my library's marketing **more effective**?*

*How can we promote everything we have to offer **without overwhelming patrons with email**?*

*Is there a way to **use our ILS** to promote events to **patrons already interested in a topic**?*

*There has got to be a way to use **renewal notices** to share other messages!*



Marketing Automation in Public Libraries

30-minute webinar and look at



Tue. July 21 10-10:30 a.m.
Wed. July 29 1-1:30 p.m.
Tue. Aug. 5 10-10:30 a.m.
Wed. Aug. 12 1-1:30 p.m.


Join [Patron Point's](#) Brendan Pearce online for a half-hour webinar and demo as he shows you how marketing automation can:

- streamline your customer engagement
- help strengthen the library brand
- build awareness of all the wonderful things your library offers your community

Hear how libraries ***around the world*** are connecting Patron Point's marketing automation platform ***to their ILS*** (integrated library system) to leverage the wealth of data and transform library processes.

[Register Now](#)

*A recording of the webinar will be available to stream **for registered attendees** who cannot join the live session.*

 Forward to a Colleague



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From: Illinois Heartland Library System

Sent: Friday, July 10, 2020 1:02 PM

To: Vicky

Subject: [INFOGRAPHIC] Library's Illustrated Guide to Pandemic Tub Handling Procedures



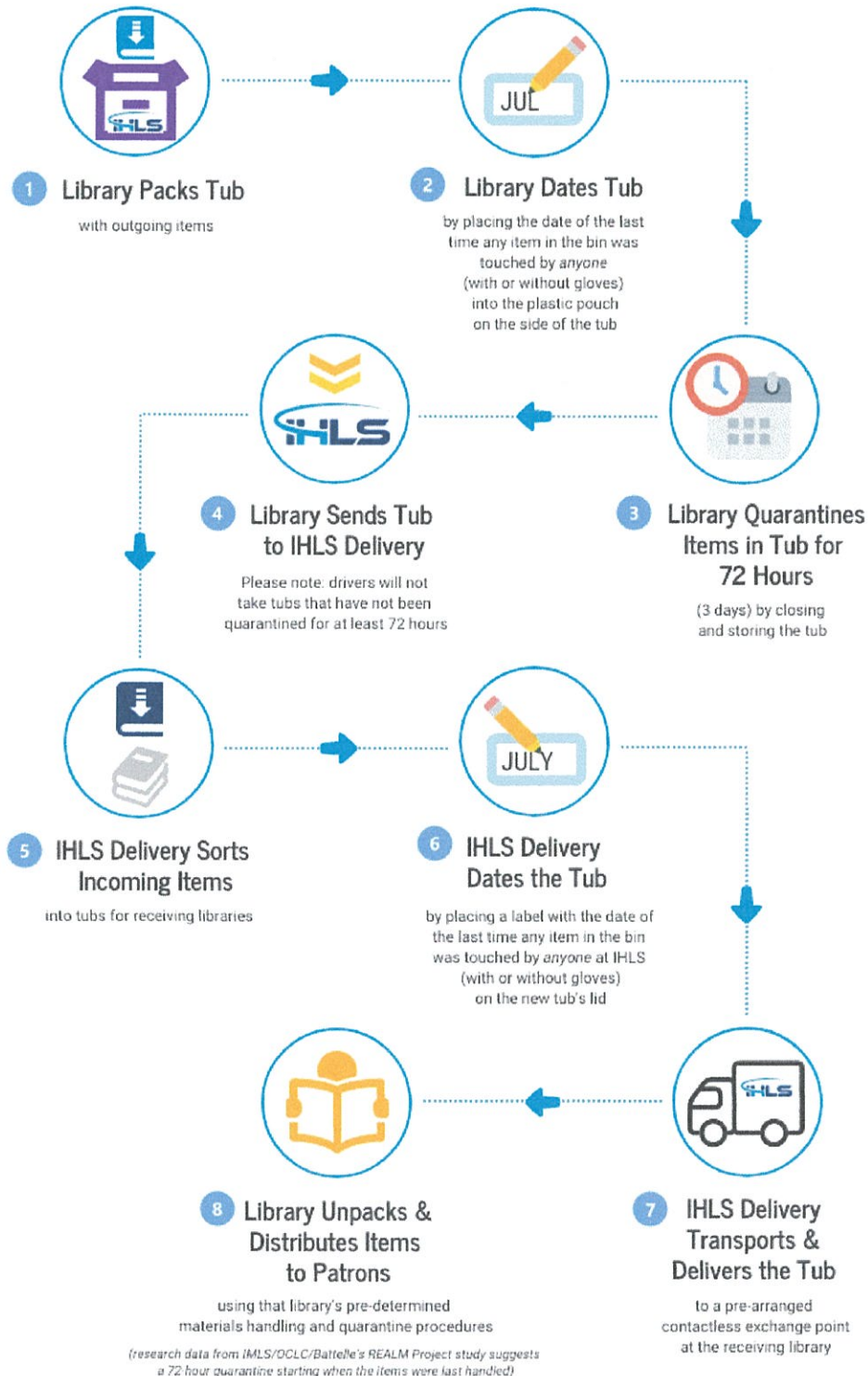
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Illinois Heartland Library System

Pandemic Tub Handling Procedures



(research data from IHLS/OCLC/Battelle's REALM Project study suggests a 72-hour quarantine starting when the items were last handled)

IHLS COVID-19 Member Updates

[Find details, a Q&A, and a printer-friendly copy of this infographic at
www.illinoisheartland.org/covid19](http://www.illinoisheartland.org/covid19)

[View the Plan and Guidelines for Resuming IHLS Delivery Service](#)



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From: Illinois Heartland Library System
Sent: Tuesday, July 21, 2020 12:59 PM
To: Vicky Shell
Subject: Help us create a better website! 🖥️



Help us create a better website!

We're in the process of redesigning our website and would love your help. Please help us create the best online experience possible for you and the library community of central and southern Illinois by participating in this short

survey. *Your responses will give us key insights on how to structure our new website so it meets your needs.*

The survey takes only 5 to 10 minutes to complete and is extremely helpful for our team. Responses are completely anonymous. Can you help us? Please complete the survey by 10 p.m. Sunday, July 26.

[Start Survey](#)



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From: Illinois Heartland Library System
Sent: Wednesday, July 22, 2020 2:14 PM
To: vshell62@gmail.com
Subject: IHLS Member Connection - July 22, 2020

IHLS e-newsletter.

[View in your browser](#)



Member CONNECTION



Connecting **LIBRARIES & COMMUNITIES** in Central & Southern Illinois

July 22, 2020



Updated Quarantine Hours

COVID-19 Tub Handling Procedures

[OCLC](#), the [Institute of Museum and Library Services](#), and [Battelle](#) are conducting research on

how long the COVID-19 virus survives on materials. In response to the [REALM Project test 2 results](#),

IHLS will begin to quarantine items for the recommended **96 hours**. It is in the best interest for our staff, member libraries, and patrons for IHLS to

follow the 96 hours recommended quarantine time. More information will be released with updated

postings.

When your library receives a delivery, please follow

your own library's policy that you have developed regarding library items and quarantine times. If you choose to quarantine longer than the 96 hours per your own library policy, that is perfectly acceptable. A huge thank you to all libraries for helping us with these guidelines.



REALM Project Test 2 Results Available

As part of the REALM Project's Phase 1 research, Battelle has conducted a study to provide information on how long some commonly handled materials would need to be quarantined prior to being returned to being put back into use.

Compared to the results of Test 1, the results of Test 2 indicate that a slightly longer quarantine time for some types of cellulose-based paper materials sitting in a stacked configuration may be required. [Read More](#)

[Training & Networking](#)

[Events](#)

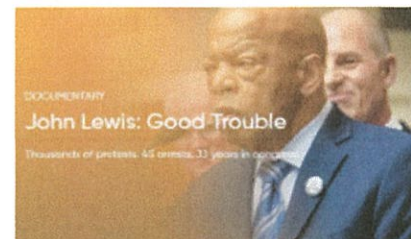
[Library Jobs](#)

[Listservs & Newsletters](#)

[Vendor Discounts](#)

[Libraries in the News](#)

[Resources for Libraries](#)



John Lewis (1940-2020)

**Discounted Tickets
from Storytime**



We want your feedback!

Take the IHLS Website Survey (It only takes 5 minutes)

We're in the process of updating our [website](#) and would love your feedback. Please help us create the best online experience possible by participating in this short survey. It takes less than five minutes to complete and is extremely helpful for our team. Please complete the survey by 10 p.m. Sunday, July 26.

Take the survey here:

<https://www.surveymonkey.com/r/IHLS>

VIA ZOOM
WEDNESDAY, JULY 29
10:00 A.M. - NOON

**HOSTED BY IACRL,
IHLS, AND RAILS**

REGISTER TODAY!

Wednesday, July 29 | 10 a.m.

Storyspaces is excited to be releasing [John Lewis: Good Trouble](#) to socially distant, open air, and drive-in film screening hosts throughout the summer.

If you host an outdoors screening, Storyspaces will digitally deliver the film and provide a user-friendly ticketing platform. If you would like to charge for tickets to help recoup the costs of hosting a screening event or to donate to a cause, you will receive 40% of all ticket sales. You can also offer the film for free.

If you would like to host an outdoor screening of this film, please contact [Olivia](#) from Storyspaces.



Directors Update

Please join us in welcoming the following new library directors:

- **Kami Komm**,
Germantown Library
- **Shannon Smith**, New
Berlin SD
- **Mary Taylor**, Sidell
District Library
- **Kyla Waltermire**,
Mississippi Valley
Library District

IACRL Fall Semester Town Hall

IHLS, in partnership with the [Illinois Association of College & Research Libraries Forum](#) (IACRL) and [RAILS](#), will host a **Fall Semester Town Hall** on Zoom from 10 a.m. - Noon on **Wednesday, July 29**.

The event will feature speakers who will discuss what their libraries are doing in regards to reopening their physical spaces and what librarians are doing to navigate instruction under new circumstances. [Learn More & Register](#)



Make Your Community Count
Census 2020

Public Libraries & The Census Today
Monday, Aug. 10, 1-2 p.m.

Join IHLS for a Census Reboot

The Census 2020 response deadline has been pushed back to **October 31**. Are you ready? Join us for an online Census reboot event featuring **Joe Natale** of the Illinois State Library and a panel of public library staff working to ensure a complete count in Illinois. [More Information & Register](#)

- Elizabeth White,
Signal Hill SD
- Jamie Wratchford,
Morrison-Talbott
Public Library



Library Link Roundup: July 17, 2020

We've crawled the web for the most useful library links, curated for the librarians of Illinois and published on Fridays. [Read More](#)

IHLS LIBRARY DIRECTORS' CHAT THURSDAYS 1-2 P.M. IN JUNE & JULY

Next Directors' Chat: [Thursday, July 23](#).

The [Directors' Chat transcripts](#) are on the IHLS website.



Influence IHLS Decisions with Your Unique Insights:

Apply to be Part of the IHLS Research Panel

Are you interested in influencing IHLS decision-making concerning services, communication, and more? IHLS is looking for 24 librarians from IHLS-member libraries, representing all library types and regions and a variety of personal and demographic backgrounds, to participate in regular research opportunities.

If you have valuable opinions and want to be influential in IHLS's decision-making, then apply to join the IHLS Research Panel and be part of this elite group of influencers. [Learn More and Apply](#)



New Zoom Links

Zoom is increasing its security by requiring ALL meetings to have a password. To make attending meetings as easy as possible, IHLS has embedded the password in the link to the meetings.



Hosting National Voter Registration Day at Your Library

Thursday, July 23

Join the American Library Association (ALA), National Voter Registration Day (NVRD), and librarian colleagues to discuss past participation in the event and how the current moment will inform activities, resources, and plans for participation in this year's National Voter Registration Day. [Learn More](#)



Patron Point Webinars

- Wednesday 7/29 1-1:30 PM
- Tuesday 8/5 10-10:30AM

Adding passwords will make it nearly impossible for people to randomly Zoom-Bomb meetings.

Please note: **If you had a link saved for a reoccurring meeting, that link will no longer work.**

If your special interest group needs a link for a Zoom meeting or you have any questions, please call [John Knirr](#).



OMA Changes Signed Into Law: Public Act 101-0640 (Senate Bill 2135), Government Emergency Administration Act

by Anna Yackle

Several of the traditional ways we conduct library business, run our daily operations, and provide services have been dramatically impacted. **Governor Pritzker** has issued several executive orders and signed new laws to deal with the conditions of the pandemic.

One of these new laws is **Public Act 101-0640**, known as the **Government Emergency Administration Act**. (This act, before being signed into law, was discussed as Senate Bill 2135 in the article Senate Bill 2135 and Required Steps for Virtual Meetings, in which library law attorney **Phil Lenzini** discussed the changes and what they would mean for board and committee meetings held.) The key things to know about this new law are that once a

- **Wednesday 8/12 1-1:30PM**

Please join IHLS and Patron Point's Brendan Pearce online as he shows you how marketing automation can streamline your customer engagement, help strengthen the library brand, and build awareness of all the wonderful things your library offers your community. Hear how libraries around the world are connecting Patron Point's marketing automation platform to their ILS (integrated library system) to leverage the wealth of data and transform library processes. [More Information & Register](#)

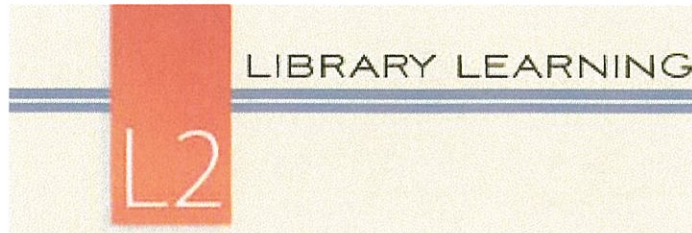


RDA Book Training - Monday, Aug. 17

Register by Aug. 10

The [Cataloging Maintenance Center](#) (CMC) is providing RDA Book Training for library staff in any Illinois library. This is a 6-week course using Moodle software. This course covers the changes from AACR to RDA guidelines. FRBR, WEMI, identifying hybrid AACR and RDA records, and series will be covered. Participants will take quizzes and copy catalog books. It is

disaster has been declared by the Governor or the Illinois Department of Public Health: ... [Read More](#)



L2 Data Freeze, July 31!

The [new L2](#) is on target to launch in mid-August. The [current L2](#) will freeze late in the day on July 31, in preparation for final migration and go live. What does this mean for you? After July 31:

- Events will be visible, but will not be editable.
- Events will link to external forms of registration.
- Events from the old site will not be migrated. Future events that are already in L2 will be re-entered into the new L2.
- **Learning reports will not be migrated to the new L2.** This means that all individuals who want their learning history need to download and print their data before July 31.
- The library directory will be visible, but will not be editable.
- After we launch, we will need libraries to continue to take responsibility for their directory entries, and specifically to populate several fields that are new or impossible to migrate, such as library hours and ILL/reciprocal borrowing policies.

We encourage you to make any changes to your personal account or to your library's account (if you have elevated permissions) before the data freeze to help with information

assumed that participants have basic cataloging knowledge and experience. [More Information](#)



College of DuPage

Library and Information Technology Certificate and AAS Degree

Registration Underway

[Registration](#) for Fall 2020 is now underway for new and returning students. Fall classes run from August 24–December 18.

Registration is open through

Sunday, Aug. 23. [More Information](#)

L AFC

THE LIBRARY ADVOCACY AND FUNDING CONFERENCE

September 14-16, 2020

The world's largest virtual conference dedicated to library advocacy and funding! Learn from the world's best political consultants, organizers, operatives, and fundraisers to help

migration. Log into librarylearning.info to make changes. For help, contact L2Help@railslibraries.info.



Welcome New Board Members

IHLS elected five new and/or returning board members. The new board members were officially seated for a 3-year term. These board members bring a wealth of experience from libraries in central and southern Illinois and make policy decisions that are in the best interest of IHLS member libraries, the communities they serve, and to the ultimate success of IHLS.

The new board members are:

- **Zachary Newell** (Academic Library Representative | Booth Library, Eastern Illinois University, Charleston)
- **Clay Dean** (Public Library Trustee Representative | Mattoon Public Library)
- **Guadalupe Mejia** (Public Library Representative | Urbana Free Library)
- **Jill Shelton** (School Library Representative | Massac County USD #1, Metropolis)
- **Stacey Carter** (Special Library Representative | Lincoln Correctional Center)

you build local support for funding your library! [Learn More & Register](#)



Economic Relief for Libraries

Members in each house of Congress have introduced identical bills named the **Library Stabilization Fund Act** which would allocate \$2 billion in Covid-19 relief money to libraries throughout the country. It needs cosponsors in both the House and Senate to help ensure its inclusion in a final relief package.

Please contact your Senators and House Reps as soon as you can and ask them to cosponsor this legislation. [Learn More](#)

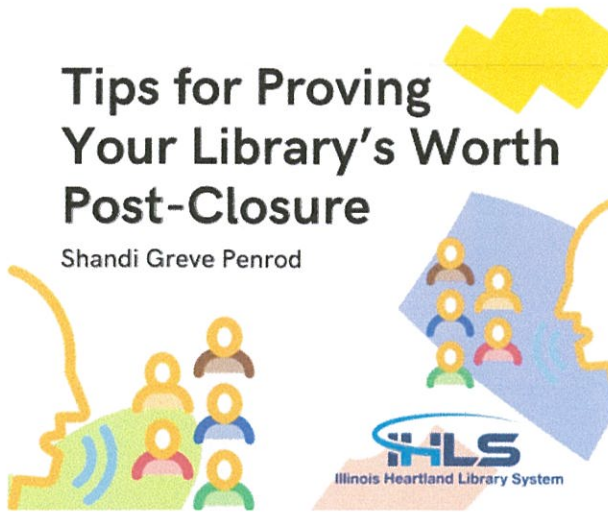


American Association
of School Librarians
TRANSFORMING LEARNING

School Librarian Role in Pandemic Conditions

Tips for Proving Your Library's Worth Post-Closure

Shandi Greve Penrod



Tips for Proving Your Library's Worth Post-Closure

[ILA's Bigger Than a Building Campaign](#) helped libraries prove our worth while physical locations were closed. Now it's important to continue to tell the library story—and that means the stories of your patrons. [Read More](#)

AASL has developed a new resource that includes an overview chart, details, and resources about the School Librarian Role in Pandemic Conditions. [Learn More](#)



Now and Later: Thinking About Your Library's Future

by Anna Yackle

During the few months under the shelter-in-place order, it seemed that just making it through the day was an accomplishment. [Read More](#)



Advocacy Tool: ROI Infographic

Show you community that your library is a good return on its investment. Be sure to check out [Advocacy Tools](#) on the

Resources for Libraries page. There you will find the [ROI infographic](#) that members can customize using PowerPoint. This tool will help you share the library's value at a glance, communicating the importance of the library to customers, trustees, community leaders, and other stakeholders. It is as easy as plugging in numbers, or it can be customized further to change colors, fonts, and text to match your in-house branding.

If your library is a member of SHARE, [Dena Porter](#) can help you with your statistics.

We are looking for great stories about member libraries, library staff spotlights, and photos to appear in the newsletter. If you have something to share, please contact [Julia Pernicka](#), Communications Coordinator at 618.656.3216 ext. 442.

Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [Cataloging Maintenance Center](#) | [Illinois State Library](#) | [Illinois Library Association](#)



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From: Illinois Heartland Library System

Sent: Thursday, July 23, 2020 2:21 PM

To: Vicky Shell

Subject: ● Tub Handling Time Increased to 96 Hours ●



[View this email in your browser](#)



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IHLS Delivery changes interlibrary quarantine time from 72 hours to 96 hours to reflect newest scientific findings

Library staff,

IHLS would like to thank our member libraries for being partners in keeping our library staff and patrons safe during the COVID-19 pandemic. We have two announcements along these lines of which you need to be aware: **REALM Project test 2 results** and **updated tub quarantine times**.

REALM Project test 2 results released, data suggest at least 4-day quarantine

In test two of the REALM Project study, conducted by Battelle in collaboration with OCLC and the Institute of Museum and Library Services, scientists tested five common library materials held under simulated normal storage conditions (such as shelved books and stacked folders). These are the items tested and the results:

- **Archival folders:** virus not detectable after 2 days
- **Braille paper pages:** virus not detectable after 4 days
- **Glossy paper pages from a coffee table book:** virus not detectable after 4 days
- **Children's board book:** virus not detectable after 4 days
- **Magazine pages:** virus was still detectable after 4 days

[The full summary and a download of the study results can be found here.](#) You can also learn more about the REALM Project research in its entirety, including the results from items tested in test 1, on the [REALM Project webpages](#).

Updated tub handling procedures from IHLS Delivery

In response, IHLS Delivery has changed its required tub/materials quarantine from 72 hours (3 days) to 96 hours (4 days) effective immediately. Please inform your library staff and hang the updated 8.5" x 14" poster in an appropriate place in your library.

[Download the Updated Poster](#)

IHLS COVID-19 Member Updates

[Find all of our IHLS COVID-19 Member Updates at www.illinoisheartland.org/covid19](http://www.illinoisheartland.org/covid19)

[View the Plan and Guidelines for Resuming IHLS Delivery Service](#)



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From: Illinois Heartland Library System
Sent: Monday, July 27, 2020 10:04 AM
To: Vicky Shell
Subject: Make Your Community Count! Public Libraries & the Census Today



[View this email in your browser](#)

The Census is much more than just a headcount, and your library's help is still needed.

Data collected in the 2020 Census will help determine where billions of dollars of federal and state funds are distributed among states, counties, and municipalities for things like infrastructure, healthcare, food assistance, and libraries. Census data will also help determine each local Illinois community's representation at both the state and federal levels.

This means that your community won't receive fair representation or a fair portion of funding within the state if your community is undercounted.

This is why we at Illinois Heartland Library System are now asking you to attend this special Census 2020 reboot event:



Monday, Aug. 10, 2020
1-2 p.m. on Zoom

Featuring **Joe Natale**, Chief Deputy Director of the Illinois State Library and a Census 2020 Complete Count Committee Member, and **a panel of public library staff members** working to ensure a complete count in Illinois while still mid-pandemic

[Register](#)

Featured Speaker

Joe Natale, *Chief Deputy Director of the Illinois State Library and Census 2020 Complete Count Committee Member*

Panelists

- Joe Natale, *Illinois State Library and Census 2020 Complete Count Committee*
- Lauren Chambers, *Urbana Free Library*
- Diana Donahoo, *Centralia Regional Library District*
- Johnna Schultz, *Effingham Public Library*
- Ashley Stewart, *Caseyville Public Library*
- *additional panelists to be announced*

Through this event you will learn:

- The newest Census 2020 timeline, the real deadline, and what the April 1 date means
- The status of the Census count in Illinois and what it means for your community
- What public libraries are doing to promote the Census mid-pandemic
- How your library can get your Census efforts back on track or develop plans now - and why you should make it a priority

Registration

Registration will take place through Zoom, and your event access link will be emailed to you through Zoom after registration. Advance registration is required.

This event has been developed especially for public libraries in central and southern Illinois; however, all Illinois libraries are welcome to attend.

[Register](#)

Please note: This IHLS event registration is occurring through Zoom due to the Library Learning (L2) transition. Post-transition, IHLS will resume registrations through the Library Learning website.



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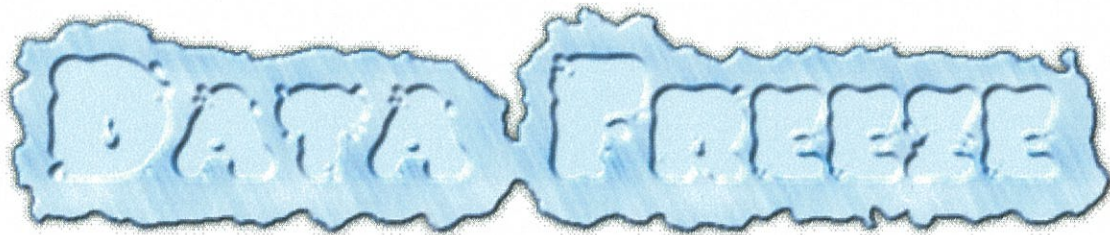


From: Illinois Heartland Library System
Sent: Tuesday, July 28, 2020 4:59 PM
To: Vicky Shell
Subject: Your L2 Account Data Will Freeze ❄️ THIS FRIDAY



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L2 Library, Employee, & Trustee Accounts Freeze July 31

Here's What It Means For You & What You Need to Do *Right Now*

Library Staff and Trustees:

Re-development of the Library Learning (L2) platform is on target for the new website launch in mid-August. In preparation for the final data migration, **account data in the current L2 platform will freeze late in the day this Friday, July 31.**

This means that after July 31:

*Items marked with a red " *** " may need your swift attention*

L2 Calendar Events & Registrations

- Events will be visible but will not be editable.
- **Employees/trustees** will not be able to register for events in L2 or cancel event registrations made in L2.
- ***** Event coordinators** with events listed in L2 will not be able to edit those events. Therefore, coordinators will need to add an external form of event registration (such as a Google Forms link or Zoom link) to any events that are currently taking registration. These events will also need to be re-entered into the new L2 platform after it launches.

L2 Learning Reports

- Learning reports will not be migrated to the new L2.
- ***** Library employees/trustees** who want their learning history will need to download their data before July 31.
- ***** Library directors/equivalents and HR staff** who want all of their employees' learning histories should [email IHLS](#) after July 31 for this report.

Library Directory Entries in L2

- Library directory listings will be visible but not editable.
- ***** Directors/designated employees** should review and update their library's listing. However, some information, such as library hours and ILL/reciprocal borrowing, cannot be migrated to the new site and will require updating after the launch of the new L2 platform.

Library Staff/Trustee L2 Accounts

- Library employee/trustee account information will be visible but not editable.
- ***** Employees/trustees** should review and update their account information by July 31.
- ***** Employees/trustees using a shared email account** (such as trustees@publiclibrary.org) will need to create a new account with their own email

address by July 31. (In the new L2, employees/trustees will have the option to hide their private address and display a shared address; however, a unique address is required for each person for account creation purposes.)

The NEW AND IMPROVED Library Learning platform is scheduled to go live mid-August.

Please watch your email in the coming weeks for details, training opportunities, and next steps.

In Summary

All library employees and trustees should review and update their account information and download any desired learning reports before the July 31 account freeze.

Directors or designated staff should also review and update their library's listing.

To sign in to your L2 account, click the button below and enter your email/username and password. Alternately, navigate to <https://www.librarylearning.info/> and then click <Sign In> in the top navigation bar.

For L2 help, click <Help> in the top navigation bar in L2 or click <Help & Support> in the left-side navigate. You may also navigate to the help page directly by going to <https://www.librarylearning.info/help.aspx>.

[Log In To Your L2 Account Now](#)



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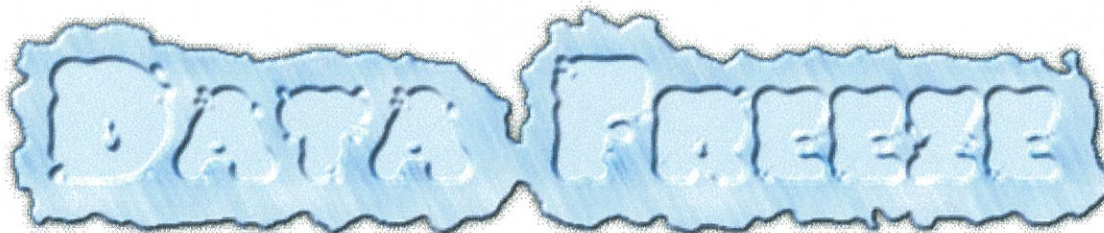
You can [view/update your subscription preferences](#) or [unsubscribe from ALL IHLS/SHARE/CMC lists](#).

From: Illinois Heartland Library System
Sent: Thursday, July 30, 2020 10:02 AM
To: Vicky Shell
Subject: FINAL WARNING: L2 Account Data Freeze Tomorrow 📧



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From: Illinois Heartland Library System
Sent: Friday, July 31, 2020 2:13 PM
To: Vicky Shell
Subject: Delivery Will Still Occur During Any Regressions to Phase III



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Assurance of IHLS Delivery Service

IHLS Library Members,

In light of the increasing coronavirus [positivity rates and other metrics tracked](#) in the [Restore Illinois pandemic plan](#), it's possible that Region 4, the Metro East Region, or another of the plan's 11 regions could move back into Phase 3. **We want to assure our member libraries that IHLS Delivery will continue to operate and make deliveries should Region 4 or any region reenter Phase 3.**

We are confident that the procedures we have put into place have greatly improved the safety of our delivery workflow. **However, if at any time your library decides it would not like IHLS delivery, please email the Delivery Department at ihlsdelivery@illinoisheartland.org.**

Other questions or concerns? Please contact your delivery hub manager:

[Linda Kates, Champaign Hub Manager](#)

[Linda Petty, Edwardsville/Carbondale Hub Manager](#)

Is your library also a member of the SHARE consortium?

Should one or more Restore Illinois regions regress to Phase 3, **SHARE will also continue to operate without any SHARE-wide changes.** However, if you are a SHARE member and decide at any point that you would like to suspend interlibrary loan holds, please email SHARE at share@illinoisheartland.org.

Other questions or concerns? Please contact a SHARE staff member:

[Cassandra Thompson, SHARE Director](#)

[Dena Porter, SHARE Administrative Services Supervisor](#)

On behalf of Illinois Heartland Library System, thank you for your cooperation and your continued partnership in providing the residents of Illinois with safe resource sharing.

Sincerely,

Leslie M. Bednar



Leslie M. Bednar, Executive Director



Illinois Heartland Library System

Edwardsville Office

618.656.3216 ext. 420

lbednar@illinoisheartland.org

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