

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 1/9/2019
7:00PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT – Julie Kolosky**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
 - B. APRIL 2019 ELECTION**
 - C. ANNUAL FINANCIAL REPORT 2018**
 - D. LIBRARY STAFF EVALUATIONS**
- 8. NEW BUSINESS**
 - A. Library Report – Lori Lamping**
- 9. ADJOURNMENT**
 - A. Next Tentative Meeting Date (February 13, 2019)**

CLIFTON PUBLIC LIBRARY BOARD MEETING

11/14/2018

1. Welcome

2. ROLL CALL:

Board Members: Vicky Shell, Nicole Brough, Julie Kolosky, and Carol Leclaire were present at the 11/14/2018 Clifton Library Board meeting. Head Library Clerk, Lori Lamping was also present.

3. SECRETARY'S REPORT:

Minutes for Oct 2018 meeting were reviewed. Motion to approve by Julie, seconded by Nicole. Minutes were approved.

4. TREASURER'S REPORT:

Checking Account balance of Oct, 31, 2018: \$5560.899

Savings Account balance as of Oct 31, 2018: \$57983.86

CD amount as of Oct 31, 2018: \$13473.96

Cash Drawer amount is \$50

Motion to accept made by Nicole, seconded by Carol. Treasurer's Report was approved.

5. BILLS AND INVOICES:

Demco - \$181.12 Supplies

CIA - \$96.00 Bond, Julie Kolosky

Motion to approve by: Carol, seconded by: Nicole All approved

6. Communications:

- Illinois Heartland Library System report was emailed out to Board members for review prior to the meeting.

7. Unfinished Business:

- Vicky forwarded the e-mail from the state regarding the grant for lighting to A. Winkel

8. Library Report:

- Reviewed – Closing dates for the library were discussed, Intra Library Loan Survey submitted; Begin purchasing books with Per Capita Grant monies; Audible books membership will be cancelled; pumpkin decorating contest completed; Reading 4 Pleasure few patrons participating; light over the computer area is not working correctly; vacuum not working – requested purchase of a new one and approved up to \$100; employee evaluations will be done in January 2019 for year ending 2018; Per Capita Grant application completed to submit next week; looking for large print books and Nicole provided a name at B&N for Lori to contact.

Motion to approve by: Carol, seconded by: Nicole. Library Report was approved.

9. New Business:

- Vicky will send out the list of meeting dates for 2019.

- Christmas bonus checks will be given out with the November payroll checks as follows:

Lori - \$50.00

Tia - \$25.00

Anton - \$25.00

Dea - \$25.00

Jade - \$10.00

10. Adjournment:

Meeting adjourned at 8:44 pm, moved to adjourn by Nicole, seconded by Carol. The next meeting is Jan 9th, 2019 at 7pm.

Respectfully submitted, Vicky Shell, President

From: IHLS Illinois Heartland
Sent: Wednesday, January 2, 2019 11:08 AM
To: ihls-announce@lists.illinoisheartland.org
Subject: [IHLS-Announce] Directors' Chats Today

It's the first Wednesday of the month, which means it's time for **IHLS Directors' Chat!** Join us to find out what's going on in the library world in our half of the state, ask questions, and share ideas.

Today Ellen, Anna, and Cassandra will be joined by Chris Dawdy to talk about upcoming grants.

We'll be available for discussion from **1:00 to 2:00** today at:
<https://webjunctionillinois.adobeconnect.com/directors>. Just sign in as a Guest with your name and library!

We hope you can join us!

You are receiving this message because you are a member of the [Illinois Heartland Library System](#), and we want you to be aware of all the important information going on in your system. To subscribe or unsubscribe from this list you can visit our [website listserv page](#) to complete your request.

IHLS e-newsletter.

[View this email in your browser](#)



Member
CONNECTION



Connecting Libraries & Communities in Central & Southern Illinois

December 20, 2018

Girls Who Code

IHLS has partnered with [Girls Who Code](#) and our Member Libraries have started to build clubs in their communities.

Have you already started a club? Great! Did you know that you can get additional benefits like scholarships and grants by being an IHLS member? Please contact Cassandra Thompson (cthompson@illinoisheartland.org | 618.656.3216 ext. 443) to verify Girls Who Code has your club affiliated with IHLS. [More Information](#)



girls who CODE



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[Libraries in the News](#)

[Resources for Libraries](#)

MEMBERSHIP SERVICES

On December 1, 2018 a rare late season tornado struck Stonington and



IHLS Delivery Holidays

Delivery will not run on the following IHLS holidays:

Martin Luther King Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Eve
Christmas Day
New Year's Eve
New Year's Day

IMPORTANT! Be sure to fill out the ["No Delivery Days Form"](#) found on the delivery page of the IHLS website. This is for when you *DO NOT* want delivery on your regularly scheduled days. Please note, if we have access via a key or an alarm code, unless otherwise notified, we will deliver on your regularly scheduled delivery day even if you are closed.

Taylorville. Last week Sandi Klein, Director of Stonington Township Library said, *"We are all ok here. The West side of Stonington had damage to some homes and a loss of many large trees. Taylorville remains a disaster area."*

Peak winds were estimated at 150-155 mph and an estimated 100 homes were damaged in Taylorville. Stonington had 30 homes damaged. You can [click here](#) to see coverage and photos. Taylorville Public Library Director Steven Ward said, *"Everyone is doing okay, and we are most thankful that there were no deaths in the community; it is a miracle considering the damage. Other than our flag pole and potentially a few shingles, the library is also just fine."*

Both libraries are offering information to community members regarding assistance. They are offering people a safe place to gather themselves, use a computer, access Wi-Fi and enjoy a little holiday cheer.



Please join us in welcoming the following new library directors:

- Amy Erdington, Decatur Public Schools
- Rose Gilman, Wateska PL
- John Howard, Mahomet PL
- Michelle Prickett, Hartford PL
- Kelsey Schaepperkoetter, Nashville PL



Need a little extra money to finish a remodeling project? What about extra funds to upgrade or increase the collection your students enjoy? Looking for a grant geared towards small libraries? The deadline for the Per Capita and Equalization Aid grant is approaching. [Read More](#)



Local History and Genealogy Forum

January 11, 2019 | 1:00 PM - 3:00 PM
Chatham Area Public Library & Zoom

The first Local History and Genealogy Forum will be on January 11. Come share ideas for programs and services focusing on local history and genealogy. The Forum is open to anyone who handles local history and genealogy services at a public library.

- Kyla Waltermire (Interim),
Mississippi Valley LD

If you have library director changes to share, please contact:

- Ellen Popit
epopit@illinoisheartland.org |
618.656.3216 ext. 624)
- Anna Yackle
ayackle@illinoisheartland.org
| 618.656.3216 ext. 618)



Galen Sizemore has retired after 5 years of service to IHLS as a Courier Driver.

We wish Galen the best & hope he & his wife get to enjoy his free time traveling the country & seeing their grandchildren.



The Library Store (TLS)

Renewed

The discount for The Library Store (TLS) has been updated/renewed. For

If you are not able to attend in person at the Chatham Area Public Library, you can attend online via Zoom.

Be sure to [register in L2](#).

1st Annual Library Crawl



January 3-9, 2019

It's a pub crawl...only with libraries! The self-guided 'crawl' is a fun way for library patrons to visit multiple libraries in the IHLS area, meet the friendly staff, and learn more about what the various libraries in Illinois have to offer.

28 libraries/locations joined together to participate in the 1st Annual Library Crawl. Their patrons will get their Library Crawl Passport stamped/initialed at five or more participating libraries and then turn their passport in to their home library for a chance in their prize drawing. Patrons are also encouraged to share their fun on social media by using the hashtag #IHLSLibraryCrawl2019.

Of course, if your library is thinking about participating next year, print out the [Library Crawl Passport](#) and join in on the fun to see what library crawls are all about.

over 30 years, The Library Store has diligently delivered high quality supplies and furnishings to libraries and schools nationwide. Shop thousands of products from everyday library supplies like book jacket covers and book labels to library furniture like shelving and circulation desks.

Be sure to check out the [Vendor Discount page](#) on the IHLS website for this discount and more.



Certification Begins Jan. 2

The Annual Online Library System Certification process begins Wednesday, January 2. [More Information](#)



Loan Period Changes

Changes to eRead Illinois Axis 360 loan periods take effect January 2, 2019.

[More Information](#)

soon to
be famous
Illinois Author
Manuscript Project

ODELL PUBLIC LIBRARY
367 SOUTH MADISON
MORRISON, IL 61270
NOW CIRCULATING

Robert C. Smith

Robert Clare Smith was born November 3, 1917 to Horace Vernon Smith and Doree May (Mankins) Smith in Sterling, Illinois. He had one younger brother, Gene. He attended Morrison grade schools and graduated from Morrison High School in 1935. He married Dorothy Jean Brickley on October 6, 1940. They had 2 children, Terry Gene, born November 20, 1946 and Vicki Lynn, born March 1, 1952. Dorothy died May 17, 1984.

Robert married James Irene Ella Wade on January 11, 1985. They moved to Daytona Beach, Florida. October, 1999 they moved to Toronto, Canada. November, 2000 they moved to Riverside, California. May 2001 they moved back to Daytona Beach, Florida.



Dec. 2001

CMC Catalogs Local History, Genealogy, and Books by Local Authors

The Cataloging Maintenance Center (CMC) recently cataloged a diary/memoir for Robert C. Smith that was donated to the Odell Public Library. Mr. Smith's memoir is just a sample of the type of items that CMC catalogs every day.

Find out more about Mr. Smith, what the CMC has been doing this year, and upcoming training sessions. [Read More](#)

Submission Deadline Jan. 2

The deadline for submission is January 2, 2019. The winner will receive a professional edit, cover art, and will be entered into Round two of the 2020 Soon to Be Famous Illinois Author Project. [More Information](#)



Proposal Deadline Jan. 11

DPLA is seeking proposals for DPLAfest, a gathering that will explore how libraries, archives, museums, and other cultural organizations across the country leverage technology to serve, inform, and empower communities.

[More Information](#)



Registration for Spring 2019 classes is underway until January 18, 2019, for new and returning students. [More Information](#)

ILA Legislative Meet-ups

Bloomington-Normal • Galesburg • Edwardsville
Effingham • Buffalo Grove • Chicago • Oak Brook • Tinley Park

REGISTRATION IS NOW OPEN !

Join the Illinois Library Association for the 2019 Legislative Meet-ups! Meet with colleagues, lawmakers (and their staff) and learn about what you can do to preserve the future of Illinois libraries and services in your community.

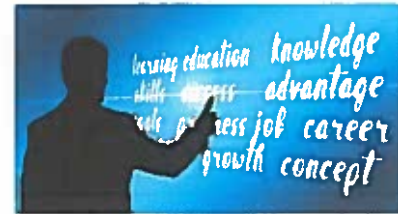
Meet Lawmakers • Advocate for Library Issues • Be Heard

Library trustees, directors, and staff from public, school, and academic libraries are encouraged to attend and participate.

Sessions most easily accessible to IHLS members include:

- Monday, February 4, 2019 | Central Illinois Library Legislative Breakfast, Normal, IL
- Friday, February 8, 2019 | Metro East Library Legislative Breakfast, Edwardsville, IL
- Friday, February 8, 2019 | Southern Illinois Library Legislative Lunch, Effingham, IL

[More Information](#)



No Cost Learning

Creating Local Linkages - This open access professional development curriculum introduces public librarians to historical research methods and digital history skills that can be shared with patrons to help them do local history. In 2019-20, the course will be taught four times, and be presented in four face-to-face workshops.

[Register now](#) the the course starting 2/4/2019.

Upcoming [WebJunction Webinars](#):

- Jan. 8 - Health Literacy Begins at Your Library
- Jan 23 - The Future is Now: Virtual, Augment and Mixed Reality in Public Libraries



**ILLINOIS YOUTH
SERVICES INSTITUTE**
Growing, Networking, Inspiring

Early Bird Deadline Feb. 28

Illinois Youth Services Institute
March 21-22, 2019

Staff from [Jerseyville Public Library](#) were part of the Jerseyville Downtown Country Christmas Light Parade. The library will gladly loan their giant, light-up letters which they attached to half carts and pushed down the street.

Marriott Bloomington-Normal Hotel & Conference Center

[More Information](#)

JPL will also loan out their Pete the Cat, Olaf and the Easter Bunny (he was wearing a Christmas stocking hat and scarf) costumes. Clifford belongs to [Litchfield Public Library](#).



Call for Submissions

If you would like to highlight a past successful program/event or have a news item you would like to be included in an upcoming newsletter, please email Julia Pemicka, Communications Coordinator (jpemicka@illinoisheartland.org) with "Member Connection" in the Subject Line for a chance to be published in an upcoming newsletter.

Photos are welcome! Items for submission can include, but are not limited to:

- A Successful Program or Event
- Invitations to an Open House
- Retirement News
- Completed Renovations (Photos!)
- Kudos on a Job Well Done



Wishing each of you a peaceful, stress-free, and joyful holiday!

We are looking looking for great stories about member libraries, library staff spotlights and more photos to appear in the newsletter. If you have something to share, please contact Julia Pernicka, Communications Coordinator (jpernicka@illinoisheartland.org | 618.656.3216 ext. 442).

Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [CMC](#) |
[Illinois State Library](#) | [Illinois Library Association](#)



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From: IHLS Illinois Heartland
Sent: Wednesday, December 5, 2018 10:02 AM
To: ihls-announce@lists.illinoisheartland.org
Subject: [IHLS-Announce] IHLS Directors' Chat Today!

It's the first Wednesday of the month, which means it's time for IHLS Directors' Chat! Please join **Ellen Popit** and **Cassandra Thompson** from **1:00-2:00** for a discussion about whatever you all want to talk about related to libraries and library services.

You can find us at <https://webjunctionillinois.adobeconnect.com/directors>. Just sign in as a Guest with your name and library!

We hope you can join us!

You are receiving this message because you are a member of the [Illinois Heartland Library System](#), and we want you to be aware of all the important information going on in your system. To subscribe or unsubscribe from this list you can visit our [website listserv page](#) to complete your request.



November 21, 2018

Sign up for the 1st Annual Library Crawl

Several IHLS member libraries have been planning and preparing for the 1st Annual Library Crawl. A 'crawl', or tour, is a fun way for patrons to visit multiple libraries in their area. They can meet friendly staff and learn more about what the libraries have to offer. Scheduled for **January 3-8, 2019**, each library will receive a Passport they can copy for their patrons. This Passport will have each participating library listed, brief instructions, and a place for each library to initial or stamp that they have visited your library. Patrons will return the Passport to their "home" library for a chance to win prizes.

Several libraries have already committed to participating. Be sure to check out the [Passport Letter](#) that was sent to those libraries for more information.

Contact Kristy Walker, Bethalto Public Library (kristyw@bethaltollibrary.org) by December 15, 2018, if your library is interested in joining in on the fun!



[Training & Networking Events](#)

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Illinois State Library

November 27, 2018

4:00 p.m. - 5:00 p.m.

Stop by and meet the IHLS Board of Directors. This is your opportunity to share your thoughts and ideas with IHLS board members. Light refreshments will be served. Afterwards you are welcome to stay for the IHLS Board Meeting. Be sure to [register in L2](#).

Upcoming Board Networking Events

- February 26, 2019 - IHLS Carbondale Office
- May 28, 2019 - Decatur Public Library



Free or Low-Cost Resources

As a service for our members, information for free or low-cost resources was gathered for the new [Resources for Libraries](#) page on the website.

New ROI Infographic

Be sure to check out Advocacy Tools on the new [Resources for Libraries](#) page. There you will find the new, ROI Infographic that members can customize using PowerPoint. This tool will help you share the library's value at a glance, communicating the importance of the library to customers, trustees, community leaders, and other stakeholders. It is as easy as plugging in numbers, or can be customized further to change colors, fonts, and text to match your in-house branding. We hope you find this new advocacy tool useful for your community.

If you have a resource you would like to include, contact Zach Henderson (zhenderson@illinoisheartland.org | 618.656.3216 ext. 406)

All IHLS offices will be closed in observance of Thanksgiving on Thursday, November 22 and Friday, November 23, 2018.

Please note that delivery will not run.

MEMBERSHIP SERVICES

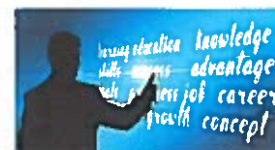
School librarians seeking professional development opportunities can take advantage of free statewide training offered through a continuation of the ISBE Assistive Technology and Training Grant. Ten participants are required for face-to-face training. Webinars will be available for smaller groups.

To find out more and to schedule training contact:

- Pam Schibbl (gschibbl@ucpnet.org | 708-444-8460 ext. 249)
- Jennifer Skaltzky (jskaltzky@ucpnet.org | 708-444-8460 ext. 265)
- Barb Eichhorn, Infnitec (beichorna@gmail.com | 217-621-9389)

If you would like to see a list of classes before contacting Infnitec contact Anna Yackie (ayackie@illinoisheartland.org | 618-656-3216 ext 618).

Another resource of interest to school librarians is the Assistive Technology Exchange Network (ATEN). This group is part of the Infnitec platform of services developed by United Cerebral Palsy (UCP) of Greater Chicago (www.ucpnet.org). To find out more contact 708-444-8460 or arill@ucpnet.org.



No Cost Learning

A free webinar entitled Managing Someone Else's Money will occur Thursday, December 6th from 1:00 to 2:00pm (CST). Here is a link with details about the program and how to register: <https://www.fdlp.gov/news-and-events/3882-webinar-managing-someone-else-s-money>. The Consumer Financial Protection Bureau (CFPB) working with the GPO's Federal Depository Library Program (FDLP) are sponsoring the webinar which will feature Johnna Schultz, Assistant Director of the Effingham Public Library. Johnna developed a strong partnership with the Effingham Area Alzheimer's Association. The CFPB has created Illinois specific guides to help individuals who will need to set-up and manage the money of a loved one.

Free Webinars: Librarian Evolution; Programming for Adults

These upcoming WebJunction webinars are open for registration. If you can't attend a live session, all WebJunction webinars are recorded and available for free in the [Course Catalog](#).

Librarian Evolution: Libraries Thrive When We Change
November 29, 2018 | 2:00-3:00 PM | [More Information](#)

Library Programming for Adults, From Start to Finish
December 18, 2018 | 2:00 – 3:00 PM | [More Information](#)



Retirement after 47-year career

You are cordially invited to a retirement celebration for Carol Arnold on December 7, 2018, 3:00-7:00 p.m. at the [Hoopeston Public Library](#). Carol has been Hoopeston's Children's Librarian since 1971.

You are also invited to send retirement cards and well wishes to Carol in care of Hoopeston Public Library, 110 N. Fourth St., Hoopeston IL 60942.

Congratulations Carol!

Photo courtesy of Jordan Crook, Hoopeston Chronicle.



The November 15 Online with CMC Zoom session, *But Wait, There's More!: Added Titles*, was cancelled due to adverse weather conditions. It has been rescheduled for December 20 from 10:00 - 11:00 a.m. Pamela Thomas will be presenting. Be sure to [register in L2](#).

If you have a cataloging question or want to know if your collection is eligible for free cataloging, contact the CMC at (618) 656-3216 ext. 503.



The FY19 Public Library Per Capita and Equalization Aid Grant application and FY17 Expenditure Report forms are now available at: http://www.cyberdriveillinois.com/departments/library/grants/plpc_equalization.html. The application and the FY2016 expenditure report(s) are due January 15, 2019, and must be sent at the same time! For questions concerning the grant, please contact Jeanne Urbaneck (jurbaneck@ilsos.net | 217.524.0050).

From Chris Dawdy:

While I like to think that all of you check out the [Grants page](#) of the Illinois Heartland website regularly, I'm pleased to report that at least one librarian I've spoken to recently told me she spent hours checking out each listing as she was searching for grants to help their library renovate a new-to-them-building. And that's the reason we post them! At present, there are 50 entries on the page. Some have deadlines, and some are ongoing, with new ones posted every few days.

We all know money is tight, so we would like to encourage everyone to apply for any of the grants that appear to be useful to your library. Keep in mind, though, that many people are applying for grants, so try not to be too discouraged if you don't receive everything you apply for.

If you are new to grant writing, and need a little help, please don't hesitate to contact me (cdawdy@illinoisheartland.org), Ellen Popit (epopit@illinoisheartland.org), or Anna Yacke (ayacke@illinoisheartland.org) for words of encouragement.

If you are aware of any grant opportunities that are not posted on the website, please share! Send a link or other information to cdawdy@illinoisheartland.org and I'll be happy to pass the word out.



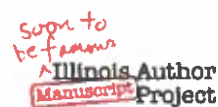
Did you know that IHL libraries that do not participate in SHARE are eligible to participate in the Axis 360 portion of eRead Illinois? Information on how to join is posted at <https://ereadillinois.com/become-member-library>. For more information, please contact Anna Behm, RAILS E-Content Specialist, at anna.behm@railslibraries.info.

SHARE members have the option to participate in the Cloud Library. Email Lesley Zavediuk (lzavediuk@illinoisheartland.org) to learn more or visit the SHARE website: <https://share.illinoisheartland.org/resources/group-purchases>.



Try-It! Illinois is still available through November 30, 2018. Try-It! Illinois is located at www.finditillinois.org/tryit/.


To request the login and password go to <http://www.finditillinois.org/tryit/loginrequest.html>. If you have questions, please contact Gwen Harrison at gharrison@ilsos.net or 217-785-7334.



Submissions are now being accepted for the new competition, *Soon to Be Famous Illinois Author*.

IHLS Text Alert System
 WEATHER DELAYS | BUILDING CLOSINGS | ROUTE CHANGES

Sign up today! Simply send a text to 84483 using your hub location as the keyword.
Carbondale, Champaign or Edwardsville
System wide alerts will be sent to all hubs.



Manuscript Project Manuscripts must be adult fiction in book length (50,000 to 100,000 words) from Illinois authors. The contest closes on January 2, 2019.

Download, print, and share the [promotional flier](#). For more information, visit the [website](#).

IHLS Emergency / Weather Closings

The [Office Hours page](#) on the IHLS website includes the IHLS procedures for closing due to emergencies or inclement weather. If you have not already done so, visit this page to sign up for the IHLS Text Alert System service. IHLS will send out text alerts for weather delays, building closings, and route changes.

Library Closings

If your library needs to close, please notify your hub's delivery manager via our [delivery help desk](#) if this closing impacts your library's ability to accept delivery of items.



A Glimpse @ Delivery

IHLS courier drivers are looking sharp sporting around town in their new IHLS jackets

1st Photo (Champaign): Tom Nichols, Ron Chubb, Terry Fruhling, and Jerry Gamble
 2nd Photo (Edwardsville): Jerry Ringering

We are looking for great stories about member libraries, library staff spotlights and more photos to appear in the newsletter. If you have something to share, please contact Julia Pemicka, Communications Coordinator (jpemicka@illinoisheartland.org | 618.656.3216 ext. 442)

Quick Links

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