

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 6/12/2019
7:00PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. ELECTION OF OFFICERS**
- 4. 2019 FY BUDGET**
- 5. APPROVAL OF MINUTES**
- 6. TREASURER'S REPORT – Julie Kolosky**
- 7. BILLS AND INVOICES**
- 8. COMMUNICATIONS – Illinois Heartland Library System**
- 9. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 10. NEW BUSINESS**
 - A. Library Report – Lori Lamping**
- 11. ADJOURNMENT**
 - A. Next Tentative Meeting Date (August 14, 2019)**

CLIFTON PUBLIC LIBRARY BOARD MEETING

5/8/2019

1. Welcome

2. ROLL CALL:

Board Members: Vicky Shell, Sara Faulkner, Carol LeClaire, Lori Lamping and Jill Rieken were present at the 5/8/2019 Clifton Library Board meeting. Guest: Andy Winkel

3. SECRETARY'S REPORT:

Meeting minutes for Apr 2019 meeting were reviewed. Motion to approve the minutes by S. Faulkner, seconded by J. Rieken. Minutes approved.

4. TREASURER'S REPORT:

Checking Account balance of Apr 30, 2019: \$2,176.02

Savings Account balance as of Apr 30, 2019: \$54,968.12

CD amount as of Apr 30, 2019: \$13,547.56

Cash Drawer amount is \$50

Motion to accept made by C. LeClaire, seconded by J. Rieken. Treasurer's Report approved.

5. BILLS AND INVOICES:

-Received checks from personal concepts (\$10.90) & lost book check from Sullivan Community School (22.99)

-Cloud Library, pay per use (ex. Feb 14 books, March 42 books, April 43 books) due May 13 is \$368.33

Bills:

-Staples (debit) \$74.98 for ink

-Bookpage \$57.60

-Reader's Digest \$10.00

-Women's Day Auto-renew \$7.99

-Wick Renew (debit) - \$168

-Handyman \$12

Total \$372.57 plus the Cloud Library fee of \$368.33 Motion to accept the bills to be paid by C. LeClaire, seconded by S. Faulkner, all approved

6. Communications:

- Illinois Heartland Library System report was emailed out to Board members for review prior to the meeting

7. Unfinished Business:

-Lights have been purchased and installed by the village.

-Suggestions for Family Night (ex. Bingo, Painting pictures & Rocks) Carol will research.

8. New Business:

-Andy Winkel, village mayor, visited to discuss that if we ever consider disbanding the board, then he would need to investigate our options ahead of the decision going forward.

-Certificate of Election received by Carol LeClaire

a. Library Report

-Summer Reading Program Theme: "Shoot for the Moon" (June 17 – July 12) Prizes are being looked at (about \$80)

-Books on Lunar Landing to be purchases (kid's books)

Motion to approve the library report by J. Rieken seconded by C. LeClaire. All approved.

9. Adjournment:

Meeting adjourned at 8:23pm, moved to adjourn by J. Rieken, seconded by C. LeClaire. The next meeting is June 12th, 2019 at 7pm.

Respectfully submitted, Jill Rieken, Secretary

OMA TRINITY
POJMA

June 2019 board mtg notes

1. Check from Amazon \$.71, check for lost book Charleston Carnegie public Library \$17.98
2. Purchase orders Amazon Books for summer reading program \$49.96, Oriental Trading (Summer Reading Prizes \$84.49 total summer reading \$134.45
Magazine renewals Midwest Living \$5.00, Family Handyman \$12.00, National Geographic \$19.00
National Geographic Traveler \$12.00, Time \$32.00 total for magazines \$80.00

Total \$214.45

32.50
48.00

✓ views
L-144
10 x each

3. OCLC service agreement needs to be signed and returned (World Cat) \$227.20 some libraries have cancelled, they found that the cost was not of benefit to their own patrons. We spent \$114 in shipping last year and approx. \$60 already this year. In May we spent over \$25 in mailing. Usually cost to ship an item is around \$2.61. We have had maybe five-six items shipped to us for our patron use, one was Andy.

4. We have a \$9.99 credit for amazon for a magazine we did not get. Family fun.

5. Amazon Prime membership is due to renew 7/8 at \$119.00, - 13K - paper -

6. Instagram usage *ok*

7. Summer reading pizza party changed to 7/18

8. Time credit \$32 unknown reason then repurchased

9. Interlibrary loan of Kindles? *no*

10. My Media Mall agreement needs to be signed *done*

11. IPLAR report, I need signatures. *done*

NON resident survey *done*

Clifton Public Library Profit & Loss Budget vs. Actual May 2018 through April 2019

	<u>May '18 - Apr 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Grants				
Illinois Per Capita	1,835.00	1,132.00	703.00	162.1%
Other Grants	1,500.00	500.00	1,000.00	300.0%
Total Grants	<u>3,335.00</u>	<u>1,632.00</u>	<u>1,703.00</u>	<u>204.35%</u>
Income from Services				
Copies	165.92	100.00	65.92	165.92%
Disc Cleaning	0.00	5.00	-5.00	0.0%
Donations	3.25	10.00	-6.75	32.5%
Faxes	74.00	50.00	24.00	148.0%
Fines	180.20	200.00	-19.80	90.1%
Lamination	2.00	5.00	-3.00	40.0%
Miscellaneous Revenue	0.00	0.00	0.00	0.0%
Replacement Cards	4.00	5.00	-1.00	80.0%
Replacement of Materials	229.21	100.00	129.21	229.21%
Income from Services - Other	0.00	0.00	0.00	0.0%
Total Income from Services	<u>658.58</u>	<u>475.00</u>	<u>183.58</u>	<u>138.65%</u>
Investments				
Interest-Savings, Short-term CD	234.61	100.00	134.61	234.61%
Total Investments	<u>234.61</u>	<u>100.00</u>	<u>134.61</u>	<u>234.61%</u>
Program Income	0.00	0.00	0.00	0.0%
Property Tax	27,362.70	27,000.00	362.70	101.34%
Receipts	0.00	0.00	0.00	0.0%
Total Income	<u>31,590.89</u>	<u>29,207.00</u>	<u>2,383.89</u>	<u>108.16%</u>
Gross Profit	<u>31,590.89</u>	<u>29,207.00</u>	<u>2,383.89</u>	<u>108.16%</u>
Expense				
Collection				
Books				
Books Adult (A, BIO)	417.04	600.00	-182.96	69.51%
Books Child (BB, E, ER, J)	0.00	600.00	-600.00	0.0%
Books Reference	0.00	200.00	-200.00	0.0%
Books Teen (YA)	0.00	484.00	-484.00	0.0%
Total Books	<u>417.04</u>	<u>1,884.00</u>	<u>-1,466.96</u>	<u>22.14%</u>
Media				
Digital Content	0.00	500.00	-500.00	0.0%
DVDs	0.00	1,000.00	-1,000.00	0.0%
Total Media	<u>0.00</u>	<u>1,500.00</u>	<u>-1,500.00</u>	<u>0.0%</u>
Periodicals				
Periodicals Adult	98.26	100.00	-1.74	98.26%
Periodicals Child	108.26	100.00	8.26	108.26%
Periodicals Teen	45.90	50.00	-4.10	91.8%
Total Periodicals	<u>252.42</u>	<u>250.00</u>	<u>2.42</u>	<u>100.97%</u>
Collection - Other	0.00	0.00	0.00	0.0%
Total Collection	<u>669.46</u>	<u>3,634.00</u>	<u>-2,964.54</u>	<u>18.42%</u>

Clifton Public Library
Profit & Loss Budget vs. Actual
May 2018 through April 2019

	<u>May '18 - Apr 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Donation Expense	0.00	0.00	0.00	0.0%
Contract Services				
Accounting/Tax Prep Fees	400.00	500.00	-100.00	80.0%
IHLS Annual Fee	2,168.01	1,500.00	668.01	144.53%
OCLC Annual Fees		250.00	-250.00	0.0%
Outside Contract Services	375.85	500.00	-124.15	75.17%
Contract Services - Other	119.00	0.00	119.00	100.0%
Total Contract Services	<u>3,062.86</u>	<u>2,750.00</u>	<u>312.86</u>	<u>111.38%</u>
Dues	0.00	0.00	0.00	0.0%
Grant Expenses				
Donovan Trust	0.00	0.00	0.00	0.0%
Per Capita	2,088.18	2,000.00	88.18	104.41%
Grant Expenses - Other	1,515.22	0.00	1,515.22	100.0%
Total Grant Expenses	<u>3,603.40</u>	<u>2,000.00</u>	<u>1,603.40</u>	<u>180.17%</u>
Operations				
Postage, Mailing Service	95.26	100.00	-4.74	95.26%
Printing & Copying	0.00	0.00	0.00	0.0%
Programming	380.22	350.00	30.22	108.63%
Public Relations/Advertising	187.92	100.00	87.92	187.92%
Repairs	47.91	0.00	47.91	100.0%
Supplies	986.82	250.00	736.82	394.73%
Total Operations	<u>1,698.13</u>	<u>800.00</u>	<u>898.13</u>	<u>212.27%</u>
Other Types of Expenses				
Other Costs	0.00			
Total Other Types of Expenses	<u>0.00</u>			
Payroll				
FICA Taxes (old)	-1,155.81	-1,240.00	84.19	93.21%
Medicare Taxes	-258.70	-290.00	31.30	89.21%
Payroll Expense	3,800.54	1,640.00	2,160.54	231.74%
State Unemployment	-915.17	-750.00	-165.17	122.02%
Wages	18,490.14	17,720.00	770.14	104.35%
Total Payroll	<u>19,961.00</u>	<u>17,080.00</u>	<u>2,881.00</u>	<u>116.87%</u>
Total Expense	<u>28,994.85</u>	<u>26,264.00</u>	<u>2,730.85</u>	<u>110.4%</u>
Net Ordinary Income	2,596.04	2,943.00	-346.96	88.21%
Net Income	<u>2,596.04</u>	<u>2,943.00</u>	<u>-346.96</u>	<u>88.21%</u>

IHLS e-newsletter.

[View this email in your browser](#)



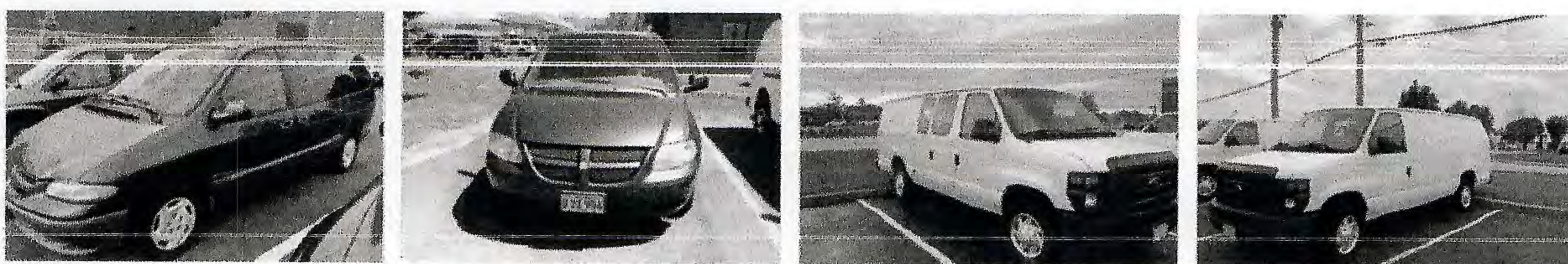
Member
CONNECTION



Connecting Libraries & Communities in Central & Southern Illinois

June 11, 2019

IHLS Vehicle Auction Ends @ Noon Today



IHLS is selling 12 surplus vans in an effort to offset the cost of purchasing new delivery vans. The minimum bid has been set at half of the Kelley Blue Book value. Auction is open through noon, June 11, 2019.

[View IHLS Surplus Vehicles](#)

Directors University 2019

Hats off to the 18 IHLS library directors who attended Directors University from June 3rd through June 7th. Now in its third year, Directors University is designed to provide new public library directors with a foundation of legal, financial and management tools pertinent to Illinois library directors. IHLS is one of seven agencies that sponsor this event.

Thanks to **Amanda McKay**, director of the Effingham Public Library who co-chairs the event, along with **Bobbi Perryman** (Vespasian Warner Public Library District), and **Anna Yackle** (IHLS) who serve on the steering committee. Those attending included:

- **Kristi Lear**, Auburn Public Library District
- **Kelly Zurliene**, Breese Public Library
- **Chastady Bennett**, Galatia Public Library

- Renee Wellborn, Gilman Danforth District Library
- Diane Seelbach, Girard Township Library
- Michelle Prickett, Hartford Public Library District
- Elecia Cooper, Kinmundy Public Library
- Teri Hennessy, Loda Township Library
- Darcie Peck, Lovington Public Library
- Jeanna Ryner, Mississippi Valley Library District
- Kelsey Schaepperkoetter, Nashville Public Library
- Matthew Hales, Newman Regional Library District
- Lora Holden, Ogden Rose Public Library
- Brittany Bass, Olney Public Library
- Elizabeth Osborn, Potomac Public Library District
- Becky Clemons, Roodhouse Public Library
- Angie Chute, Trenton Public Library
- Kelly Frydenger, Willow Branch Township Library



Welcome New Board Members

IHLS elected five new and/or returning board members. The

<https://mailchi.mp/illinoisheartland/ihls-member-connection-june-11-2019?e=434e1be2de>

[Training & Networking Events](#)

[Library Jobs](#)

[Listservs](#)

[Vendor Discounts](#)

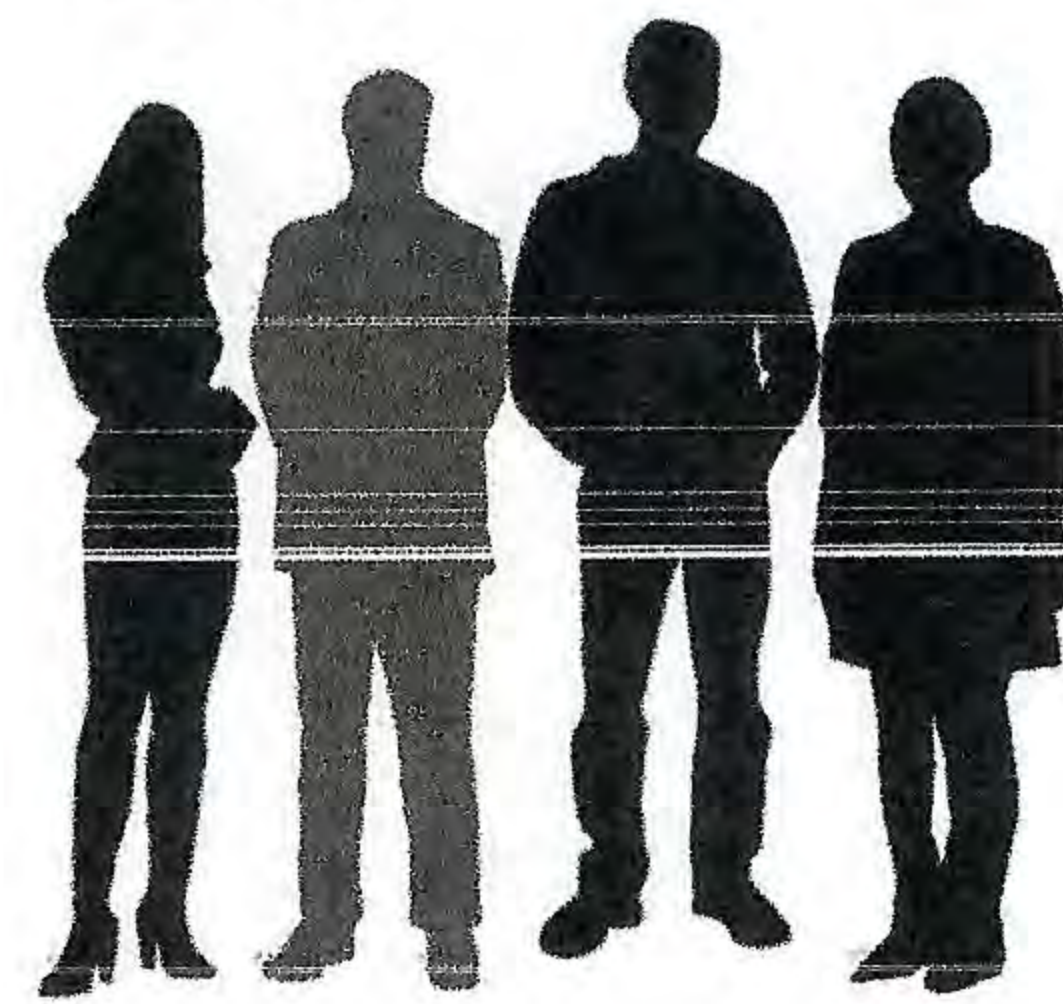
[Libraries in the News](#)

[Resources for Libraries](#)

new board members were officially seated for a 3-year term at the May 23, 2019, board meeting. These board members bring a wealth of experience from libraries in central and southern Illinois and make policy decisions that are in the best interest of IHLS member libraries, the communities they serve, and to the ultimate success of IHLS.

The new board members are:

- **Karen Bounds** (Public Library Trustee Representative | Centralia Regional Library District)
- **Loretta Broomfield** (Public Library Representative | Sallie Logan Public Library)
- **Bev Obert** (Public Library Trustee Representative | Atwood Hammond Public Library District) began her second term on the board
- **Joshua Short** (Public Library Trustee Representative | Louis Latzer Memorial Library)
- **William Wagner** (Public Library Trustee Representative | Rantoul Public Library)



Please join us in welcoming the following new library directors:

- **Jordan Adams**, Salem Community HS
- **Lori Bruce**, Metropolis Public Library
- **Tia Martel**, Evansville Public Library
- **Jeremy Staicoff**, Cahokia Public Library District
- **Shannon Whittaker**, Georgetown Public Library
- **Jen Zufall**, Gilman-Danforth Public Library

Best wishes to **Mary Ann Lowry**, Taylorville Junior High School, on her retirement.



More of what you want, less of what you don't.

IHLS makes it easier to receive **ONLY** the updates relevant for you.

Have you noticed a change in how you're getting IHLS e-news? To better serve our members, we've been hard at work creating a new email list system that will provide you with the freedom to receive only the IHLS updates you need and want. Starting immediately, you and your library's staff have the ability to sign up for or unsubscribe from any of several IHLS mailing lists:

- Member Connection E-Newsletter
- Continuing Education
- IHLS Business and Delivery
- Networking, Special Interest Groups & Social Hours
- Advocating for Your Library
- Library Trustees

Everyone who was already subscribed to the IHLS newsletter list or to the Announce listserv has already been added to each of the above lists (with the exception of the public library trustees list).

This alone does not mean the number of emails you receive



Phonics shake

Cataloging Foreign Language Books

The **O'Fallon Public Library** asked the **Cataloging Maintenance Center (CMC)** to

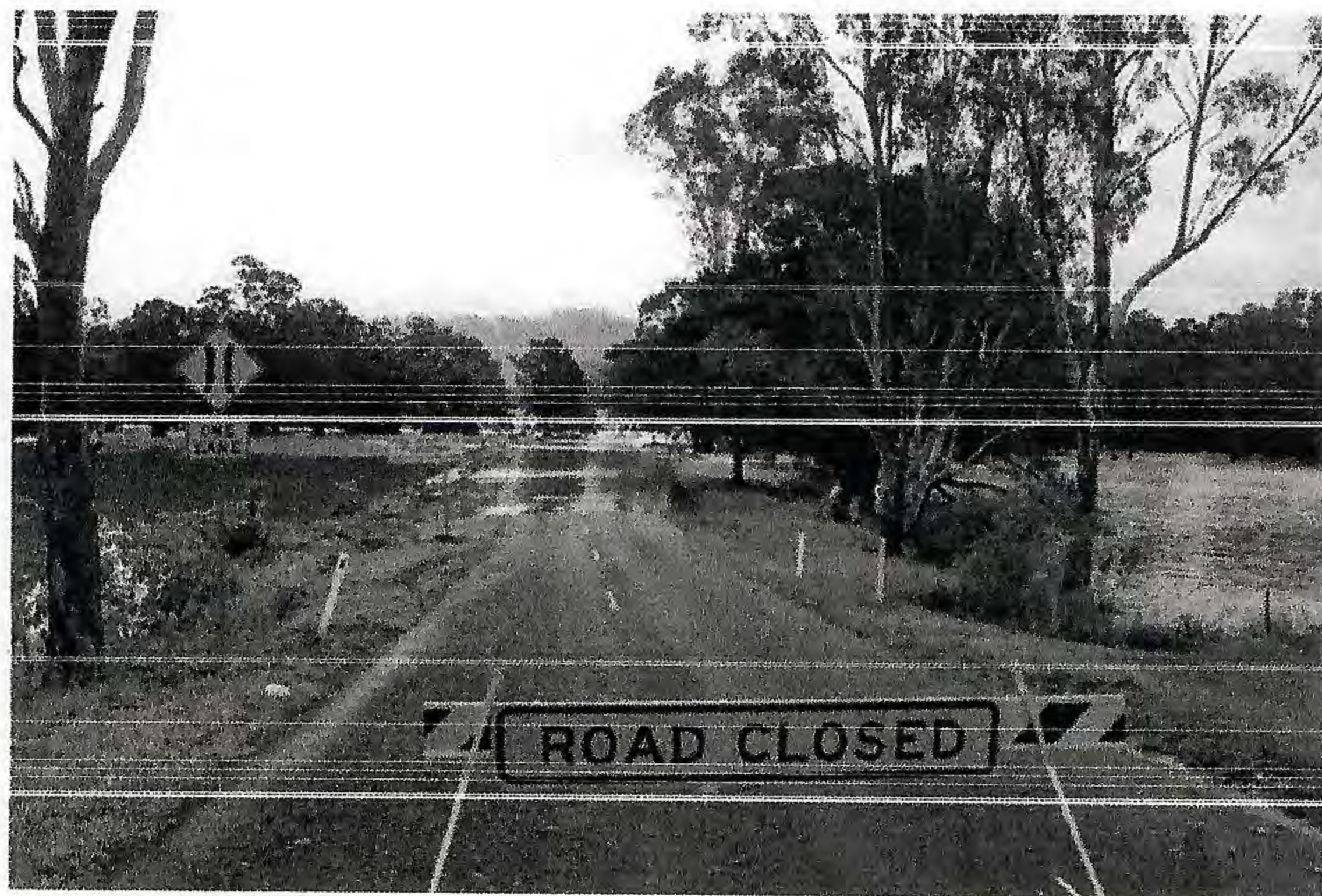
will increase. Instead, the emails we previously sent through the newsletter mailing list and the Announce listserv will now be sent through the above lists. To unsubscribe from one or more lists, click the "Update Subscription Preferences" link at the bottom of any email.

Did some of your library staff previously unsubscribe from our emails because most of our updates weren't relevant to them? Visit the [Newsletters & Listservs page of the IHLS website](#) to sign them up for just the lists relevant to them.

SURVEY

Complete Non-Resident Fee Survey by June 30

Each public library board is required to take action each year on whether to participate in the non-resident program and to determine the fee for non-resident cards. [MORE](#)



A note from Delivery: Driving in Flooded Conditions

Winter is behind us, but with spring comes rain, storms, and flooded roadways. Flood conditions are a serious matter and caution should always be taken, especially when driving. This is particularly relevant to our courier drivers. They can encounter flooded areas or closed roads and then must find an alternate route, which could lead to delays in delivery. To possibly avoid such delays, feel free to let your delivery hub know of any road changes or closures near your library you are aware of so we can stay safe and get to you in a timely

catalog two Korean books.

[MORE](#)



Reaching Forward

On May 3, 2019, Cheri Schuler-Faust, CMC Cataloger, and Susan Palmer, Operations Director, attended [Reaching Forward Conference](#) in Rosemont.



No Cost Learning

While students are out for the summer, you can go to school online. [WebJunction.org](#) has a list of 76 free webinars (and one online conference!) in June for library staff learning.

[Free June Webinars for Library Staff](#)



AtoZdatabases

fashion.

Here are some general tips on how to keep your car and yourself safe while driving:

- Pay attention to road closed signs and other physical barricades alerting you to dangerous areas.
- Do not drive through standing water as it is nearly impossible to correctly estimate just how deep the water actually is. Additionally, you do not know about the physical conditions of the actual road underneath, as running water can seriously erode and damage roads. There could also be hidden debris, such as fallen tree branches. Take an alternate route to avoid such hazards.
- If you absolutely must drive through standing water, do so slowly and carefully to avoid flooding and damaging your car's engine. Once out of the water, also gently check your brakes to make sure the water has not damaged them.



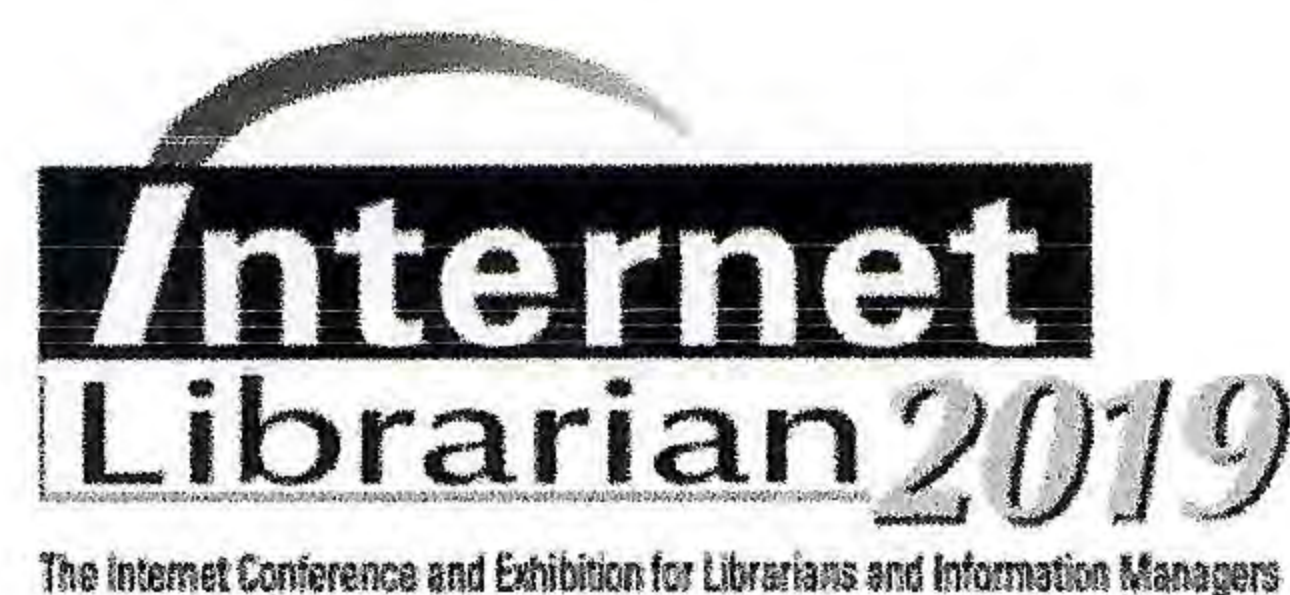
Grant Tips

Given the current state of finances in our 21st century world, pursuing grant funding has become increasingly important to a great many organizations. As a result, there are a couple of points you need to keep in mind as you go about trying to obtain grant funding:

- Be concise in your responses to the questions asked in the application. After all, the grant reviewers typically have a great many proposals to review, with so many organizations seeking grant funding.
- Respond to all questions asked in the application, clearly stating what your goals and expected outcomes are, why you are requesting funding, and who will benefit from the funding.
- Be aware that many grantors now require that grantees possess 501(c)(3) status. In the past, libraries have been allowed to use ILA's non-profit status through their Fund for Illinois Libraries program. However, many -- though not all --

A discount has recently been added for AtoZdatabases - a reference and marketing database marketed to library, academic, and government institutions throughout the U.S. AtoZdatabases is offering 20% off of list price for public libraries in IHLS.

Be sure to check out the [Vendor Discount page](#) on the IHLS website for this discount and more.



Group Discount

The Internet Librarian Group Discount is available for ILLINET member libraries to attend the [Internet Librarian 2019 conference](#) sponsored by Information Today. The 2019 event will be held at the Monterey Marriott in Monterey, California on October 21-23, 2019.

When registering, use code 19ILLI to receive the discount. Please register online, no later than September 20th at:
<http://internet-librarian.infotoday.com/2019/register.aspx>

For additional information, feel free to contact Jill Heffernan at jheffernan@ilsos.gov or call 217-557-7259.

▶ MyMediaMall

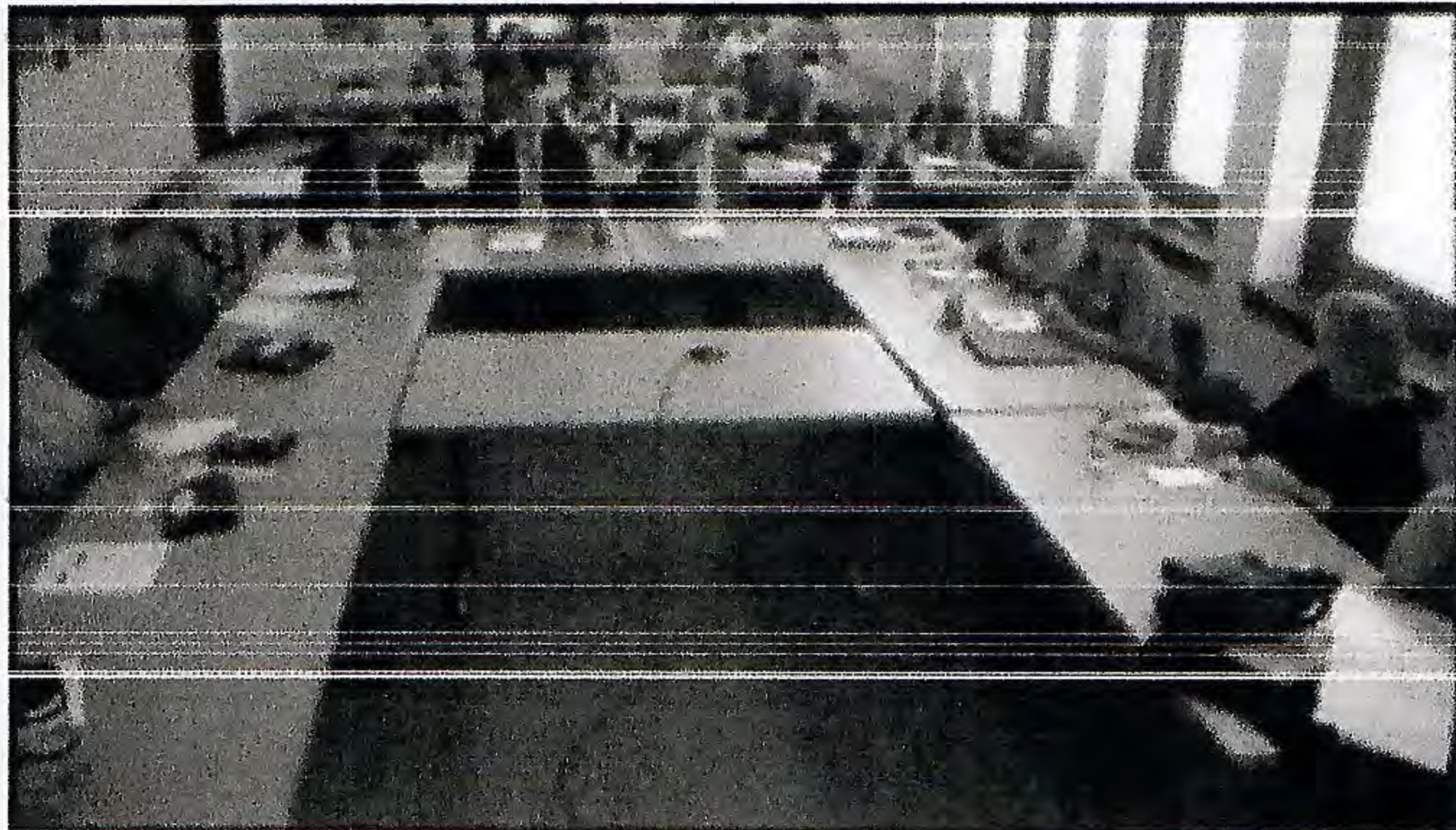
is becoming

Digital Library of Illinois

Changes will be coming soon for IHLS libraries that use MyMediaMall. The Electronic Content Consortium (ECC) Executive Committee has provided a [FAQ](#) regarding the changes which include a new name and URL. MyMediaMall libraries are welcome to contact any of the Executive Committee members (see [FAQ](#)) or email the committee collectively at

grantors no longer allow a nonprofit organization to use another organization's tax-exempt status, even though they are a member of that organization. Because libraries (and library systems) are quasi-governmental organizations, they are not eligible to apply for 501(c)(3) status. As a result, some libraries are establishing or using their friends' group or foundation for the purpose of obtaining 501(c)(3) status, in order to pursue grant funding.

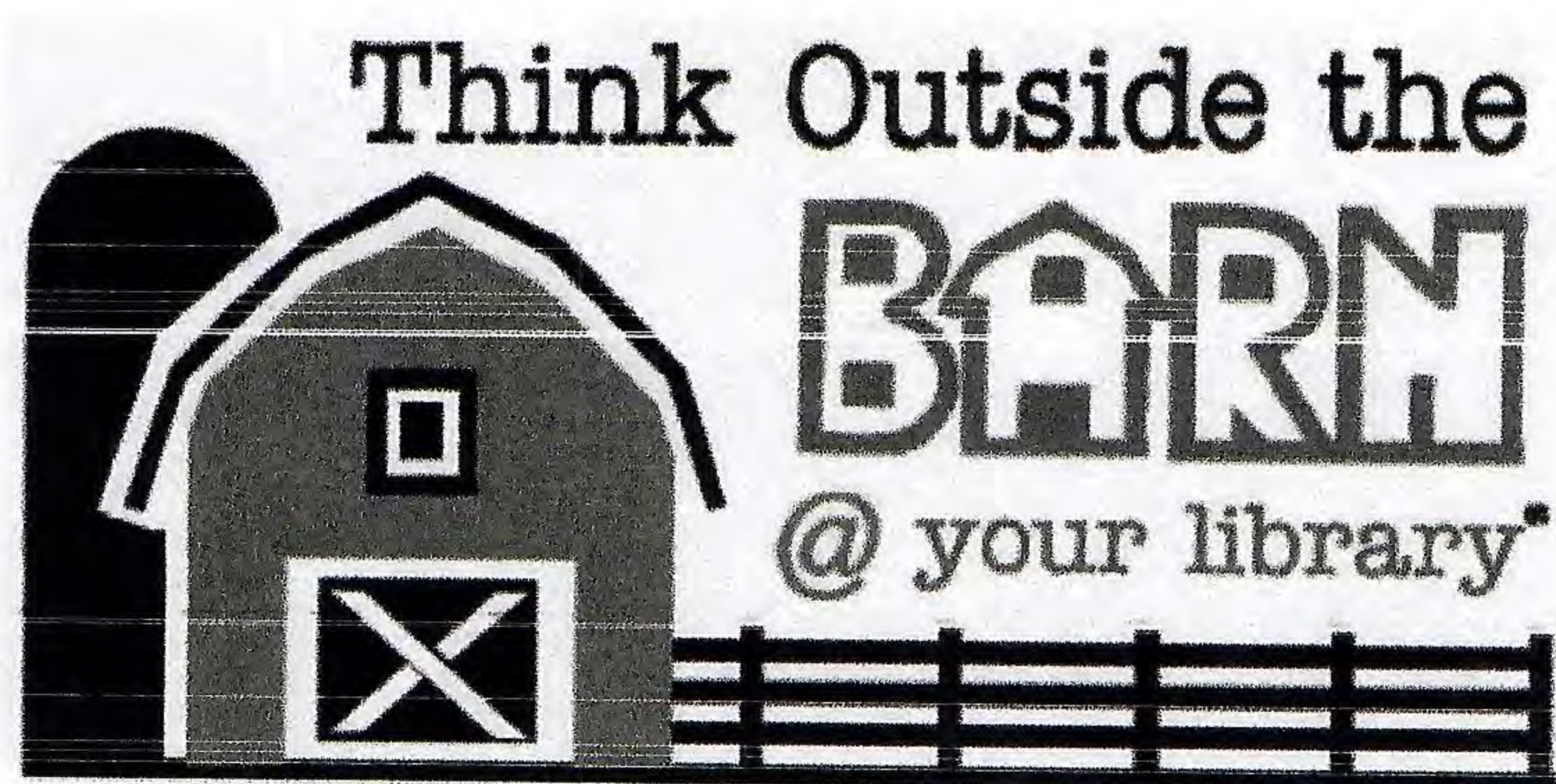
Be sure to check out the postings on the [Grants page](#) of the IHLS website.



Members Matter - July 2, 2019

Please join us for the next Members Matter meeting on **Tuesday, July 2**, in person at the **Morrison Talbott Library** in Waterloo. The meeting will run from 10:00 a.m. - 12:00 p.m.

As always, we invite people to attend via ZOOM, at the Illinois State Library or in person in Waterloo. For those of you coming to Waterloo, we're looking forward to extending the meeting to a local lunch spot. Please [register in L2](#).



Think Outside The Barn @ your library – Call For Books 2019

The Think Outside the Barn committee is organizing a library booth for the upcoming Farm Progress Show to be held at **Progress City in Decatur, IL August 27 - 29**. This committee serves to promote libraries everywhere by giving away free

eccboard2018@gmail.com with any additional questions or comments.

M E M B E R D A Y 2 0 1 9

2020 VISION

Save The Date:

November 7, 2019

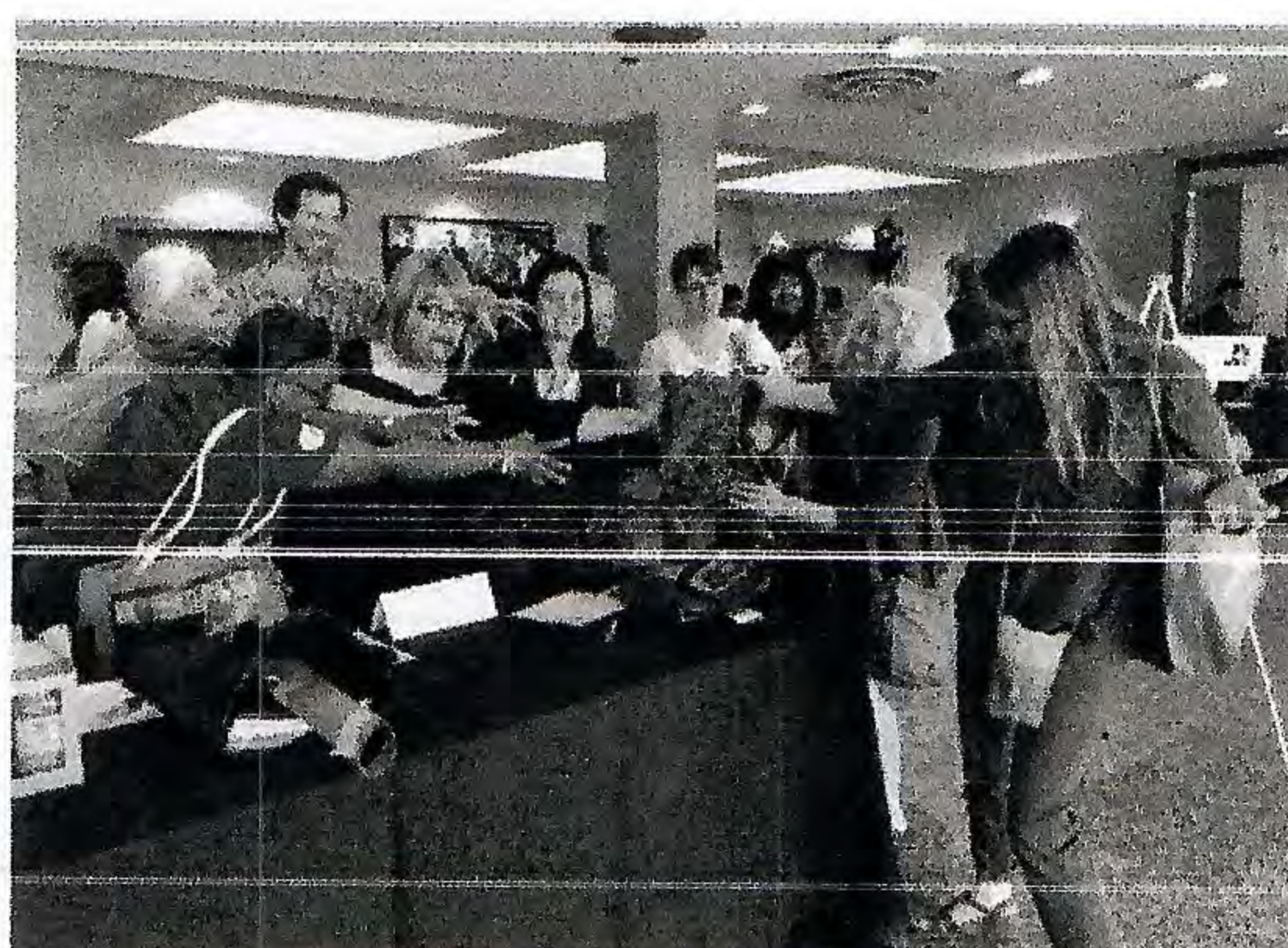
paperback books and talking with the thousands of Farm Show attendees who come from all over the world.

So, what does this have to do with you? **They need books!** Specifically, they need paperback books (with the exception of preschool board books) in good condition for all ages. **Send books through delivery August 5-21. [Here are the details.](#)**
[Link to Labels](#)



Check out the New Van Wraps!

How about those snazzy vans pulling up to your libraries? I'm sure you've noticed that the plain white vans have turned into something truly eye catching! IHLS is very proud of the new look and the drivers are quite proud to be the "captains of their cargo ship". Let us know if you've been noticing the new look driving on the roadways throughout central and southern Illinois and what you think.



Reaching Forward South

Staff from the [Centralia Regional Library District](#) attended [Reaching Forward South](#) in Carbondale as a staff day. Everyone seemed to be getting along until the group won the Jane Austen gift bag. [More photos](#) have been posted on Facebook.

We are looking looking for great stories about member libraries, library staff spotlights and more photos to appear in the newsletter. If you have something to share, please contact Julia Pernicka,

Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [CMC](#) |
[Illinois State Library](#) | [Illinois Library Association](#)



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Clifton Public <cliftonpubliclibil@gmail.com>

Fwd: IHLS Member Connection - May 10, 2019

1 message

Lori Lamping <mlamping1958@comcast.net>
To: cliftonpubliclibil@gmail.com

Tue, May 14, 2019 at 9:59 AM

Sent from my iPhone

Begin forwarded message:

From: Illinois Heartland Library System <ihls@illinoisheartland.org>
Date: May 10, 2019 at 10:30:00 AM CDT
To: <mlamping1958@comcast.net>
Subject: IHLS Member Connection - May 10, 2019
Reply-To: Illinois Heartland Library System <ihls@illinoisheartland.org>

IHLS e-newsletter.

[View this email in your browser](#)



May 10, 2019

MEMBERSHIP SERVICES

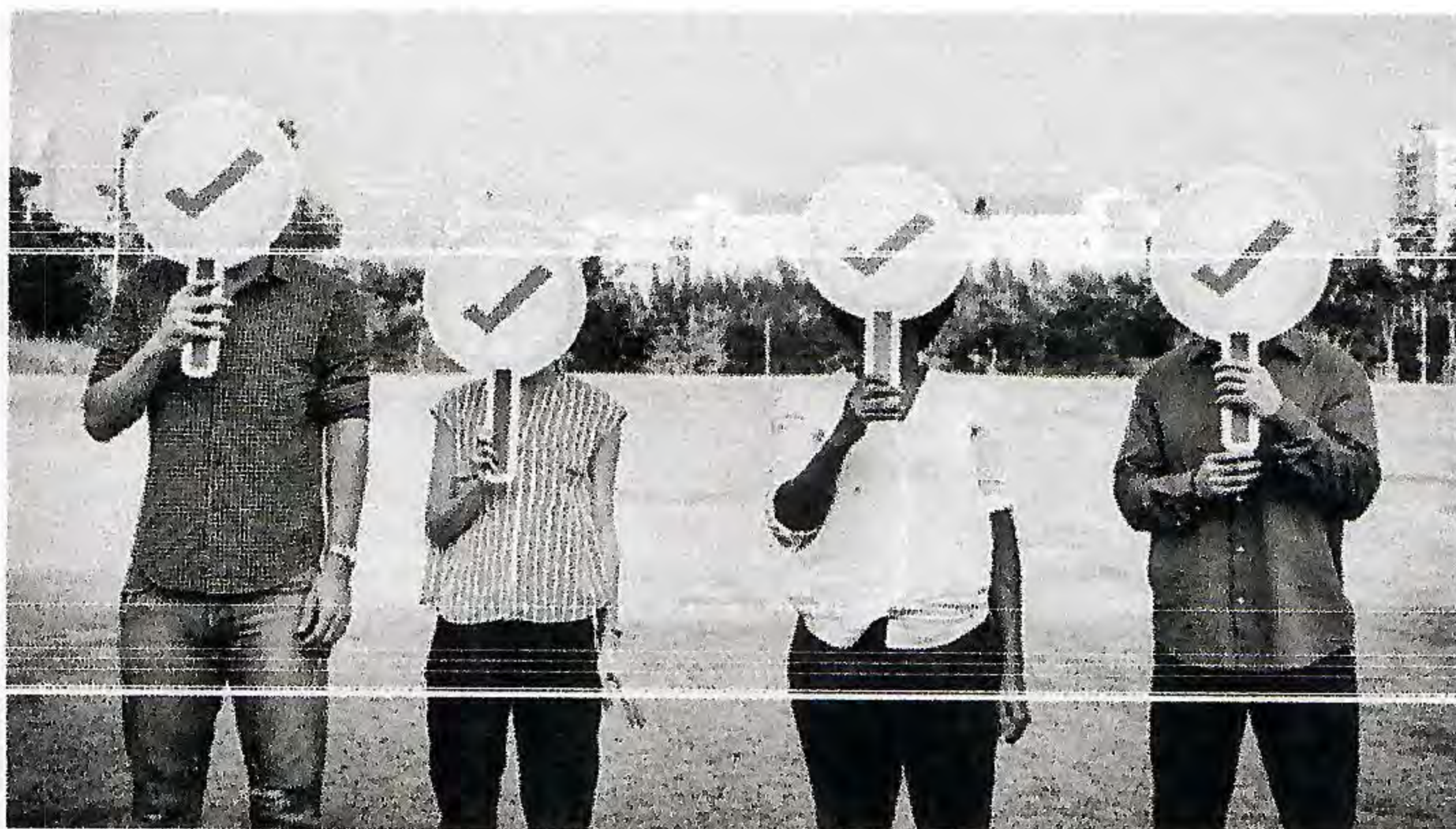
Ellen has been attending several networking groups and has heard what libraries are planning for their summer reading programs and ongoing concerns about the minimum wage increase. She has also done several site visits to welcome new directors.

The Memberships Team would like to remind you about a few upcoming events:

- The **Trustee Development** program called **Forging Strong Connections** is being held at the Edwardsville Public Library on **Saturday, May 11**. There is still time to register in L2. If you have suggestions, topics you would like to have covered, or any other comments on trustee training, please contact Anna Yackle at ayackle@illinoisheartland.org.
- **Reaching Forward South** is on **May 17**. They have a slate of exciting programs and it is being held in Carbondale. I would like to thank the committee for coming this far south to have a program. For all of you who have voiced your concerns or

dismay about everything being held "up north," here is your chance to support this effort and prove if they have an event we will come. If you would like to go but the cost is prohibitive, reach out to Julia Pernicka at jpernicka@illinoisheartland.org.

- Please come and meet the hardworking and totally delightful **IHLS Board Networking Event** on **May 23** at the **Decatur Public Library** at 4:00 p.m. You can tell them what is happening in your library, your successes, and your concerns. This is a great event to invite your own trustees to attend. Then if you like you can attend the **Board Meeting** that starts at 5:00 p.m.
- **Director's University (DU)** will be held as usual the first full week of June in **Springfield**. IHLS has 19 members attending this year. You can read this [article](#) to get an idea of what it is about. If you have not yet been, I encourage you to start planning now. You can read about it here and you can ask anyone who has ever gone to DU or its predecessor SPLMI. Everyone will tell you that the training is invaluable, and the networking is phenomenal.
- **Design Thinking** is a full-day program that will be held in **Edwardsville** on **June 12** and repeated on **June 13**. Design Thinking helps you focus on the people you serve and to identify their needs. This helps you to design better services, programs and resources to meet those needs. These skills can be applied anywhere that provides services to humans. There is a cost involved, but I encourage directors and board presidents to attend.
- The **American Library Association Conference** will be **June 23-29** in Washington D.C. You can go to the ALA website and find out what is offered this year. If you have never gone to one of these conferences, you should. It is amazing to see so many libraries from all over North America and even the world in one location. It is a great place to expand your vision of the future and to hear about what others are doing. Most programs present ideas that are scalable to your size library or give you a seed of an idea that you can grow into a program or service.



Feedback Requested on FY2020 IHLS Operational Plan

Please comment by May 20, 2019

As IHLS embarks on its 9th year as an organization, we are energized by the possibility of further refining our current member services and expanding our horizons. Areas of focus for FY2020 include: an enhanced web presence for IHLS, a focus on public library trustee training, delivery training for all members, grant writing workshops for IHLS member libraries and focused outreach to our school library community.

This work is laid out in the FY20 Budget and Operational Plan. But before the final submission to the IHLS Board of Directors and the Illinois State Library, we'd like to hear from you. [MORE](#)

Training & Networking

Events

Library Jobs

Listservs

Vendor Discounts

Libraries in the News

Resources for Libraries



Monday, May 27

All IHLS offices will be closed in observance of **Memorial Day**.
Delivery Service will not be provided.





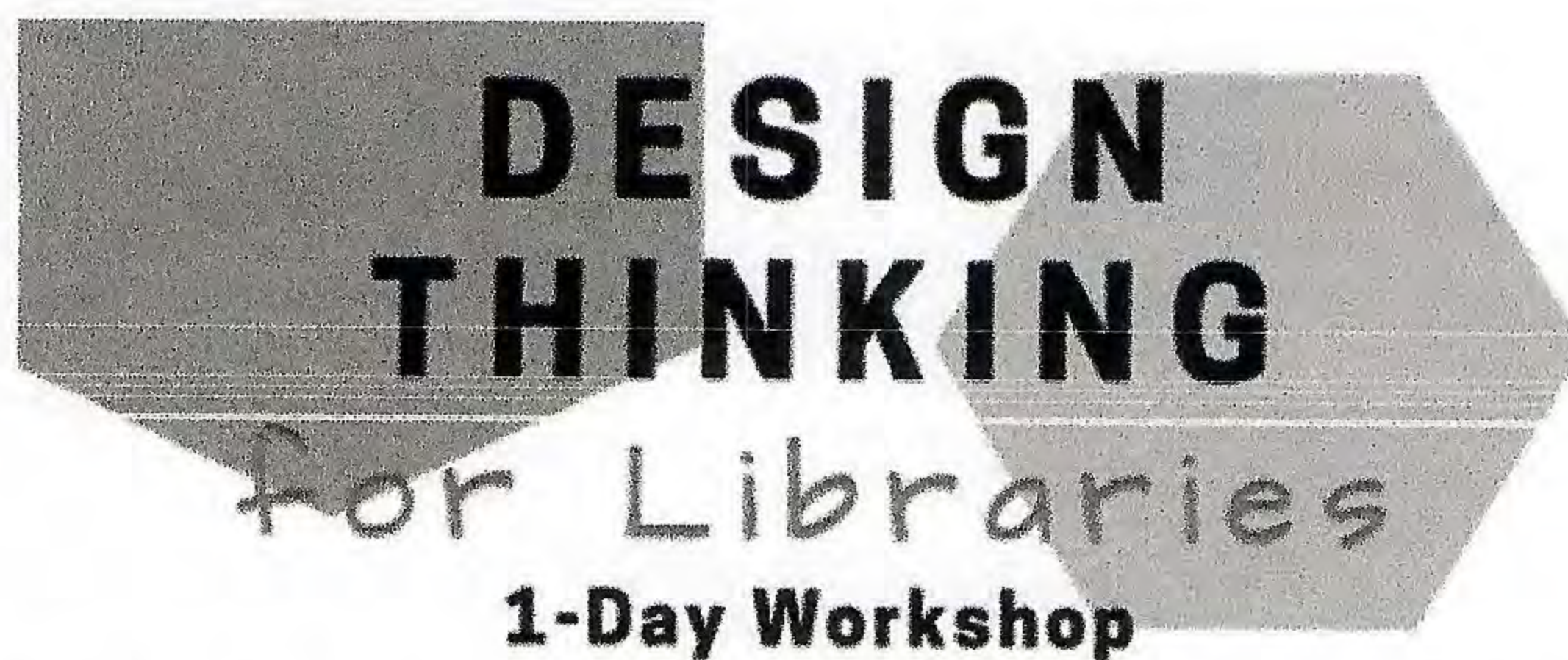
**FORGING STRONG RELATIONSHIPS
Between Library Trustees and Directors**

Saturday, May 11th | 10:00 AM - 12:00 PM

Edwardsville Public Library

REGISTER TODAY!

The roles between the Library Trustees and the Library Director can become blurred at times. To have a high-functioning, effective, responsive library, it is critical for Directors and Trustees understand and appreciate their distinct positions.



PRICE INCREASES MAY 16!

**Register for Design Thinking for Libraries
Before the Price Goes Up!**

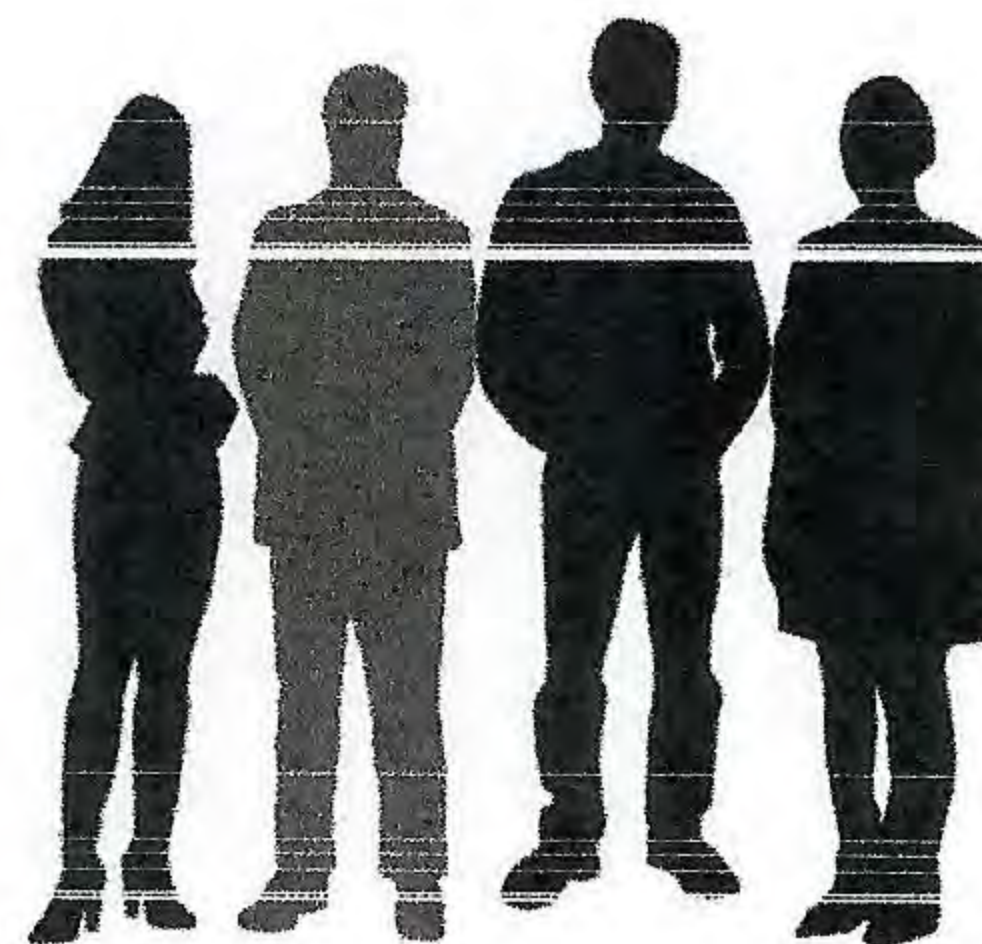
Join IHLS at the Edwardsville Hub on either **June 12 or 13** for an exciting day with **Sasha Neri** and **Diane Marshbank Murphy** of Chicago Public Library as they introduce a new way of working that will help you engage your community like never before. This one-day, hands-on workshop will provide the opportunity to tackle real-life library problems through expert-led collaborative exercises. Space is limited, and registration costs increase May 16. Get details and registration costs at www.illinoisheartland.org/designthinking.

This workshop fulfills the organizational management continuing education requirement for the State of Illinois FY2020 Per Capita Grant.

Looking for a great place to work? IHLS is looking to fill several open positions from a **Web & IT Administrator**, to **Sorters** and **Drivers**.

Find descriptions on these positions and how to apply as well as job openings at other libraries on the [Library Jobs](#) tab of the IHLS website.

Does your library have an opening? To add a job posting to the IHLS jobs page for your library, send information to webmaster@illinoisheartland.org.



**Library Directors
Update**

Please join us in welcoming the following new library directors:

- **Katie Dusch**,
Southeastern Illinois
College Library (Acting
Director)
- **Amy Esmon**, Wayne
City Public Library
- **Kelly Frydenger**,
Willow Branch
Township Library
- **Diane Seelbach**,
Girard Public Library



May 17, 2019
SIU - CARBONDALE

www.reachingforwardsouth.org

There is still time to register for Reaching Forward South. The conference offers several practical and future ready sessions for your library.

IHLS is committed to member continuing education opportunities and this conference may be a great fit for you.

If you have considered attending and the registration and/or travel costs are prohibitive, please reach out to Julia Pernicka at jpernicka@illinoisheartland.org.

IHLS will assist members with attendance fees so you can focus on learning and networking at Reaching Forward South 2019!



IHLS Board Networking Event

May 23, 2019 - Decatur Public Library

You are invited to an IHLS networking event on Thursday, May 23, 2019, from 4:00-5:00 p.m. at the Decatur Public Library. This is your opportunity to share your thoughts and ideas with IHLS board members.

After the networking event, you are welcome to stay for the IHLS Board Meeting.

Please register in L2.



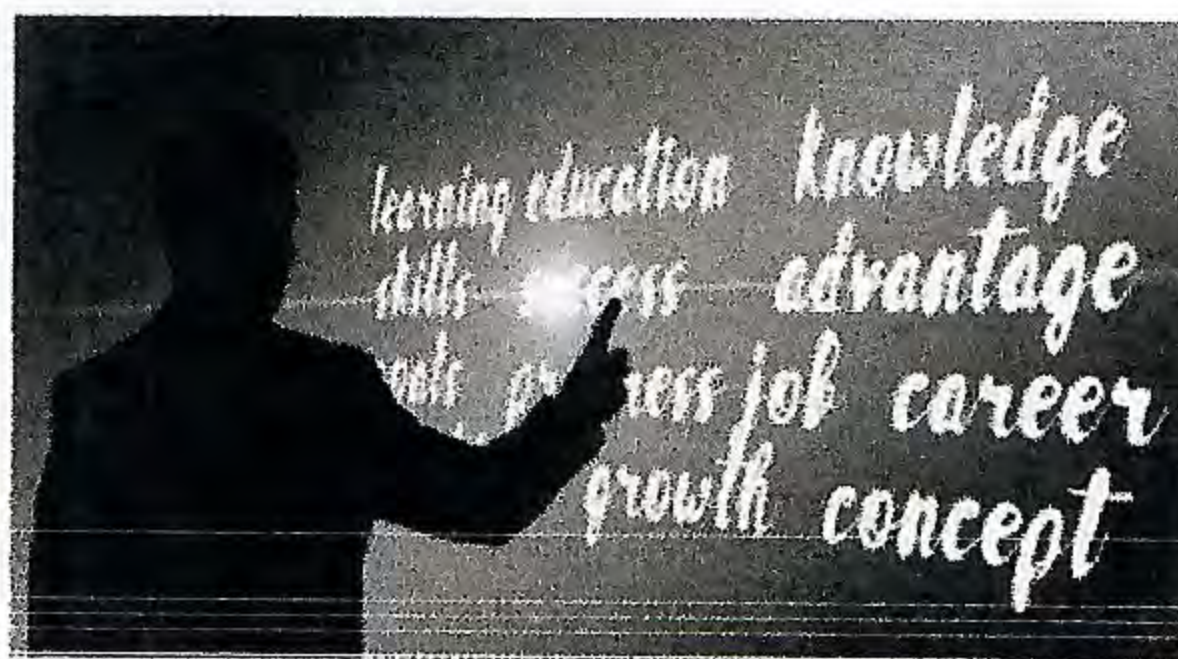
Join the Girls Who Code Movement

Apply now to launch a Girls Who Code Club in 2019-20! Last year when IHLS partnered with Girls Who Code, several member libraries joined the movement. MORE

The New York Times

Offer extended to June 1

For a very limited time, The New York Times is offering a very special opportunity for IHLS public libraries. MORE



No Cost Learning

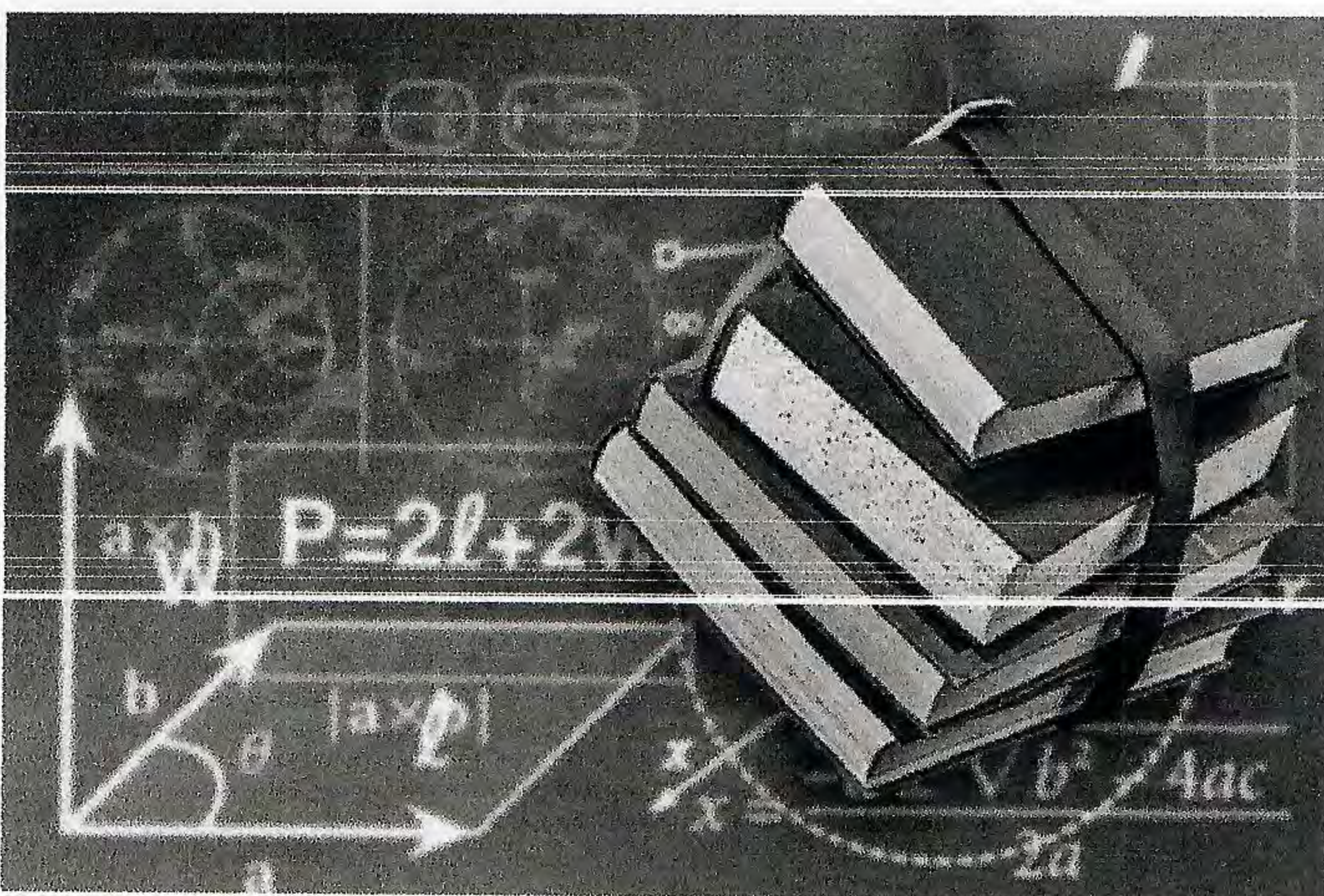
The month isn't over yet. Take advantage of the Free May Webinars for Library Staff list by WebJunction. Whether you're a library director or a circulation assistant, there's something there for everyone. One webinar listed is:

May 22 | Is That Real? A Crash Course in Verifying Online Content
Learn about tools and skills needed to verify the authenticity of user-generated content, and explore ways



Required Delivery Count Week - May 20-24

It is almost time for the next quarterly count week. Great news! ALL libraries will only have to count items that have a hand-written label on them which includes gift/donation items. You can find a link to the count form on the IHLS website on the delivery page. **Quarterly Delivery Count Form (PDF)** [MORE](#)



Last Day for School Delivery - May 24

The end of the school year is quickly approaching. The System's courier delivery service to schools for this school year will end on **Friday, May 24, 2019**. [MORE](#)



Non-Resident Fee Survey
Complete by June 30

to share this information with teen and adult patrons.

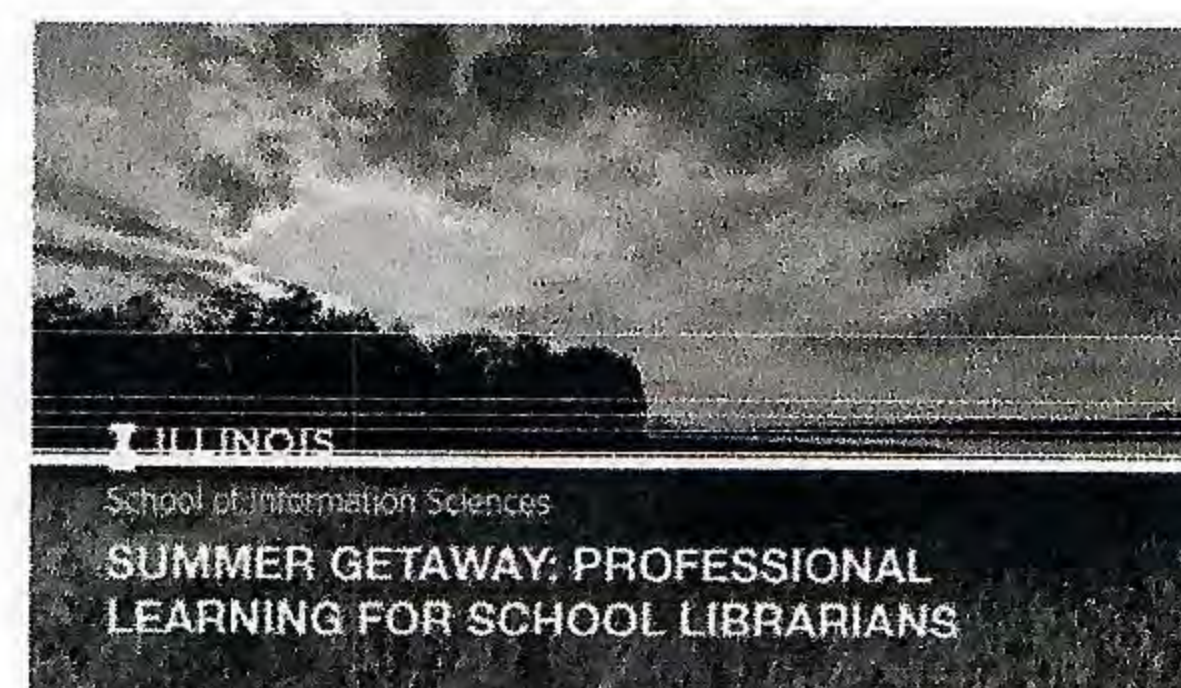
NOTE: Original Temperance Girl Fountain



CMC: Cataloging History

The temperance movement of the 18th and early 19th centuries was a social movement dedicated to emphasizing the negative impacts of alcohol on health, morality, and family life and restricting its consumption.

Illinois has four fountains erected by the Woman's Christian Temperance Union. The Cataloging Maintenance Center just cataloged WCTU Drinking Fountains. [MORE](#)



Summer Getaway 2019: Professional Learning for School Librarians

July 11-12, 2019 | Champaign, IL

This year's conference will allow attendees to dive deeply into state and national library standards, with a special focus on Linking for Learning and AASL's National School Library Standards. Register by June 15 to receive the discounted, early bird rate. [MORE](#)

Each public library board is required to take action each year on whether to participate in the non-resident program and to determine the fee for non-resident cards. [MORE](#)



Happy Birthday SHARE!

SHARE (Sharing Heartland's Available Resources Equally) celebrated its birthday in April.



Collection Development Grants

There have been a couple of questions to the Exchange email group recently about the Illinois State Library Back to Books grant. It is our understanding that the State Library may not be able to offer the grant this year because of the tenuous funding situation. Please be assured that if we hear otherwise, we will post the information on the Grants page of the IHLS website, as well as send out email information to all libraries.

There are several grants posted on the Grants page that could be used for collection development, including the **Walmart Community Grant** program, **Aldi Smart Kids**, the **Pilcrow Disaster Relief Grant** and **Children's Book Project Grant**. **Distribution to Underserved Communities**, and **Lowe's Small Grants** programs. School staff should take a look at the **James Patterson and Scholastic Book Clubs Giveaway**.



Big Thanks for a Big Program

IHLS would like to send out a big thank you to **Jamie Wratchford** and **Elaine Steingrubey** of **Morrison-Talbott Library**, **Tina Hubert** of **Six Mile Regional Library System**, **University of Nebraska-Omaha Library Science** Professor, **Erica Rose**, and former Director of the American Library Association's Office of Intellectual Freedom and the Freedom to Read Foundation, **James LaRue**. Their combined efforts helped 72 of our members to hear an amazing presentation on **Intellectual Freedom and Professional Ethics**. [MORE](#)

M
E M
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DAY
2019
2020
VISION

IHLS Member Day

Save The Date

November 7, 2019

There are approximately 38 grant opportunities posted on the [IHLS Grants page](#), with more being added at regular intervals. Please make sure you take a look!



- The next Online with the CMC: **On the Basis of Genre**, will be on **May 16**, 10-11 a.m., via Zoom. Register on L2: <https://zoom.us/j/738371608>
- Cheri Schuler-Faust and Vince Andrzejewski will be presenting at the **Reaching Forward South Conference** in Carbondale on **May 17**, from 9-10 a.m.: **CMC: What Can We Do for You?** Vince and Cheri will also have a table at the conference, so stop by and find out the free services the CMC provides to Illinois libraries.
- **RDA Book Training** will be offered again starting **June 10**. This is a 6-week course and registrants are expected to have basic cataloging knowledge and experience. Register on L2: <https://www.librarylearning.info/events/?eventID=28781>

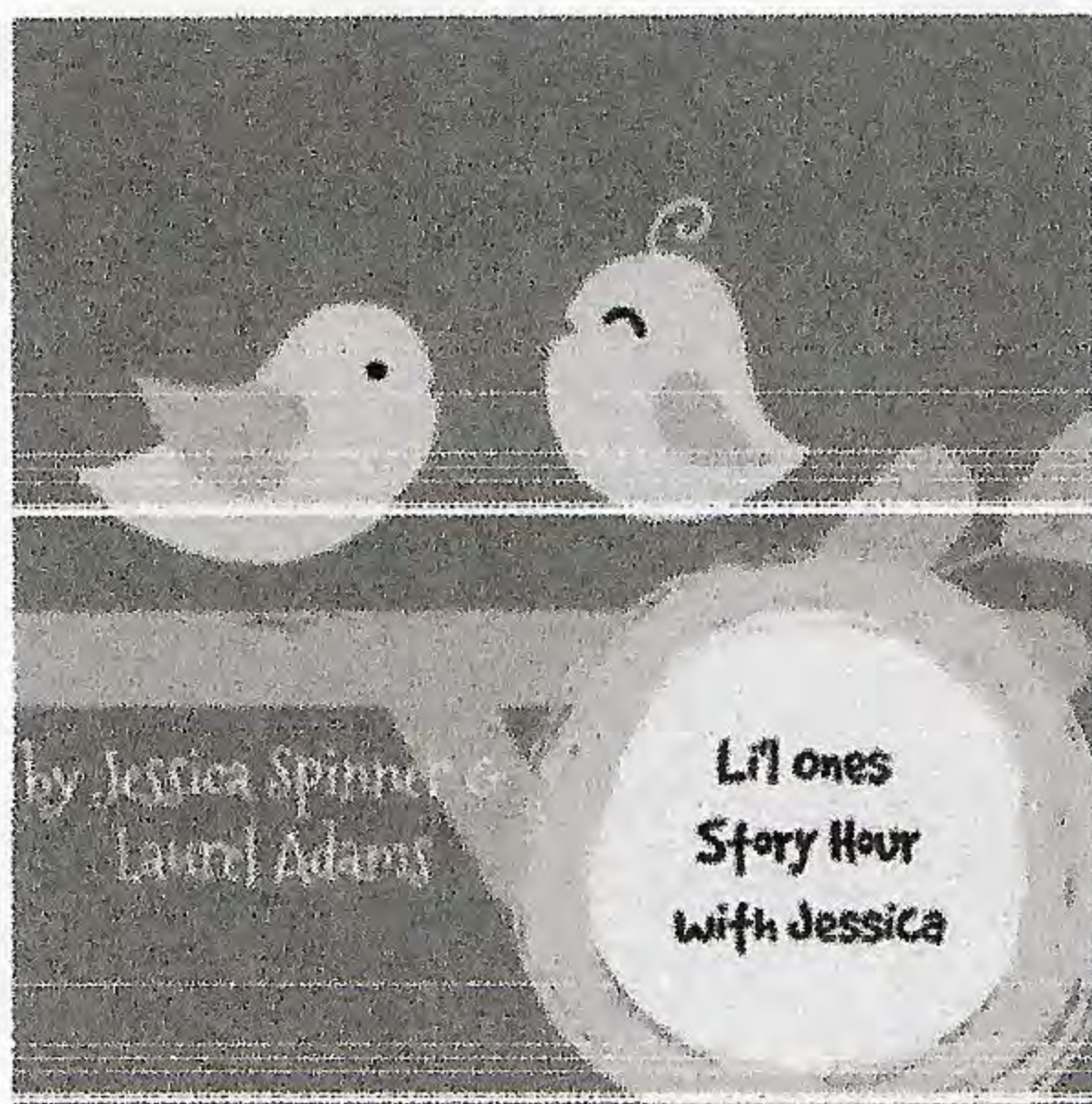


On May 7, IHLS Executive Assistant **Stacie Bushong** met with **U.S. Representative Rodney Davis** at the Sorento Municipal Center where he was meeting with constituents. [MORE](#)



[Litchfield Public Library District](#) has had a "beary" good first year in their new home. The library held its open house on February 25, 2018, and opened for business the next day. [MORE](#)

Librarian Self Published Book



Jessica Spinner, Childs' Librarian, and Laurel Adams, Director, **Palestine Public Library District**, have self-published a book entitled 'Li'l Ones Story Hour with Jessica' available on Amazon in paperback and ebook. It is also available to check out through the system.

The book shows how to get ready for a preschool story hour with book selections and relevant crafts appropriate for pre-school aged children.

We are looking looking for great stories about member libraries, library staff spotlights and more photos to appear in the newsletter. If you have something to share, please contact Julia Pernicka, Communications Coordinator (jpernicka@illinoisheartland.org | 618.656.3216 ext. 442).

Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [CMC](#) | [Illinois State Library](#) | [Illinois Library Association](#)



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