

**CLIFTON PUBLIC LIBRARY BOARD MEETING  
PROPOSED AGENDA FOR 10/10/2018  
7:00PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT – Julie Kolosky**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. APRIL 2019 ELECTION**
- 8. UNFINISHED BUSINESS**
  - A. Village Board Meeting**
- 9. NEW BUSINESS**
  - A. Library Report – Lori Lamping**
  - B. Resolution for library staff to accept petitions**
  - C. Trustee Facts File Chapter 1-5 (Per Capita Grant)**
    - 1) Training for library staff on working with special needs patrons**
- 10. ADJOURNMENT**
  - A. Next Tentative Meeting Date (November 14, 2018)**

# CLIFTON PUBLIC LIBRARY BOARD MEETING

09/12/2018

**1. Welcome**

**2. ROLL CALL:**

Board Members: Jill Rieken, Nicole Brough, Sara Faulkner, Julie Kolosky, and Carol Leclaire were present at the 9/12/2018 Clifton Library Board meeting. Lori Lamping, Head Library Clerk, was also in attendance.

**3. SECRETARY'S REPORT:**

Minutes for Aug 2018 meeting were reviewed. Motion to approve by Julie, seconded by Carol. Minutes were approved.

**4. TREASURER'S REPORT:**

Checking Account balance of Aug 31, 2018: \$547.09

Savings Account balance as of Aug 31, 2018: \$60,393.27

CD amount as of Aug 31, 2018: \$13,436.71

Cash Drawer amount is \$50

Motion to accept made by Jill, seconded by Sara. Treasurer's Report was approved.

**5. BILLS AND INVOICES:**

Purchase Orders for:

General Supplies: \$10.35

Pizza: \$90.00

Back to Books Grant: \$1523.17, 190 books purchased (63 young adults, 73 Teen, & 55 Easy Readers)

Total PO's \$1623.52

Motion to approve by: Carol seconded by: Julie All approved

**6. Communications:**

- Illinois Heartland Library System report was not emailed out to Board members

**7. Unfinished Business:**

- Electric Lighting Grant through IL Heartland, Vicky to get Andy's email for info. (Due in 2019)

**8. Library Report:**

-Fax machine will not be purchased, Comcast will be contacted, bill was waived for service call (\$99.00)

-Anton has taken another fulltime position in Bradley, reduced his time with us (Jade Roth applied for some hours, we will consider her if she is over 18 to work alone)

-“Reading 4 Pleasure” Program will run for 6 weeks

-declining the offer from “Penworthy Books” option because of to cost (ex. Leather Bound Book)

-Lori will get foam pumpkins to decorate again for October. (Dairy Queen Gift Cards for prizes)

-Motion to approve Library Report: Carol, seconded by Jill All approved.

**9. New Business:**

- No Village Communications

**10. Adjournment:**

Meeting adjourned at 7:48 pm, moved to adjourn by Julie, seconded by Sara. The next meeting is Oct 10<sup>th</sup>, 2018 at 7pm.

Respectfully submitted, Jill Rieken, Secretary

**From:** Illinois Heartland Library System  
**Sent:** Friday, September 7, 2018 10:20 AM  
**To:** vshell62@gmail.com  
**Subject:** IHLS Member Connection - September 6, 2018

IHLS e-newsletter.

[View this email in your browser](#)



**September 7, 2018**

### **Promoting Library Service in Illinois**

Recently, the DuQuoin State Fair was the place to be to learn about library services in Illinois! Big Kudos to Kathy West of the Pinckneyville Public Library for exploring the opportunity, organizing library staff to represent our community and finalizing all of the details.

Librarians that worked in the booth included: **Kathy West** (Pinckneyville), **Janice Briley** (Christopher), **Dianna Brawley Sussman** (Carbondale), **Johnnie Halstead** (Rick Warren), **Felicia Murray** (Eldorado), **Krystal Gulley** (Harrisburg), **Brenda Gilpatrick** (Red Bud), **Sue Pirtle** (Sparta), **Loretta Broomfield** (Sallie Logan), **Anna Yackle** (IHLS), and **Kristina Benson** (DuQuoin).

It was great to see so many librarians work together to spread the word on how wonderful library service is in Illinois.

IHLS was happy to setup the backdrop for the event and to provide some swag. If your library is interested in using the backdrop at an event to promote library service in Illinois, contact Ellen Popit or Anna Yackle.





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[Training & Networking Events](#)

[Library Jobs](#)

[Listservs](#)

[Vendor Discounts](#)

[Libraries in the News](#)



Grow Your Mind

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## MEMBERSHIP SERVICES

The fall of 2018 is wonderfully full of opportunities to network on all levels. Please take time to take advantage of them!

- We're gearing up for the *Association of Rural and Small Libraries Conference* that will be held in Springfield next week. We've had a sneak peek at the attendee list and are delighted to see how many IHLS members will participate and how many

## IHLS Member Day - September 27, 2018

Member Day at Effingham is coming up Thursday Sept. 27th!

Breakout sessions will include presentations on: Library Security; Record Retention; Board/Director Relationships; Information for New Directors; Service Areas; Bibliotechca; IHLS Delivery; the Cataloging Maintenance Center; and the Abraham Lincoln Presidential Library. There will be a spot to have your picture taken like the ALA read posters, so bring your favorite book. (If you forget there will be a box of books to select from).

Be sure to register in

L2: <https://www.librarylearning.info/events/?eventID=26831>



We started delivering to schools the week of August 20. Public libraries may have noticed their delivery times are off a little because schools are now mixed into the routes again.

IHLS Members Centralia and Chatham recently tagged Illinois Heartland Library System on Facebook. Did you know that using tags, hashtags, and making comments can help to boost your posts and allow more people to potentially see them? You can learn more about making your page more visible [here](#).

We encourage you to share a picture of your delivery items for your chance to win a Target gift card! To be eligible you must share a picture of delivery items and tag IHLS @Illinois Heartland Library System and use the hashtag #IHLSdelivery in your text of the post. One winner will be chosen October 1st.



colleagues we'll meet from throughout the United States!

- The library directors who are working on the Roadside Training Initiative are providing unique CE opportunities to IHLS members on September 21.
- Grow Your Mind at *IHLS Member Day* September 27 at the Keller Convention Center in Effingham.
- Finally, consider a drive to Peoria to attend the *Illinois Library Association Annual Conference*. That will be held October 9-11 and as always, promises to be a great time to network with our colleagues statewide. Did you know that the O'Fallon Public Library will be receiving the Intellectual Freedom award at this conference? For more information go

to: <https://www.ila.org/events/annual-conference>

Whether you can go to all of these events or only one or two, please take advantage of these opportunities to be a part of the greater library community. See you soon!



## Library Director Update

Please join us in welcoming the following new library directors:

- Dianne Brumley, Lawrence Public Library



## Roadside Training on Homelessness

On **September 21** there will be the first offering in the "Roadside Training" series. It's a program called: **The Librarian's Guide to Homelessness** and it will deal with how we best serve that population and other populations with special needs. Joe Dutra will be the speaker for the day. He worked with Ryan Dowd (author of *The Librarian's Guide to Homelessness*) for seven years at Illinois' second largest homeless shelter.

You can register for a full day (\$40.00) or just the morning session (\$20.00). This is an effort by a group of public library directors to bring more CE to IHLS. This first session will be held in Granite City and you can find more information in L2 at: <https://www.librarylearning.info/events/?eventID=27634>

- **Darcie Peck**, Lovington Public Library
- **Trisha Scates**, Shawneetown Public Library
- **Diane Seelbach**, Girard Township Library

If you have library director changes to share, please contact:

- Ellen Popit  
[epopit@illinoisheartland.org](mailto:epopit@illinoisheartland.org) | 618.656.3216 ext. 624)
- Anna Yackle  
[ayackle@illinoisheartland.org](mailto:ayackle@illinoisheartland.org) | 618.656.3216 ext. 618)

If possible, please send us a photo!



The Cataloging Maintenance Center (CMC) staff have several upcoming events.

Don't miss the next Online with CMC Zoom session on **September 20**. Shelley will be presenting [It's a Date: Publication and Copyright Dates](#).

CMC staff (Cheri, Vince, Ian, and Pam) will be attending [IHLS Member Day](#) on **September 27** in Effingham with **Unlocking Your Unique Collections**, and then on **September 28** Cheri and Pam will be presenting an informational PowerPoint to the **PrairieCat Users Group** in Moline, Illinois about what the (CMC) provides for free to Illinois libraries.

On **October 8-11** CMC will be helping staff the IHLS booth at



Ingram has renewed their discount. Get the library materials you need with extra speed. The right books, right when you need them, plus access to MLS degreed librarians with years of experience—everything libraries need to better serve the communities they work in from one trusted partner.

Are you looking for a new book return? **American Book Returns** has updated their vendor discount. Every book drop is built in St. Cloud, MN using only U.S.A. made materials.

the Illinois Library Association (ILA) conference in Peoria handing out postcards and providing on site examples and guidance of eligible materials.

If you have a cataloging question or want to know if your collection is eligible for free cataloging, contact the CMC at (618) 656-3216 x 503.



There are several grants available now that everyone needs to be aware of—and take the time to develop a proposal! You'll find more details about each grant and application deadlines on the [Grants](#) page of the IHLS website.

School librarians should especially take note of the [Read for Information grant](#), [Lowe's Toolbox for Education grant](#) and the [School District Library grant](#).

All three of these grants can be used to add books to your school library. Both the Lowe's and the School Library District grants can even be used to cover membership costs associated with SHARE!

Public libraries need to be aware of the [Foundation for Rural Service grant](#), the [Laura Bush 21<sup>st</sup> Century Librarian](#), and [National Leadership grants](#), especially if you have a great idea for something new and unique you want to offer to your patrons.

While not a grant program, if you've not heard about it, Ameren is offering a fabulous rebate program to replace lighting in public buildings (including public and school libraries) at very little cost. Additional information about the program can be found on the Ameren [website](#).

New to grant writing? Have questions about how to write a grant? Need someone to proof your grant proposal? Contact Chris Dawdy ([cdawdy@illinoisheartland.org](mailto:cdawdy@illinoisheartland.org)), who will be happy to help!

## FY19 Live & Learn Construction Grant

Illinois Secretary of State and State Librarian Jesse White is pleased to announce that applications for the FY2019 Live & Learn Construction Grant Program are now open to

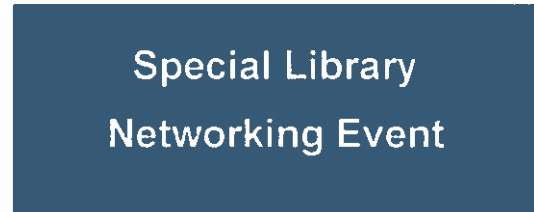
Be sure to check out the [Vendor Discount page](#) on the IHLS website for this discount and more.



## No Cost Learning

Be sure to check out this list of [88 free webinars in September](#) for library staff and volunteers posted on [WebJunction.org](#)!

The WebJunction [webinar calendar](#) already has two months of events planned on topics ranging from harnessing volunteer power to supercharging your storytimes.



Take a tour of Caterpillar and enjoy connecting with special library staff! On Thursday, **November 15, 2018, 11:00 a.m. – 3:00 p.m.**, the Special Library Association (SLA) Illinois Chapter and RAILS will co-host a networking event at the Caterpillar Technical Information Center in Mossville, IL.

This event is open to all special library staff and will feature more information on SLA Illinois and RAILS programs and services, as well as a structured discussion and a tour of the Caterpillar facilities. Lunch will be served. Please [register](#)



public libraries. Information about the grant program is available at:

<http://www.cyberdriveillinois.com/departments/library/grants/constructgrants.html>

The website provides access to Live & Learn Construction Grant Program, requirements and a link to the grant application. Applications are due to the State Library on or before January 11, 2019.

A grant information webinar is scheduled for Wednesday, October 17 at 10 a.m. (*Note\* - this is a date change from the original announcement*) During the webinar, State Library staff will provide an overview of the program including eligibility requirements, grant categories, rules and regulations governing the program, application procedures, required supporting documentation, grant submission and review procedures. Staff will also take general questions regarding any aspect of the program. Registration for the webinar must be done through [L2](#).

The webinar will be recorded and archived for those unable to attend. For more information, contact Mark Shaffer at [mshaffer@ilsos.net](mailto:mshaffer@ilsos.net)



## Stanton PL Birthday Party

by Julie Jarman

The Stanton Public Library had a big birthday party a few Fridays ago in honor of our 105th year of being a city library.

The boat pond was just one of many favorite activities we had for everyone to enjoy. It was just one of several parties we had planned this summer in celebration of our new children's library books from the Back To Books grant we received earlier this year.

[in L2](#).

## *soon to be famous* Illinois Author Project

Library Journal posted reviews for the Heather Bentley and Daniel Rosenberg, [STBF](#)'s 2018 and 2017 winners!

- Sweetest Heartbreak, Heather Bentley [review](#)
- The Towers Still Stand, David Rosenberg [review](#)

STBF would like to thank partner [Biblioboard](#) for their support in helping to create a growth environment for self-published authors and library engagement in curating great reads for library users.

Heather will be appearing in libraries and more in the coming months. Please email Eva Baggili at

[ebaggili@chicagoridgelibrary.org](mailto:ebaggili@chicagoridgelibrary.org) to arrange for Heather to come to your library or event.

Be sure to [sign up](#) for Soon to be Famous enews.

## Free Subscription:

### All Animals Magazine

by Mary Smith

I just learned that libraries can received a free subscription to All Animals Magazine, the publication of The Humane Society of the United States. Published 6 times a year and covers all kind of information on animal protection--pets, farm animals, wild.

Simply email

[allanimals@humanesociety.org](mailto:allanimals@humanesociety.org) send library's name and address.

The information I got from the magazine says "local Libraries" so I'm sure Public libraries fit but I'm not sure about special or school libraries. Those librarians can at least try to see if their libraries qualify.

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We are looking looking for great stories about member libraries, library staff spotlights and more photos to appear in the newsletter. If you have something to share, please contact Julia Pernicka, Communications Coordinator ([jpernicka@illinoisheartland.org](mailto:jpernicka@illinoisheartland.org) | 618.656.3216 ext. 442).

### Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [CMC Illinois State Library](#) | [Illinois Library Association](#)



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Illinois Heartland Library System  
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Edwardsville, IL 62025-7773

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**From:** IHLS Illinois Heartland  
**Sent:** Wednesday, September 12, 2018 2:25 PM  
**To:** ihls-announce@lists.illinoisheartland.org  
**Subject:** [IHLS-Announce] Delivery Tubs Need Returned

IHLS is extremely short of delivery tubs. Please send any delivery tubs not being used back to IHLS. Without tubs, the delivery of items getting to your patrons is potentially delayed. Thank you for returning the unused tubs as soon as possible.

If you have any questions, please contact your operation manager:

- Carbondale: Arianna Fries ([afries@illinoisheartland.org](mailto:afries@illinoisheartland.org)) | (618) 985-3711 ext. 600
- Champaign: Linda Kates ([lkates@illinoisheartland.org](mailto:lkates@illinoisheartland.org)) | (217) 352-0047 ext. 705
- Edwardsville: Linda Petty ([lpetty@illinoisheartland.org](mailto:lpetty@illinoisheartland.org)) | (618) 656-3216 ext. 412

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**From:** Ellen Popit  
**Sent:** Wednesday, September 5, 2018 12:26 PM  
**To:** 'ihls-announce@lists.illinoisheartland.org'  
**Subject:** [IHLS-Announce] Directors' Chat Today!

Summer vacation is over and we're ready to resume our regularly scheduled IHLS Directors' Chats! Please join me and your colleagues today (September 5<sup>th</sup>) at 1:00 p.m. for a discussion about whatever you want to talk about related to libraries and library services.

We'll be available for discussion from 1:00 to 2:00 today at:  
<https://webjunctionillinois.adobeconnect.com/directors>

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**Ellen Popit**  
Associate Director  
**Illinois Heartland Library System**  
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Carbondale, IL 62903  
618.985.3711 ext. 624  
[epopit@illinoisheartland.org](mailto:epopit@illinoisheartland.org)  
[www.illinoisheartland.org](http://www.illinoisheartland.org)

**CLIFTON PUBLIC LIBRARY**  
**NUMBERS YOU NEED TO KNOW 2018-2019**  
 Fiscal Year 05/01 to 04/30

<b>LIBRARY BOARD MEMBERS</b>		
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Clifton Public Library Website – <a href="http://www.cliftonpubliclibil.org">www.cliftonpubliclibil.org</a>		
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Clifton Public Library 150 East Fourth Avenue PO Box 452 Clifton, IL 60927	Phone: 815-694-2069 Fax: 815-694-2069	TAX EXEMPT #: E988-9684-04 FEIN #: 37-1361466
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