

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 1/14/2026
7:00 PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. CPL STAFF EVALUATIONS**
- 5. TREASURER'S REPORT**
- 6. BILLS AND INVOICES**
- 7. LIBRARY UPDATE**
- 8. COMMUNICATIONS – Illinois Heartland Library System**
- 9. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 10. NEW BUSINESS**
 - A. LIBRARY REPORT – Tia Varnes**
- 11. UPDATE ACCOUNTS AT FIRST TRUST**
- 12. MISCELLANEOUS**
- 13. ADJOURNMENT**
 - A. Next Tentative Meeting Date February 11, 2026**

CLIFTON PUBLIC LIBRARY BOARD MEETING
11/12/2025

1. Welcome

2. ROLL CALL:

Board Members: Nicole Brough, Sarah Faulkner, Liz Wauthier, Julie Kolosky, and Vicky Shell were present at the 11/12/2025 Clifton Library Board meeting, called to order at 7:02 pm. Tia Varns, head Library Clerk, was also present.

3. SECRETARY'S REPORT:

Meeting minutes from October 8, 2025 meeting were reviewed. A motion was made to approve the minutes by Julie, seconded by Nicole. Minutes were approved.

4. Christmas Bonus For Library Staff

Tia \$50, Sarah, Dia, and Mia \$25 each. A motion was made to approve by Liz, seconded by Julie. Bonuses were approved.

5. TREASURER'S REPORT:

Checking 10/31/2025 – \$10,646.10

Savings 10/31/2025 – \$57,174.12

CD 10/31/2025 – \$15,560.45

Cash Drawer – 10/31/2025 - \$50.00

Received Iroquois County Tax disbursement of \$5,311.57 on 10/23/2025.

Nicole made a motion to approve the treasurer's report, seconded by Sarah. All approved.

6. BILLS AND INVOICES:

Staples \$.07 (remainder after using Staples rewards) for supplies.

Received a bill from the village for the libraries share of the Comcast/phone/internet bills January-August 2025 \$1785.50. Tia contacted Xfinity to see about crediting for the TV charges since the library has never used the TV hook up.

A motion was made to approve the Bills and Invoices by Julie and seconded by Nicole. Bills and invoices were approved.

7. Communications:

Illinois Heartland Library System newsletter sent out via email prior to meeting

Directors and Trustees can attend an ILEAD online workshop to help trustees learn the ins and outs of serving in the important government position of public library trustee for free.

Ellen Poppit will retire as IHLS Associate Director at the end of November 2025.

8. Unfinished Business:

Village Board Meeting – nothing to report.

9. New Business:

Library Report – Tia Varns

Ghost craft 4 adults and 5 kids attended, presented by Carol and Liz, on 10/18/2025.

Video game competition 2 adults and 4 kids attended on 10/10/2025, another will be held on 12/19/2025.

Nov. 20th Midewin will be coming to do a presentation on fossils.

Nov. 24th animatronic dino puppet show

Discussed joining a group to rotate physical audiobooks among IHLS libraries. Will cost \$200 a year to join.

Reviewed Library Standards:

Chapter 9 Marketing and Promotion – doing a self-review of website for ADA compliance.

Chapter 10 Programming – met standards

Chapter 11 Safety and Emergency Preparedness – met standards

Chapter 12 Technology – plan to spend the tech grant monies on updating computers.

Motion to approve the Library Report by Julie, seconded by Sarah, all approved.

10. Miscellaneous

Moldy smell/possible mold in library. Liz will talk to village about possible evaluation or fixes. Board will schedule an appointment to go see an available building on Main Street.

11. Adjournment:

Meeting adjourned at 7:45pm, moved to adjourn by Julie, seconded by Nicole. Approved. The next meeting is January, 14, 2026 at 7:00pm.

Respectfully submitted, Nicole Brough, Secretary

This Third Thursday...

Illinois Heartland Library System <ihls@illinoisheartland.org>
Reply-To: Illinois Heartland Library System <ihls@illinoisheartland.org>
To: Vicky Shell <vshell62@gmail.com>

Mon, Dec 22, 2025 at 10:14 AM



[View this email in your browser](#)



This month's Third Thursday CE and Members Matter meetings

[Register Now](#)

Thursday • Jan. 15, 2026

Don't wait! Register today.



10–11 a.m.

Directly Before Members Matter
Online through Zoom

Join us online each third Thursday, directly before IHLS Members Matter, to hear

from a guest speaker about an important or emerging continuing education topic facing the library community. This month:

Preserving Community Memories: Lessons from IHLS's Mobile Memory Lab

with Linda Johnson

SHARE Cataloger with the Mobile Memory Lab

Libraries have a powerful role to play in safeguarding this local memory. By scanning photographs and preserving family documents with the [Mobile Memory Lab \(MML\) grant project](#), libraries can help ensure that our shared community story is never lost. Linda Johnson will explain how the project has impacted communities, the lessons staff have learned implementing the MML, and what libraries can do to preserve their own communities' unique histories.

REGISTER NOW



11 a.m.–noon

Directly after Third Thursday CE
Online through Zoom

IHLS Members Matter is your monthly opportunity to:

- **Get the latest scoop:** Hear news important to IHLS members with updates from IHLS, SHARE, and other library-related organizations.
- **Talk with IHLS staff:** IHLS staff will be on hand to answer your questions and offer support
- **Attend where you can:** Log in online to join us from home, work, your favorite coffee shop—wherever works for you!

REGISTER NOW

As of April 2024, this library's continuing education efforts are entirely virtual.

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You are receiving this message because you work for an Illinois library that is an IHLS member or because you expressed interest in receiving emails from either Illinois Heartland Library System, SHARE, or Cataloging Maintenance Center.

Illinois Heartland Library System
6725 Goshen Rd
Edwardsville, IL 62025-7773

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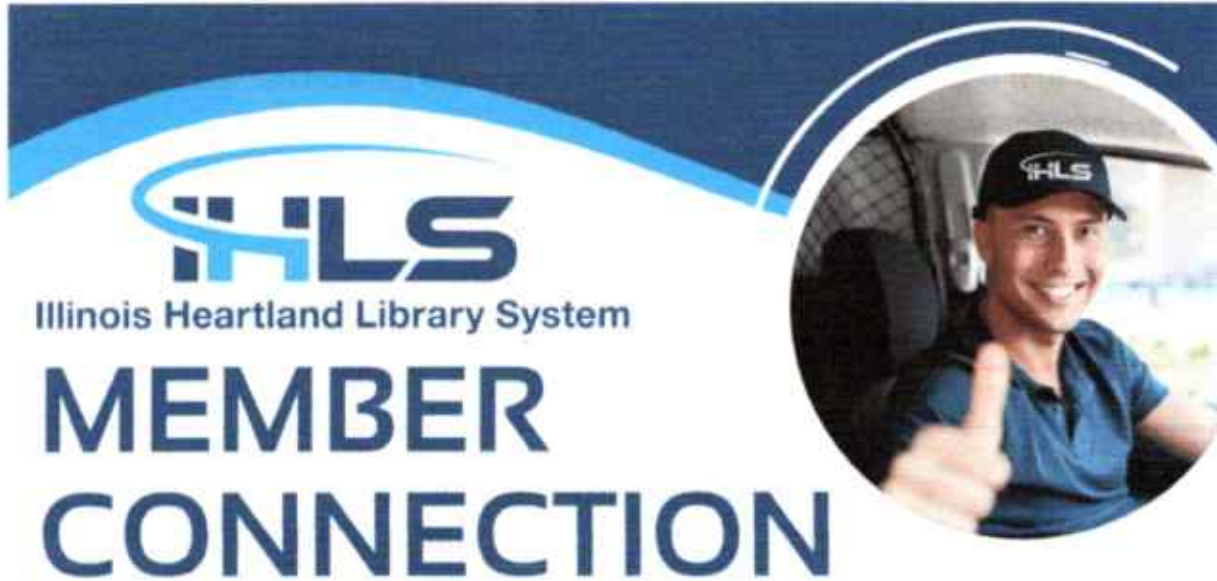
IHLS Member Connection – Dec. 17, 2025

Illinois Heartland Library System <ihls@illinoisheartland.org>
Reply-To: us4-2e6bc373ac-d8b41e0e96@inbound.mailchimpapp.net
To: Vicky Shell <vshell62@gmail.com>

Wed, Dec 17, 2025 at 11:29 AM

IHLS e-newsletter

[View in your browser](#)



Illinois Heartland Library System

MEMBER CONNECTION

Dec. 17, 2025



Nominate Yourself for the IHLS Board

[Or Recommend a Colleague!](#)

Nominations Open Until Feb. 15, 2026

NEW!

Are you ready to **make a difference** in **your** library system? If so, we want you to run for the **IHLS Board of Directors**! Whether you're a part-time school library media assistant, an adult services specialist, or a public library board president, **your voice deserves to be heard**.

We're seeking candidates for the following positions:

- 1 Academic Library Representative
- 1 Public Library Trustee Representative
- 1 Public Library Staff Representative
- 1 School Library Representative
- 1 Special Library Representative

Take your turn and ***nominate yourself now!*** Or use the form on our website to ***recommend a colleague!***

[Learn More & Nominate Yourself](#)

Only want to see the new stories?

[Open this email in your browser](#) and search (CTRL+F) "new!"

Jump To:

- [IHLS Member News](#)
- [Cataloging Maintenance Center](#)
- [Delivery & AMHS Updates](#)
- [Partner News](#)
- [More Continuing Education](#)
- [Recurring Events](#)
- [Grants](#)
- [Have News to Share?](#)

[IHLS Member News](#)



Connect with
Illinois library



Member Connection on Pause for the Holidays

Dec. 18, 2025 – Jan. 14, 2026

NEW!

With our staff taking time off for the week of the New Year's holidays, there will be **no Member Connection sent on January 7**. We'll return to your inbox, bursting with news and updates, on **January 15**.

Happy holidays from all of us at IHLS!

Updates to FOIA & OMA

Taking Effect Jan. 1, 2026

NEW!

Via [P.A. 104-0438](#), a few amendments to the Open Meetings Act and FOIA will take effect Jan. 1, 2026. A brief breakdown of these changes is available in [the Municipal Minute](#).

iLEAD Drop-In Help Desk

Tuesdays & Thursdays, 5 – 7 p.m.

Starting Jan. 6, 2026

NEW!

In January, the iLEAD Portal Team will offer weekly extended [Drop-In Help Desk Hours](#) for trustees and directors.

Whether you're new to the portal or just need help locating a resource, the iLEAD team will be

colleagues and
IHLS on LinkedIn!

WELCOME!

Welcome to the following
new library directors:

Christina Faulkner
Librarian, Shawnee
Community College

Erin Wetterlin
Director, Zeigler Public
Library

Shelley Hudspath
Director, Marion Carnegie
Library

Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

Recurring Events



Monthly Each
Third Thursday

Online Only

10–11 a.m.

Join us online for CE from

a guest speaker

available to support you—no registration or appointment needed.

We're Restructuring

NEW!

As we continue to congratulate Ellen Popit on her retirement, we're excited to share how we're restructuring for a new era! Congratulations to Cassandra Thompson, Jennifer Baugh, Leah Gregory, Kate Kite, and Sarah Taylor on their promotions. [More information on our website.](#)

Where Is AI in 2026 & Where Is It Going?

An Online Workshop

Jan. 28, 2026, 10 – 11:30 a.m.

NEW!

This interactive workshop introduces librarians to the **core concepts of AI safety**—how to understand emerging risks, evaluate trustworthy AI systems, and support communities navigating an increasingly automated information landscape.

[Register for Where Is AI](#)

MEMBER DAY 2026
the IHLS store
T-SHIRTS, ACCESSORIES, & MORE



Member Day Gear Is in the

a guest speaker
discussing relevant topics
in the library community.

Next Month: Jan. 15

**Lessons from IHLS's
Mobile Memory Lab**

Online Only

And then stay
for...

IHLS
MEMBERS MATTER
Membership Meeting & Forum

Online Only

11 a.m.–Noon.

Join our Members Matter meetings to stay updated on the latest news and connect with peers.

[Register for
Both Events](#)

IHLS LIBRARY DIRECTORS' CHAT

**Thursdays 1–2
p.m.***

**except each third Thursday*

Next Chats:

Jan. 8, 22, 29; Feb. 5, 12

Now hosted on [Canvas](#).

IHLS Store!

Several Graphic Versions Available

Share in the excitement about Member Day 2026 with branded apparel and accessories! With three versions of the graphic available, you have more options than ever. Buy one or all three for yourself, your colleagues, or even your enthusiastic friends! Order your Member Day gear now to have it ready to wear long before the event!

Proceeds fund the marketing micro-grant for IHLS member libraries.

Get the Your Member Day Gear



20 JAN Libraries + Education:
Creating Community
through Collaboration

CHAT. **LEARN.** **GROW.**

You're Invited: Libraries + Education

A Virtual Town Hall Meeting

Two Sessions on Jan. 20, 2026

Join us to learn more about how **your school leadership can partner with Illinois' Regional Library Systems** to foster education and impact student achievement through the library.

To reach more people, we will host two virtual sessions:

- **Afternoon:** 3 – 4 p.m.
- **Evening:** 7 – 8 p.m.

Learn more [on our website](#).

Registration is required to receive event reminders and cancellation notices.

[View All Directors Chats](#)

[Grants](#)

NEW GRANTS *in the* DATABASE

The Will Eisner Graphic Novel Grants for Libraries

Deadline: Jan. 11, 2026

These grants recognize libraries for their role in the growth of graphic literature and award funds and resources for graphic novel collection development and programming.

Stephen T. Riedner Grant

Deadline: Jan. 20, 2026

These grants support new services or programming for their patrons living with dementia.

Heartland Offices & Delivery Closed for the Holidays

Dec. 24 – 25 & Dec. 31 – Jan. 1

IHLS will be closed on Dec. 24 – 25, 2025, & Dec. 31, 2025 – Jan. 1, 2026. **We are grateful for this wonderful year of service to libraries in southern and central Illinois.** Happy holidays from Illinois Heartland Library System!

[Visit our website](#) to see our holiday closures.



Are You Signed Up for Delivery

Alerts?

Texts & Emails About Closures

As we begin this winter season, we want to ensure you are aware of any route delays, closures, or building closures. We have two methods to communicate these closures.

- **Text** – [Sign up](#) for the text alert system.
- **Email** – Designate yourself or your staff members as a **System Delivery Contact** in your L2 Profile. [Here's how.](#)

System wide notifications will be sent to all subscribers.

UPCOMING GRANT DEADLINES

Dec. 31, 2025

Laura Bush Foundation for America's Libraries
T-Mobile Hometown Grants
Walmart – Spark Good Local Grants

Jan. 7, 2026

ALA – Digital Pathways:
Online Health Literacy
Programming For Adults

Jan. 11, 2026

The Will Eisner Graphic Novel Grants for Libraries

Jan. 15, 2026

NEH – National Digital Newspaper Program
NEA – Big Read

Jan. 21, 2026

ALA – Penguin Random House & United For Libraries Grants To U.S. Small and Rural Libraries

Jan. 21, 2026

Stephen T. Riedner Grant

Feb. 5, 2026

BBF Foundation for Aging – Direct Service Grants

Feb. 8, 2026

Snapdragon Book Foundation

March 1, 2026

The Lemony Snicket Prize for Noble Librarians Faced With Adversity

School Delivery Pausing for the Winter Break

Dec. 22, 2025 – Jan. 2, 2026

Last Pickup: Dec. 19, 2025

Delivery Resumes: Jan. 5, 2026

With schools on winter break for different lengths of time, we are pausing delivery service to schools over the holidays. To receive **delivery service at your school during the official pause**, you may request an adjustment by **contacting us**. [Learn more on our website.](#)



2025-2026

**Illinois School
Library Census**

2025-26 SLATE School Library Census Underway!

Be Sure Your Library Is Counted!

Deadline: Dec. 31, 2025

It's time to fill out the SLATE School Library Census! We encourage **all library educators managing their school libraries** to participate. Your response to the SLATE School Library Census is essential to:

- School Library Advocacy
- School Library Equity
- Professional Development
- Improving Licensure Access

March 31, 2026

[T-Mobile Hometown Grants](#)

April 14, 2026

[Drug-Free Communities
\(DFC\) Support Program](#)

April 15, 2026

[Walmart – Spark Good Local
Grants](#)

May 25, 2026

[NLM Information Resource
Grants To Reduce Health
Disparities and Promote
Health For All](#)

June 30, 2026

[Mission Telecom – Matching
E-Rate Discount/Protecting
Affordable Wi-Fi
T-Mobile Hometown Grants](#)

July 15, 2026

[Walmart – Spark Good Local
Grants](#)

Sept. 30, 2026

[T-Mobile Hometown Grants](#)

Oct. 15, 2026

[Walmart – Spark Good Local
Grants](#)

[See the Grants
Database](#)

Complete the Census



Directors and Trustees: Attend an iLEAD Online Workshop

Multiple Dates & Times

Online—New Dates Added!

Are you a library trustee or director interested in helping your board reach **new heights of excellence in public service**? The **iLEAD Trustee Learning Portal** is here to help Illinois public library trustees learn the ins and outs of serving in the important government position of public library trustee—**for free, at their own pace, and on their schedule.**

Attend an upcoming workshop to learn more and find out how to begin your iLEAD Trustee journey right away!

[Register for an iLEAD Workshop](#)



Join the IHLS Team!

Illinois Heartland Library System is looking for new team members! We have the following positions currently available within our organization:

- [Sorter](#) – Part-time, Champaign
- [Courier Driver](#) – Part-time, Champaign

We offer a competitive benefits package and a great work-life balance that is part of our company culture.

Promote Your Job Openings with Us!

[For Libraries in & Near Illinois](#)

Our Job Board is the perfect place to post your library job openings. With over 500 IHLS libraries and affiliates of other library organizations statewide, you can attract top talent to your library team.

[Post to the IHLS Library Job Board](#)

Cataloging Maintenance Center Announces 2026 Webinars

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*. These brief webinars cover a different cataloging special topic each month. A 40-minute Q&A session follows each presentation.

Shall We Play a Game?: Cataloging Games

Jan. 8, 2026

Do You Hear What I Hear?: Cataloging Audio-enabled Books

Feb. 12, 2026

Break it Down Again: The Pieces of Subject Headings

March 12, 2026

Metadata Basics: Dublin Core

April 9, 2026

[Explore Upcoming Webinars](#)

FY2026 Asynchronous Cataloging Courses

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across

the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

Subject Analysis

Jan. 26 – March 8, 2026

Focus on Deriving a Record

March 9 – 22, 2026

Focus on Cataloging CDs

April 6 – 19, 2026

Cataloging Basics

April 27 – June 7, 2026

[Explore Cataloging Courses](#)

Delivery & AMHS Updates

Delivery Service

[IHLS Delivery Home](#) | [IHLS Delivery Help Desk](#)

School Delivery Pausing for the FY2026 Winter Break

With schools on winter break for different lengths of time, we are pausing delivery service to schools from Dec. 22, 2025, through Jan. 2, 2026. Learn more on [our website](#).

Barcode Duplication Project Wrap-Up

The Barcode Duplication Project will officially conclude on Dec. 31, 2025. We'll hold a special **AMHS Members Matter session on Jan. 7, 2026,**

to review project wrap-up details, learn how to turn off transit labels, and discuss next steps. Learn more on [our website](#).

Partner News

No-Cost PurpleOne Training

Date: Jan. 22, 10 a.m. – 2 p.m.

Location: St. Clair County Regional Office of Education

You are invited to a free Purple One training session, with lunch provided. Purple One is an initiative to equip individuals with skills to combat domestic violence in their communities. Whether you're a parent, educator, or community leader, gain essential tools to understand and address domestic violence effectively. Learn more on the [PurpleOne website](#).

[Advance registration](#) required.



Can't Shelve This Podcast

Now Back for Season Two!

A podcast that aims to create a space for **school library workers** to feel seen, entertained, and informed. The series is co-hosted by RAILS Data Analyst Janette Derucki and IHLS Membership &

Latest Episodes

- [Ep. 2.5: Live from AISLE, It's Can't Shelve This!](#) 11/1/2017
- [Ep. 2.4: The Tea on Teaching, Budgets, & Burnout](#)
- [Ep. 2.3: Diary of a First-Year School Librarian](#)
- [Ep. 2.2: The One Where They Get Connected](#)
- [Ep. 2.1: Back to the Stacks](#)

[Can't Shelve This](#) is a production of the Reaching Across Illinois Library System (RAILS) in collaboration with Illinois Heartland Library System (IHLS).

[Learn More & Listen to the Podcast](#)



My Library Is...

Telling Libraries' Stories of Impact on Communities

Latest additions to the *My Library Is...* blog:

- [Library Logo Breakdown: Joliet Public Library](#) 10/1/17
- [Delivery Diary: In the Driver's Seat with Teje Kanzaki](#) 9/1/17
- [My Library Is... Supporting Student Learning](#)
- [My Library Is... Growing Graphic Novels](#)

Think you have an idea for a topic or know a writer

for the [My Library Is... blog?](#) [Contact Us](#)

My Library Is... is a project by the Reaching Across Illinois Library System (RAILS), supported by IHLS through staff participation and promotion.

More Continuing Education

Conferences

[IHLS Member Day 2026](#)

Feb. 19, 2026, Online

[Reaching Forward South 2026](#)

April 10, 2026, O'Fallon, Ill.

Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!

[Submit a Story](#)

Quick Links

[Illinois Headland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)





Illinois Heartland Library System

IMAGINING TOMORROW - DELIVERING POSSIBILITIES TODAY

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Take Your Public Service to the Next Level!

Illinois Heartland Library System <ihls@illinoisheartland.org>
Reply-To: Illinois Heartland Library System <ihls@illinoisheartland.org>
To: Vicky Shell <vshell62@gmail.com>

Wed, Dec 10, 2025 at 1:00 PM

[View this email in your browser](#)

Dear Public Library Trustee,

You are making a difference in your role as a trustee at Clifton Public Library.

Now, imagine amplifying your impact. **Consider running for the [Illinois Heartland Library System \(IHLS\)](#) Board of Directors.**

IHLS is the powerhouse behind the scenes, **serving over 520 public, academic, school, and special libraries across central and southern Illinois.** You may recognize our delivery vans bringing resources directly to your community. We're also the free resource for your library's continuing education, consultation, and advocacy.

IHLS, like your library, is governed by a board consisting of representatives from the population we serve. For us, that's the libraries collectively **serving 2.16 million residents across more than 28,000 square miles.** In other words, our board members impact the library services of **about half the state!**

As an IHLS board member, you'll:

- **Elevate your public service career.**
- **Network with library leaders across the state.**
- **Influence decisions that shape library services for millions.**

Ready to make a bigger impact?

Nominate yourself today! [Visit our website](#) to learn more and submit your nomination.

The nomination period ends February 15, 2026.

Thank you for your dedication to your community and its library. We'd be honored to have you on our board.

Thank you,

Sarah Hill

IHLS Board President

Director of Library Services, Lake Land Community College



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