

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 3/9/2022
7:00PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 8. NEW BUSINESS**
 - A. Library Report - Lori Lamping**

ADJOURNMENT

- A. Next Tentative Meeting Date April 13, 2022**

CLIFTON PUBLIC LIBRARY BOARD MEETING
02/09/2022

1. Welcome

2. ROLL CALL:

Board Members: Vicky Shell, Julie Kolosky, Nicole Brough, Carole LeClaire, and Sara Faulkner were present at the 02/09/2022 Clifton Library Board meeting. Called to order at 7:12.

3. SECRETARY'S REPORT:

Meeting minutes from January 2022 meeting were reviewed. A motion was made to approve the minutes by Julie, seconded by Nicole, minutes approved.

4. TREASURER'S REPORT:

Checking: \$9,347.57
Savings: \$61,209.66
CD: \$14,256.71
Cash Drawer: \$50

Motion to approve the report by: Carol, seconded by Sara, all approved.

5. Communications:

Illinois Heartland Library System newsletter sent out via email prior to meeting. IHLS is looking for board members. Applications must be submitted by 2/15/22.

6. Unfinished Business:

Village Board Meeting – Discussed Carole attending the village board meetings as a Clifton Public Library representative.

7. New Business:

Library Report: deferred.

8. Adjournment:

Meeting adjourned at 7:29pm, moved to adjourn by Julie, seconded by Carole. The next meeting is March 09, 2022 at 7pm.

Respectfully submitted, Nicole Brough

From: Illinois Heartland Library System ihls@illinoisheartland.org
Subject: IHLS Member Connection - March 2, 2022
Date: Mar 2, 2022 at 4:00:13 PM
To: Vicky Shell vshell62@gmail.com

IHLS e-newsletter

[View in your browser](#)



March 2, 2022

Library Human Resources Webinar Series

brought to you by



and presented by



HR Source

HR Source is Back with More Webinars for Library Professionals!

IHLS has partnered with the human resource experts at HR Source yet again to bring IHLS members a series of webinars on important HR topics. What would typically cost \$35 to \$250 is only \$10 per webinar for all IHLS-member libraries—or \$25 for all three! This year's topics include:

- Crisp, Clear & Concise: A Formula for Effective Communication
- Effective Delegation
- Legal Issues for Supervisors

Join one or all three of these interactive sessions to enhance your knowledge and skill set of these important topics.

Interested? Don't delay in signing up. Spots are limited to 60 participants for each webinar.

[Learn more and register today](#)

Google Application for Non-Profits and Libraries

You may have heard recently that Google Apps is being replaced by Google Marketplace, and libraries that signed up for Google Apps using the free tier will not have that free tier honored in the transition to Google Marketplace.

Don't worry! A free option is still available, but it is a bit of a chore. We're here to walk you through the process of applying for the free version and offer help, if needed.

[Get the step-by-step application instructions](#)

Feedback Requested: IHLS Employee Handbook 2022

Deadline: **March 23**

Illinois Heartland Library System has been working diligently on finalizing components for an updated Employee Handbook, which has not seen an update to its policies and procedures since 2017. This finalized version was approved at the Illinois Heartland Library System Board of Directors meeting on February 22, 2022. We are pleased to present our members with a draft of its finalized form and are seeking your valuable feedback.



Did you know
IHLS has a
LinkedIn page?
Follow us here!

**THIRD
THURSDAYS CE**

Each Third Thursday
at 10 a.m.

Next Third Thursdays:
March 17, April 21

Join us monthly for an important and timely library topic. Sometimes we'll host a full continuing education webinar featuring IHLS staff or guests, and sometimes we'll incorporate a mini CE

Let us know your thoughts!

[View the handbook and share comments](#)

Did you know? Law Requires Collection Development and Recension Policies for Public Libraries

Municipal and Township Public Libraries (75 ILCS 16/30-60)

Sec. 30-60. Resolution concerning library materials and facilities. The board of each district shall adopt, and review at least every 2 years, a resolution for the selection of library materials and the use of library materials and facilities. No employee may be disciplined or dismissed for the selection of library materials when the selection is made in good faith and in accordance with the resolution required to be adopted under this Section. (Source: P.A. 87-1277)

District Public Libraries (75 ILCS 5/4-7.2) (from Ch. 81, par. 4-7.2)

Sec. 4-7.2. The board of library trustees shall establish, and review at least biennially, a written policy for the selection of library materials and the use of library materials and facilities. No employee may be disciplined or dismissed for the selection of library materials when the selection is made in good faith and in accordance with the written policy required to be established pursuant to this Section. (Source: P.A. 85-751)

[Find this and More on the Censorship and Book Challenges in Libraries page](#)

program into our Members Matter membership update events.

[Register for an Event in L2](#)

IHLS LIBRARY DIRECTORS' CHAT


Thursdays 1-2 p.m.*
*except each third Thursday

Next Chats:
March 3, 10, 24, 31

Make sure you're subscribed to our IHLS Networking emails to receive the weekly links

[Review My Email Subscriptions](#)

[Directors' Chat transcript archive](#)



TEXT & EMAIL ALERTS

**Weather Delays
Building Closures
Route Changes**

Text CARBONDALE,
CHAMPAIGN,
or EDWARDSVILLE
to 84483

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Illinois Heartland Library System

System-wide notifications will be sent to all subscribers. Applicable service provider message rates apply.

For email alerts, visit RainedOut.net, search for "Illinois Heartland Library System," and follow the on-screen prompts.

NEW SHARE members can now text **POLARIS** to **84483** to receive urgent alerts about interruptions and issues with Polaris.

Annual Certification & ILLINET Traffic Survey

Deadline: March 31

To retain system membership, each library needs to complete its annual certification for system membership **between Jan. 3 and March 31, 2022**. Certification is a two-step process. The **first** part of the two-step process is the completion of the ILLINET Interlibrary Loan Traffic Survey. The **second** step is to complete the Annual Certification form through the Library Directory & Learning Calendar (L2) website. The certification form verifies that the library is compliant with the membership criteria outlined in the Illinois Administrative Code.

For help completing the forms, including access to links, demo videos, and who to call or email for help, visit the [Annual Certification & ILLINET Traffic Survey](#) page of the IHLS website.

Please don't hesitate to contact a member of our membership team if you need help.

2022 Illinois Public Library Annual Report is Now Open

The 2022 Illinois Public Library Annual Report (IPLAR) survey is now open. Each public library is required to submit the IPLAR 60 days after the library's fiscal year-end. **Public libraries were sent an email on Jan. 3 that explains this year's new questions.** Added by the Institute for Museum and Library Services (IMLS) and the Public Libraries Survey (PLS), these new questions provide more detailed reporting for the programming section, including live virtual programming and age-specific group programming of all types. As always, the instructions and survey itself are available on the [Illinois State Library LibPAS Portal](#). Library directors will receive a reminder email 60 days before the report is due for each library. For more information, visit

the [Illinois State Library](#) IPLAR webpage.

Congratulations to these 77 IHLS Member Library Grant Recipients

Congratulations to the following recipients of the Illinois State Library's **Bouncing Back from the Pandemic, Expanding Digital Inclusion, and Road to Recovery: Transforming Library Spaces** grants:

- Anne West Lindsey District Library
- Argenta-Oreana Public Library District
- Ashley Public Library District
- Barclay Public Library District
- Bethalto Public Library District
- Bunker Hill C.U.D. 8
- Bunker Hill Public Library District
- Carrier Mills-Stonefort Public Library District
- Casey Township Library
- Caseyville Public Library District
- [continued...](#)



Library Resource Highlight
LibraryThing

[LibraryThing](#) is a site where you can create an easy, library-quality catalog for your personal library. With a free account, you can catalog up to 200 books and it offers a community of readers to discuss your favorite books, and find new books to read, without influence by commercial marketing.

Find this and other resources on the [Resources for Libraries page](#) of the IHLS website.



eRead Illinois and SHARE cloudLibrary Reading List Posts for Patrons

Did you know that IHLS periodically creates patron-facing posts that libraries can easily share on their social media pages? We even leave room for you to add your library's logo, should you prefer to download the image and create your own. Posts are typically created monthly for SHARE cloudLibrary and periodically for eRead Illinois--with plans for more eRead Illinois posts in the future.



👍 Like and Follow IHLS on Facebook and never miss a post.



Telling libraries' stories of impact on communities

[Sharing Showcase: An Idea File for Flyers, Marketing Plans, How Are Libraries Telling Their Stories?](#)

The [My Library Is...Sharing Showcase](#) is a place for sharing examples and templates of all these storytelling resources, a place where you can get ideas from others and share your favorite communication pieces and plans. Check it out, and then maybe add your own.

Recent additions to the [My Library Is... blog](#):

- [The Chicago Collections Consortium](#) (3/1/2022)
- [Specialized Library Spotlight: MacArthur Foundation](#) (2/28/2022)
- [Do You Want Fries with Your Bestseller?](#) (2/24/2022)
- [Putting More Digital Books in the Hands of Students](#) (2/21/2022)

Think you have an idea for a topic or writer for the [My Library Is... blog](#)? Contact IHLS Marketing Coordinator [Shandi Greve Penrod](#).

supported by IHLS through staff participation

**Intellectual Freedom &
Book Challenges**

New Library Censorship and Book Challenges Resource Page

In light of the recent challenges to materials in school and other libraries, including organized challenges, IHLS has developed a Censorship and Book Challenges resource page. The best way to confront challenges to library materials is before they arise. Visit the "Be Prepared" section to ensure your library is prepared for a challenge and for ideas to resolve a complaint before it escalates. If you are in the middle of a challenge, go directly to AISLE's resource kit and the ALA's Office of Intellectual Freedom. A challenge in any library is a challenge to intellectual freedom everywhere. [Visit the Library Censorship and Book Challenges Resource Page](#)

More Continuing Education

AISLE Workshops

The Association of Illinois School Library Educators is offering various upcoming workshops for school library professionals looking to earn PDH credit. Registration is offered to both members and non-members.

Visit the [AISLE Workshops](#) page for more details.

Webinars & Virtual Events

[The Power of Labels: LGBTQIA Books and Thematic Spine Labels](#)

March 9

[Taking Care of Self, Staff, and Community](#)

March 10

[RAILS Online Roundtable: The Ins and Outs of a Material Challenge](#)

March 17

[ARSL Professional Development Book Club: Sustainable Thinking](#)

March 29

[Library 2.0 Mini-Conference: Virtual Reality and Learning: Leading the Way](#)

March 29

Conferences

[Public Library Association 2022 Conference](#)

March 23-25; Portland, Ore.

[Reaching Forward South](#)

April 8; iHOTEL, Champaign, Ill.

ILA Marketing Forum Mini-Marketing Conference

April 29; Virtual (*registration coming soon!*)

[Reaching Forward](#)

May 6; Rosemont, Ill.

[ALA Annual Conference & Exhibition 2022](#)

June 23-28; Washington, D.C.

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE](#)

[Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) |

[Illinois State Library](#) | [Illinois Library Association](#)



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Illinois Heartland Library System

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From: Illinois Heartland Library System ihls@illinoisheartland.org
Subject: IHLS Member Connection - Feb. 17, 2022
Date: Feb 17, 2022 at 2:39:37 PM
To: Vicky Shell vshell62@gmail.com

IHLS e-newsletter

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February 17, 2022

Winter Weather Alert Thursday, Feb. 17

Due to inclement weather, drivers out of the **Champaign** and **Edwardsville** hubs are being called back, and routes will not be completed. **Carbondale** routes will continue to run but may be delayed or cancelled. We are sorry for any inconvenience this may cause. Please see the [IHLS website](#) for updates and details.

Deadline Extended for Nominations for the IHLS Board Public Library Trustee Representative Position

Thank you to everyone who applied for the open positions on the Illinois Heartland Library System Board of Directors. The nominations period for **Public Library Representative** position is now closed, and the Nomination Committee will be getting in touch with each of you in the coming weeks.

There is still room for nominations for the four **Public Library Trustee Representative** positions, and the deadline for nominations to these positions has been extended through **Monday, Feb. 28**.

[Do you know a current public library trustee who may be interested in having an influence on a larger scale?](#)

Encourage them to apply for an IHLS Board position and share this page with them:
www.illinoisheartland.org/about/board/elections/nominations



New Cataloger and 2 Spring Interns Join the CMC Team

The [Cataloging Maintenance Center](#) (CMC) has added a new cataloger and two spring interns to its team.

Barbera Scoby, M.L.I.S., CMC Cataloger, grew up in the Troy/Collinsville area of Illinois before moving to Arizona where she made the transition from the hectic world of brokerage firms to the library world. After working as a librarian for 10 years and earning her M.L.I.S., Barb returned to Illinois. She began working for the Cataloging Maintenance Center in December.

Andie Batt, M.L.I.S. candidate, CMC intern, is in the final semester at the University of North Carolina at Greensboro. She is an aspiring information professional

with a passion for promoting equitable access to information.

Veronica Gomez, M.L.I.S. candidate, CMC intern, is currently in her last semester at the University of North Carolina at Greensboro. The library has always been a happy place for her since her childhood, and she is determined to help others to have the same experience and to help out in the library information science field.

[Read more about Barbera, Andie, and Veronica on our website](#)

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WILL THE REAL IHLS PLEASE STAND UP? Make sure you're following the real IHLS on LinkedIn by following us here!

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- Bunker Hill Public Library District
- Carrier Mills-Stonefort Public Library District
- Casey Township Library
- Caseyville Public Library District
- [continued...](#)



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Feb. 24; March 3, 10

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Networking emails to
receive the weekly links

[Review My Email
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[Directors' Chat transcript
archive](#)

**Upcoming Grant
Deadlines**

*Find grant opportunities on the
[IHLS website Grants page.](#)*

WELCOME!

Welcome to the following
new library directors:

*There were no new library
directors reported during
this period.*

*Did not receive yours? [Let us
know](#) and we'll put you in
our next newsletter.*

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Is Your Library Doing Civic Engagement

Work?

Sarah Rice, one of the ILA Reporter committee members, is writing an article on civic engagement, primaries, voting, and engaging your community. She would like to find out what people are doing beyond civic engagement. If your library or one you know has done civic engagement work that you would like to share, please [contact Sarah](#).



Library Resource Highlight

What'sNext Books in Series Database of Kent District Library

The Kent District Library, in Kent County, Mich., created the [What's Next®: Books in Series Database of Kent District Library](#) to help search series fiction. Librarians and patrons can search the database by author last name, author first name, name of a series, book title, category, or genre.

Find this and other resources on the [Resources for Libraries page](#) of the IHLS website.



eRead Illinois and SHARE cloudLibrary Reading List Posts for Patrons

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Recent additions to the My Library Is... blog:

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- [My Library Is...Coloring Our Collections at NIU!](#) (2/9/2022)

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Why Ban Books? Foundations of Intellectual Freedom with Emily J.M. Knox.

Feb. 24, 6-7 p.m. via Zoom

Many attempts to ban books in schools and libraries have made headlines over the past few months. Almost all of these attempts have failed and yet the attempts continue. Why do people ban books? What are they trying to accomplish? Join this Alumni College event with Emily J.M. Knox, associate professor in the School of Information Sciences. [Learn More and Register](#)

More Continuing Education

Webinars & Virtual Events

[ILA Marketing Forum Roundtable](#)

Feb. 18

["Let's Talk Race" Toolkits](#)

Feb. 22

[ILA Noon Network: New Job Toolkits: Blending Community and Library Resources to Aid Jobseekers](#)

Feb. 28

[Taking Care of Self, Staff, and Community](#)

March 10

[Online with the Cataloging Maintenance Center: Word of Mouth: Transcribing an Oral History Collection](#)

March 17

[ARSL Professional Development Book Club: Sustainable Thinking](#)

March 29

[Library 2.0 Mini-Conference: Virtual Reality and Learning: Leading the Way](#)

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From: Illinois Heartland Library System ihls@illinoisheartland.org
Subject: Reminder: Board Nominations are due Feb. 15
Date: Feb 9, 2022 at 2:59:21 PM
To: Vicky Shell vshell62@gmail.com



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We're looking for *public library staff and trustee voices* to serve on our board.

Are you looking to share your love of libraries and **represent the needs of your community**? Bring your skills and experience to the Illinois Heartland Library System (IHLS) Board of Directors and **have an impact** on the quality of library service in central and southern Illinois.

The following positions are now open for nominations:

- **(1) Public Library Representative (3-year term)**
- **(4) Public Library Trustee Representatives (3-year term)**

[Learn More & Apply Now](#)

Nominations due Feb. 15

A Message from Members of the IHLS Board

(00:01:46)

Serving on the Illinois Heartland Library System board can be very rewarding for both the board member and the board member's library. Zachary Newell, Beverly Obert, and Stacey Carter share why they serve on the IHLS board. (Recorded 2021)




Illinois Heartland Library System



IHLS Board:
Why We Serve

Public library directors: Can you forward this to a trustee you think would make a good candidate?

 [Forward to a Colleague or Board Trustee](#)



Illinois Heartland Library System

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