

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 11/8/2023
7:00 PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 8. NEW BUSINESS**
 - A. LIBRARY REPORT – Tia Varns**
- 9. ADJOURNMENT**
 - A. Next Tentative Meeting Date January 10, 2024**

CLIFTON PUBLIC LIBRARY BOARD MEETING
10/11/2023

1. Welcome

2. ROLL CALL:

Board Members: Nicole Brough, Sarah Faulkner, Julie Kolosky, Carol Leclaire, Liz Wauthier, and Vicky Shell were present at the 10/11/2023 Clifton Library Board meeting, called to order at 7:06 pm. Tia Varns, Head Library Clerk was also present.

3. SECRETARY'S REPORT:

Minutes from the September 13, 2023, meeting were reviewed. A motion was made to approve the minutes by Nicole, seconded by Julie. Minutes were approved.

4. TREASURER'S REPORT:

September 30, 2023

Checking - \$11,723.10

Savings - \$57,034.34

CD - \$14,542.29

Cash Drawer \$50.00

Sarah made a motion to approve the treasurers report, seconded by Nicole. Motion carried.

5. BILLS AND INVOICES:

No bills or invoices to approve.

6. CHRISTMAS BONUSES:

Christmas bonuses were discussed. Motion was made to approve the Christmas bonuses by Carol and seconded by Julie. Christmas bonuses were approved.

7. Communications:

Illinois Heartland Library System newsletter sent out via email prior to meeting

8. Unfinished Business:

Village Board Meeting: Parking sign for the library has been mounted in the parking spot for the library.

9. New Business:

Library Report – Tia Varns

Received a check from Centralia Library for \$14.99 for a lost book.

Cleaned awning and replaced bulbs with LED lights.

Holding an eclipse party with Sunny D and Moon Pies on 10/14/2023

Putting up a scarecrow for the Main Street greenway called Pete the Cat

Reminder of the Mobile DMV on 11/17/2023. Have 17 signed up but need 32 minimum.

Planning programs for Dinovember

Reviewed four chapters of the Standards for Per Capita Grant

Chapter 5: Building and Infrastructure and Maintenance – meeting criteria

Chapter 6: Safety- Establishing meeting place after disaster, possible Narcan on site

Chapter 7: Collection Management – meeting criteria

Chapter 8: System Member Responsibilities and Resource Sharing – meeting criteria

All were reviewed and discussed.

Working on policy changes for Book Banning.

Discussed policy for Minimum Paid Leave Standard

Motion to approve the Library Report by Julie, seconded by Carol, all approved.

10. Adjournment:

Meeting adjourned at 7:24pm, moved to adjourn by Julie, seconded by Nicole. Approved. The next meeting is November 8, 2023, at 7:00pm.

Respectfully submitted, Nicole Brough, Secretary

**CLIFTON PUBLIC LIBRARY BOARD MEETING
2024 SCHEDULE**

January 10, 2024

February 14, 2024

March 13, 2024

April 10, 2024

May 8, 2024

June 12, 2024

August 14, 2024

September 11, 2024

October 9, 2024

November 13, 2024

All meetings are held on the second Wednesday of each month except July and December in the Clifton Public Library starting at 7:00pm

Meeting dates and times are subject to change.



iHLS
MEMBER
CONNECTION

news for the libraries of Illinois Heartland Library System



Nov. 1, 2023

Trustees: Join the iLEAD Trustee Portal Focus Group!

Directors, Tell Your Board!

Review Due by Nov. 30, 2023

Illinois public library trustees, the iLEAD team **needs you** for a virtual focus group reviewing our trustee learning portal!

To sign up, follow the link below and fill out our short information form with your name, library name, email address, etc. Then, you'll receive an email with directions to create an account in Canvas and log in with your username and password.

[Sign Up for the iLEAD Trustee Focus Group!](#)

Jump To:

- [Trustees: Join the iLEAD Trustee Portal Focus Group!](#)
- [The IHLS Triennial Member Survey!](#)
- [Announcing the IHLS Mobile Memory Lab!](#)
- [Extra Credit is a new monthly networking opportunity for school librarians!](#)
- [Advocacy](#)
- [Cataloging Maintenance Center](#)
- [Assembling the Pieces: Kits at Marshall Public Library](#)
- [Library HR](#)
- [Next Library HR Webinar](#)
- [Partnerships](#)
- [Mentorship Program for Cataloging Professionals Survey](#)
- [More Continuing Education](#)
- [Network with Other Solo\(ish\) Librarians](#)
- [Materials Selection for School Libraries](#)
- [Beyond the Numbers 2023](#)
- [New Member Discounts](#)
- [Up to 55% Off Retail Discount, including FREE SHIPPING on Stock Products.](#)
- [Up to 50% Off Annual Hiveclass Membership](#)
- [IHLS Events](#)
- [Grants](#)



The IHLS Triennial Member Survey!

There's still time to provide feedback and help us improve our service via **our Triennial Member Survey!** We **emailed the invitation** to IHLS members on Oct. 19, 2023.

If you didn't receive an email in your inbox or spam folder and you are subscribed to our "Official Business" list, please [let us know](#).



Connect with Illinois library colleagues and IHLS on LinkedIn!

WELCOME!

Welcome to the following new library director:

Sharon Hoffman
Librarian, Clay City

Announcing the IHLS Mobile Memory Lab!

Offering Digitization Days

Earlier this year, IHLS [received a \\$4,000 grant](#) from [Illinois Humanities](#) to help create the Mobile Memory Lab. This November, Metadata Cataloger Kat Anderberg will visit three IHLS public libraries for **Digitization Days**.

Learn more about the Mobile Memory Lab and Digitization Days on our website!

[Learn About the Mobile Memory Lab](#)

Extra Credit is a new monthly networking opportunity for school librarians!

Each First Thursday of the Month

Online; 3:30–4:30 p.m.

Starting Nov. 2, join Leah Gregory, IHLS Membership Coordinator Schools Liaison, for a monthly virtual networking session called **Extra Credit**. Each month will be an **open forum for all things school libraries**. Connect with your colleagues, share ideas, seek answers, or just talk to peers who understand what a day in the life of a school librarian is like.

These sessions will not be recorded, but **one hour of PDH** will be available for live attendees.

[Attend the November Extra Credit](#)

Schools

Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

IHLS Events



Each Third Thursday of the Month

Online & in Person
10–11 a.m.

Join us in person at rolling locations or online for CE from a guest speaker discussing relevant topics in the library community.

Join us on **Nov. 16** at **Edwardsville Public Library!**



Each Third Thursday of the Month

Online & in Person
11 a.m.–Noon

Come join our Members Matter meetings to stay updated on the latest news and connect with peers. Attend in person at rotating locations for optimal networking opportunities!



Illinois Heartland Library System is looking for new team members! We have the following positions currently available within our organization:

- [Sorter](#) – Part-time; Champaign
- [Courier](#) – Full-Time; Edwardsville

We offer a competitive benefits package and a great work-life balance that is part of our company culture.

[View the IHLS & Library Job Board](#)

Advocacy



Info Page: Illinois Public Library Internet Survey

Responses Due Nov. 10!

On Thursday, Sept. 11, every public library in Illinois received an email from the Secretary of State's office asking for their input via a critical statewide survey on broadband access and usage in their library. It's **crucial that your input be heard**—especially those of you at our most rural and isolated libraries!

[Register for Both Events](#)

IHLS LIBRARY DIRECTORS' CHAT

Thursdays 1–2 p.m.*

**except each third Thursday*

Next Chats:

Nov. 2, 9, 30

Make sure you're subscribed to our "IHLS Networking, Special Interest Groups, and Social Hours" emails to receive the weekly links.

[Review My Email](#)

[Subscriptions](#)

[View All IHLS Events](#)

Grants

New Grant Opportunities

[Laura Bush Foundation for America's Libraries](#)

Visit our new info page for help filling out this important survey.

[See the Internal Survey Info Page](#)

Cataloging Maintenance Center



Cataloging Maintenance Center Announces 2023-2024 Webinars

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*. These brief webinars cover a different cataloging special topic each month. A 40-minute Q&A session follows each presentation.

[Constructing Our Past: Cataloging Blueprints](#)
Nov. 9, 2023

[A Place for Everything: Digital File Organization](#)
Dec. 14, 2023

[Slaying the Genre: Investigating Genre Headings](#)
Jan. 11, 2024

[Parts, Volumes, and Issues: Exploring Serials Cataloging](#)
Feb. 15, 2024

[Explore Webinars](#)

Deadline: Nov. 27, 2023

This grant supports underprivileged schools by expanding and updating library collections, fostering students' love for reading and learning.



UPCOMING
GRANT
DEADLINES

Nov. 1, 2023

[CLIR – Digitizing Hidden Collections: Amplifying Unheard Voices Grants](#)

Nov. 3, 2023

[ALA – Carnegie-Whitney Grant](#)

Nov. 10, 2023

[Max & Victoria Dreyfuss Foundation Grants](#)
[American Institute of Physics – Grants to Archives](#)

Nov. 15, 2023

[Norfolk Southern – Thriving Communities Grant Program](#)
[Society of American Archivists Foundation – Strategic Growth Grants](#)

Nov. 27, 2023

[Laura Bush Foundation for](#)

Assembling the Pieces: Kits at Marshall Public Library

The CMC Catalogs

Do you love solving a good mystery or traveling around the world with an adventurous story? Marshall Public Library offers both options via several fun kits. Recently, the library sent their kits to the [Cataloging Maintenance Center \(CMC\)](#) to be cataloged.

[Read about it in the latest CMC Catalogs article!](#)

[America's Libraries](#)

Dec. 11, 2023

[LTC: Accessible Small & Rural Communities](#)

Dec. 31, 2023

[T-Mobile Hometown Grants](#)

Jan. 11, 2024

[NEH – Digital Humanities Advancement Grants](#)

View Our Grants Database

Asynchronous Cataloging Courses

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

[Focus on Deriving a Record](#)

Nov. 13–24, 2023

[Focus on Cataloging Binge Boxes](#)

Dec. 4–17, 2023

[Focus on Cataloging DVDs](#)

Jan. 15–28, 2024

[Focus on World Language Cataloging](#)

March 11-24, 2024

Explore Courses

Library HR

Next Library HR Webinar

Dealing with Difficult and Sensitive Conversations

Monday, Nov. 13, 10 a.m.

Improve your confidence, clarity, and kindness with the next Uprise Health webinar, "Dealing with Difficult and Sensitive Conversations." At work and at home, sometimes we have tough topics to discuss; register for the webinar to get tips on how to navigate these conversations.

[Sign up through our website](#)

Join IHLS at an Upcoming Job Fair

Boost Your Recruiting Efforts

Are you having a hard time recruiting? Then, we have some good news about an upcoming job fair in the area: IHLS will be there, too, helping to support libraries!

Basic Information:

Hosted by Representative Kevin Schmidt
Nov. 3, 2023, 9 a.m. – 1 p.m.
East St. Louis, Ill.

For more information about the fair and how to participate, visit our website at the link below.

[Learn More About the Job Fairs](#)

Partnerships

Mentorship Program for Cataloging Professionals Survey

Survey Closes Nov. 10, 2023

Are you interested in professional growth and learning in

cataloging? Are you enthusiastic about sharing your knowledge and experiences or seeking guidance from experienced cataloging professionals? If so, IHLS and RAILS invite you to participate in our [Mentorship Program for Cataloging Professionals of Illinois Interest Survey](#).

This survey will help us gauge interest in the creation of a **cataloging-focused mentorship program for all levels** of Illinois cataloging staff from **all library types and affiliations**.

For questions, please contact [Jennifer Baugh](#), [Nancy George](#), or [Dr. Pamela Thomas](#).



Telling Libraries' Stories of Impact on Communities

Recent additions to the *My Library Is...* blog:

- [My Library Is... LiteZilla Lights Up Lisle Library District](#)
- [My Library Is...Designed for Its Users](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#).

Supported by IHLS through staff participation and promotion.

More Continuing Education

Network with Other Solo(ish) Librarians First Thursday of Each Month

Online; 6 p.m.

Are you a "solo-ish" librarian? Join other solo or solo-ish librarians across the country for a monthly informal networking meeting. The **Association for Rural and**

Small Libraries (ARSL) holds a virtual happy hour on the first Thursday of each month. *ARSL membership is **not** required for attendance.*

[Register for the ARSL Virtual Happy Hour](#)

Materials Selection for School Libraries

Nov. 9, 3:15 p.m.

Register to learn about **popular and educational new titles** that will have your K-12 students asking what's next. Then, we'll look at elements of **material collection policies for schools**, including age appropriateness, student inclusivity, law, and book challenge considerations.

Attendees will earn 1.5 hours of PDH!

[Register for Materials Selection](#)

Beyond the Numbers 2023

Conference for Librarians

The Research Division of the Federal Reserve Bank of St. Louis will host the Beyond the Numbers Conference in person on Nov. 6–8, 2023. The conference is designed for librarians and allied information professionals **interested in economic data and information**. Registration for this conference is **free** for presenters and attendees, but **space is limited!**

[Register for Beyond the Numbers 2023](#)

Free Third-Party Webinars

Selected & Upcoming

[Beyond Super Searchers: Public Libraries in the Age of Misinformation](#) (PLA)

Nov. 3, 1 p.m.

[Accessible Learning Spaces: A Guide to Implementing Universal Design in Early Childhood](#) (EdWeb.net)

Nov. 7, 2 p.m.

[Harnessing the Power of AI with Chat for Schools](#) (Illinois Digital Educators Alliance)

Nov. 8, 3:30 p.m.

[EDI 2.0: Individual Responsibility for Creating Belonging and Connection in the Library Profession](#) (Library 2.0)

Nov. 9, 2 – 5 p.m. (Mini Conference)

[From Scarcity to Abundance](#) (Candid. Learning)

Nov. 14, 1 p.m.

Find more on our website with our monthly
Library Learning Roundup!

See the November Roundup.

Have suggestions, ideas, or questions about Continuing Education? Contact [Kate Kite, Continuing Education Coordinator Liaison](#), [618.474.9948](tel:618.474.9948).

Conferences

[Beyond the Numbers Conference](#)

Nov. 6–8, 2023; St. Louis, Mo.

IHLS Member Day — Save the Date!

Feb. 8, 2024

New Member Discounts

The Library Store Discount

Up to 55% Off Retail Discount, including FREE SHIPPING on Stock Products.

Since 1983, the knowledgeable staff at The Library Store has diligently delivered high-quality supplies and furnishings to libraries and schools nationwide and always with a friendly voice.

Hiveclass

Up to 50% Off Annual Hiveclass Membership

Hiveclass is a Digital Learning platform that makes it fun and easy for kids to access high-quality, educational videos in more than 14 sports and activities—featuring 1,800 skill-based videos in English & Spanish.

Find more on our Vendor Discounts Database!

[Browse the Vendor Discount Database](#)

*Have suggestions, ideas, or questions about vendor discounts? Contact **the IHLS [Membership Team!](#)***

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)

Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!
Send submissions to communications@illinoisheartland.org.



Illinois Heartland Library System
MAGINING TOMORROW. DELIVERING POSSIBILITIES TODAY.

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From: Illinois Heartland Library System
Sent: Monday, October 30, 2023 3:59 PM
To: Vicky Shell
Subject: 🟢Reminder: Most important IHLS survey you'll take for 3 years 🟢



Reminder:

If you haven't yet taken the IHLS Triennial Member Survey, there's still time!

(More than one person per library—and all staff levels—can take it.)



<https://www.research.net/r/IHLStrisurvZTL6M78>

From: Illinois Heartland Library System
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<https://www.research.net/r/IHLstrisurvZTL6M78>

IT'S HERE, and it may be the most important IHLS survey you take in 3 years.

Every few years, we at Illinois Heartland Library System like to reach out to our members to learn how well our services are meeting our members' needs and where our members need additional support. **Your input is critical and will help us determine what continuing education opportunities to offer and where to put resources.**

Can you set aside a few minutes to help us provide librarians like yourself with relevant services?

This survey should take **8 to 16 minutes** to complete, depending on your answers, and will **close after 11:59 p.m. Friday, Nov. 3.**

[Start the Survey ▶](#)

We know your time is limited. To thank you...

- **Everyone** who completes the survey will be given a chance to win **one of two \$50 gift cards** to [Spreadshirt.com](https://www.spreadshirt.com), where you can select

one or two of [IHLS's newest library designs](#) or any other design found on Spreadshirt!

Ready to begin?

[Start the Survey ▶](#)



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You are receiving this message because you work for an Illinois library that is an IHLS member or because you expressed interest in receiving emails from either Illinois Heartland Library System, SHARE, or Cataloging Maintenance Center.

Illinois Heartland Library System

Illinois Heartland Library System

6725 Goshen Rd

Edwardsville, IL 62025-7773

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Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from *ALL* IHLS/SHARE/CMC lists](#).

IHLS Upcoming Events

Looking for continuing education, networking, or membership events?
Here's what's coming up in the next few weeks!

[Explore All Upcoming Events](#)



10/31

IHLS Annual Meeting & Celebration

Time: 3–7 pm.

Format: 3 p.m. In-person celebration with speakers, refreshments, and hot cider bar

5 p.m. In-person / Livestream / Recording

Join us for our Annual Meeting of Illinois Heartland Library System, starting with a celebration and speakers

Open to: All

Cost: Free

[Learn More & Register for
IHLS Annual Meeting & Celebration](#)



10/30–11/12

Focus on Serials Cataloging

A Cataloging Maintenance Center Course

Time: Asynchronous with Weekly Deadlines

Format: Online Course

A two-week crash course in serials cataloging

Available to: All system-member libraries statewide, all staff levels

Cost: Free

Registration Deadline: Registration is currently closed.

Please contact CMC staff for waitlist availability.

[Learn More & Register for Focus on Serials Cataloging](#)

CMC cataloging services and trainings are free to all library workers in Illinois thanks to a grant awarded by the Illinois State Library, a Department of the Office of the Secretary of State, using funds provided by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA).



11/2, 12/7

Extra Credit! School Librarian Networking

Time: 3:30–4:30 pm.

Format: Online

New monthly networking opportunity for school librarians!

Open to: All IHLS-member school libraries, all staff levels

Cost: Free

[Learn More & Register for Extra Credit!](#)



11/2, 11/9, 11/30, 12/7

IHLS Directors Chat

Time: 1–2 p.m.

Format: Live Text Chat

Join library directors and branch leaders across central and southern Illinois for this text-based chat.

Open to: IHLS-member staff in leadership roles (directors, associate directors, district librarians, head librarians)

Cost: Free

Registration Deadline: At least 15 minutes before the chat begins. Forgot to register? Join us anyway!

[Learn More & Register for Directors Chat](#)



11/8–11/14

IHLS Box Truck Auction ***Price**

Reduced*

(For Library Use Only)

Format: Online Auction

IHLS is auctioning a surplus 2018 Ford Transit Box Truck for library use. If the vehicle does not sell by the end of the library-use auction, a second auction will be held for the public (including library staff members' personal use) from Nov. 15-21.

Details, when available, will be found

at www.illinoisheartland.org/vehicle-auction



11/9

Constructing Our Past: Cataloging Blueprints

An Online with the CMC Webinar

Time: 10–11 a.m.

Format: [Livestream](#) / [Recording](#)

Online with the CMC is a free monthly cataloging webinar; this month we will discuss cataloging blueprints.

Available to: All system-member libraries statewide, all staff levels

Cost: Free

Registration Deadline: At least 15 minutes before the webinar begins.

[Learn More & Register for Cataloging Board
Gallop](#)

CMC cataloging services and trainings are free to all library workers in Illinois thanks to a grant awarded by the Illinois State Library, a Department of the Office of the Secretary of State, using funds provided by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA).



11/9

Materials Selection for School Libraries: Picks & Policies

Time: 3:15–5 p.m.

Format: [Livestreaming](#) / [Recording](#)

An info session for school library staff—a look at new materials for students and a discussion of selection policies in schools

Cost: Free for IHLS-Member Libraries

Registration: Registration requested by Nov. 7. Must register to receive a recording link by email. Didn't register? Join us anyway.

[Learn More & Register for Materials Selection for Schools](#)

 **11/13**

How to Have Difficult & Sensitive Conversations

A Library HR Webinar by Uprise Health

Time: 10–11 a.m.

Format: Livestream / Recording

Improve your confidence, clarity, and kindness.

Available to: IHLS-member libraries, all staff levels

Cost: Free

Registration Deadline: Noon the Friday before the webinar. Must register to receive the recording link by email.

[Learn More & Register for How to Have Difficult & Sensitive Conversations](#)



11/13–11/24

Focus on Deriving a Record

A Cataloging Maintenance Center Course

Time: Asynchronous with Weekly Deadlines

Format: Online Course

A two-week crash course in deriving records.

Available to: All system-member libraries statewide, all staff

levels

Cost: Free

Registration Deadline: Nov. 6

[Learn More & Register for Focus on Delivering a Record](#)

CMC cataloging services and trainings are free to all library workers in Illinois thanks to a grant awarded by the Illinois State Library, a Department of the Office of the Secretary of State, using funds provided by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA).



11/16

IHLS Members Matter Meeting

Time: 11 a.m.–Noon

Format: Livestream / Recording / In-Person / Hybrid

In-Person Location: Edwardsville Public Library

Be the first to hear the latest news from Illinois Heartland Library System, SHARE, and more. Then, it's your turn! Share your library's wins, ask your peers their thoughts on obstacles you're facing, and tell us what support you could use from IHLS.

All IHLS Members Matter meetings will be hybrid. However, in-person attendance at our rotating location is encouraged so you can get the most out of these monthly networking opportunities.

Available to: IHLS-member libraries, all staff levels

Cost: Free

Registration Deadline: *In-person space is limited, and the number of seats varies by location. Please register early through the L2 event page to save your spot! Select the in-person or online location during registration. Must register to receive a recording link by email.*

[Register for Members Matter](#)

Register for both Third Thursday CE events and IHLS Members Matter meetings through one registration link! Attend one or both, in person or online.



12/4–12/17

Focus on Cataloging Binge Boxes

A Cataloging Maintenance Center Course

Time: Asynchronous with Weekly Deadlines

Format: Online Course

A two-week crash course in deriving records.

Available to: All system-member libraries statewide, all staff levels

Cost: Free

Registration Deadline: Nov. 27

[Learn More & Register for Focus on Binge Boxes](#)

CMC cataloging services and trainings are free to all library workers in Illinois thanks to a grant awarded by the Illinois State Library, a Department of the Office of the Secretary of State, using funds provided by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA).



Ongoing

Sexual Harassment Prevention Training

Format: On-Demand

Description: Every employer with employees working in the State of Illinois is required to provide employees with annual sexual harassment prevention training that complies with Section 2-109 of the Illinois Human Rights Act. We're here to help! Illinois Heartland Library System is providing a free training module through the use of the Gallaher Step Program. This is a self-paced module in which you must view the training and complete a quiz with a passing grade of 70% or above.

Open to: IHLS-member libraries, all staff levels

Cost: Free for IHLS-Member Libraries

Registration Deadline: Rolling

All of your staff may take this training.

Presented by Gallagher Risk Control.

[Register for Sexual Harassment Prevention Training](#)



11/14, 11/28, 12/5

SHARE Trainings

Cataloging and Circulation Trainings for
SHARE Members

Time: Varies


Format: Livestream / Recording

Cost: Free for SHARE-member libraries

Registration Deadline: Varies

[View Upcoming Trainings from SHARE](#)

Explore All IHLS Events

 Forward to a Colleague

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Big News About Broadband for Illinois Libraries!

Today at the ILA Annual Conference, **iHLS IT Director Troy Brown**—with RAILS IT Director Anne Slaughter and CARLI Senior Director Anne Craig—just made an **exciting announcement** about **broadband expansion and Illinois libraries!**

Follow the link below to learn this exciting news about **broadband funding!**

[Learn More](#)



Illinois Heartland Library System

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From: Illinois Heartland Library System
Sent: Thursday, October 19, 2023 8:35 AM
To: Vicky Shell
Subject: 🟢 IT'S HERE: The most important IHLS survey you'll take for 3 years 🟢



IT'S HERE, and it may be the most important IHLS survey you take in 3 years.

It's our Triennial Member Survey.

Every three or so years, we at Illinois Heartland Library System like to reach out to our members to learn how well our services are meeting our members'

needs and where our members need additional support. **Your input is critical and will help us determine what continuing education opportunities to offer and where to put resources.**

Can you set aside a few minutes to help us provide librarians like yourself with relevant services?

This survey should take **8 to 16 minutes** to complete, depending on your answers, and will **close after 11:59 p.m. Friday, Nov. 3.**

[Start the Survey ▶](#)

We know your time is limited. To thank you...

- **The first 25 people** to complete the survey will be sent one of **IHLS's collection of custom library stickers!**
- **Everyone** who completes the survey will be given a chance to win **one of two \$50 gift cards** to [Spreadshirt.com](https://www.spreadshirt.com), where you can select one or two of [IHLS's newest library designs](#) or *any other design* found on Spreadshirt!

Ready to begin?

[Start the Survey ▶](#)



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You are receiving this message because you work for an Illinois library that is an IHLS member or because you expressed interest in receiving emails from either Illinois Heartland Library System, SHARE, or Cataloging Maintenance Center.

Illinois Heartland Library System

Illinois Heartland Library System

6725 Goshen Rd

Edwardsville, IL 62025-7773

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from "ALL" IHLS/SHARE/CMC lists](#)

IHLS MEMBER CONNECTION

news for the libraries of Illinois Heartland Library System

Oct. 18, 2023



Important Message Incoming!

We'll be sending a **very important email** to members **this Thursday**. Keep an eye out for your **invitation to our Triennial Member Survey!**

If you don't receive an email in your inbox or spam folder and you are subscribed to our "Official Business" list, please [let us know](#).

Jump To:

- [Important Message Incoming!](#)
- [You're Invited to Our 2023 Annual Meeting](#)
- [Announcing the IHLS Mobile Memory Lab!](#)
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2023 IHLS ANNUAL MEETING



You're Invited to Our 2023 Annual Meeting

Registration Deadline: Sunday, Oct. 22

Event: Tuesday, Oct. 31

Celebration 3-5 p.m., Board Meeting 5-7 p.m.

Join us in Edwardsville for the Annual Meeting Celebration. Enjoy light **refreshments**, a **hot cider bar**, and **attendance gifts** as you chat with colleagues and hear from our speakers, including:

- Illinois State Rep. Katie Stuart
- Fairview Heights Public Library Director **Jill Pifer**



Connect with
Illinois library
colleagues and
IHLS on LinkedIn!

WELCOME!

Welcome to the following
new library director:

Sharon Hoffman
Librarian, Clay City

- Glen Carbon Centennial Library District Youth Services Director **Aimee Villet** and Youth Services Librarian **Sam Lego**

Feel free to stay for the board meeting. We hope to see you there!

[Register on L2 by Oct. 22!](#)

[Register for the Annual Meeting](#)

Announcing the IHLS Mobile Memory Lab!

Offering Digitization Days

Earlier this year, IHLS [received a \\$4,000 grant](#) from [Illinois Humanities](#) to help create the Mobile Memory Lab. This October and November, Metadata Cataloger Kat Anderberg will visit three IHLS public libraries for **Digitization Days**.

Learn more about the Mobile Memory Lab and Digitization Days on our website!

[Learn About the Mobile Memory Lab](#)

Keep Illinois PA 103-0100 (Formerly HB 2789) on your radar!

Share Comments with the Rules Committee

On July 12, 2023, Governor J.B. Pritzker signed HB 2789 into law, creating PA 103-0100. Effective Jan. 1, 2024, this

Schools

Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

IHLS Events



Each Third Thursday of the Month

Online & in Person
10–11 a.m.

Join us in person at rolling locations or online for CE from a guest speaker discussing relevant topics in the library community.

Oct. 19 - [Intro to the iLEAD Trustee Training Portal](#)

Speakers: Anna Yackle and Leanne Furby



Each Third Thursday of the Month

Online & in Person
11 a.m.–Noon

Come join our Members Matter meetings to stay updated on the latest news and connect with peers. Attend in person at rotating locations for

bill ties the receipt of grant funds from the Illinois State Library to a library's adoption of a policy on book bans.

PA 103-0100 is being reviewed by the Joint Committee on Administrative Rules (JCAR), and Illinoisans may **submit comments through Oct. 25, 2023**.

[Go to our website to learn how you can submit your comments!](#)

[Learn More About PA 103-0100](#)

Extra Credit is a new monthly networking opportunity for school librarians!

Each First Thursday of the Month

Online; 3:30–4:30 p.m.

Starting Nov. 2, join Leah Gregory, IHLS Membership Coordinator Schools Liaison, for a monthly virtual networking session called **Extra Credit**. Each month will be an **open forum for all things school libraries**. Connect with your colleagues, share ideas, seek answers, or just talk to peers who understand what a day in the life of a school librarian is like.

These sessions will not be recorded, but **one hour of PDH** will be available for live attendees.

[Attend the November Extra Credit](#)



Are you going to the ILA Annual Conference 2023? We're looking to meet with you at these two events!

optimal networking opportunities!

[Register for Both Events](#)

IHLS LIBRARY DIRECTORS' CHAT

Thursdays 1–2 p.m.*

**except each third Thursday*

Next Chats:

Nov. 2, 9, 30

Make sure you're subscribed to our "IHLS Networking, Special Interest Groups, and Social Hours" emails to receive the weekly links.

[Review My Email Subscriptions](#)

[View All IHLS Events](#)

Grants

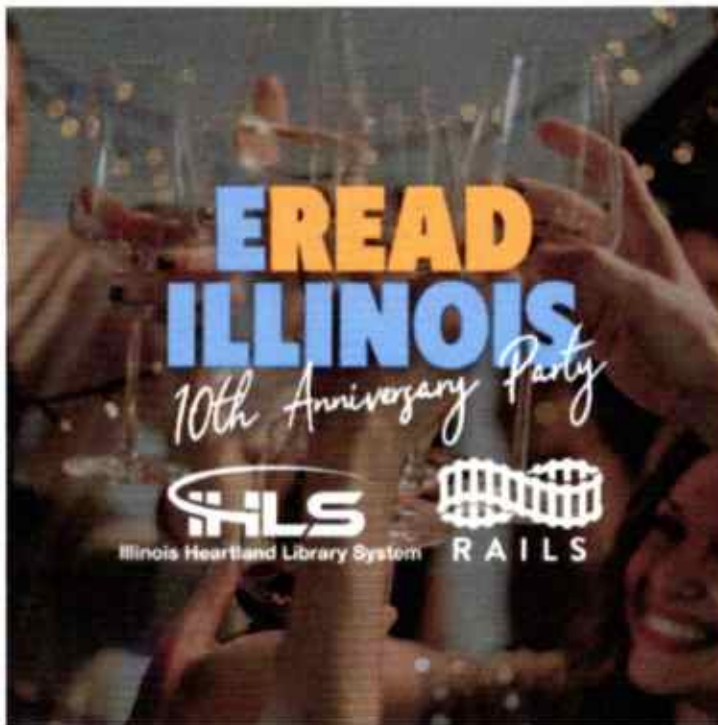
New Grant Opportunities

[DAR – Historic Preservation Grants](#)

#ILAAC23, Oct. 24-26

Stop by **booth #201** to say hi and learn about the exciting projects and events we have in the works. Discover new **continuing education** opportunities, be among the first to see news designs added to **The IHLS Shop**, learn about **SHARE** and the new Try SHARE program, get a sneak peak at the soon-to-launch **iLEAD trustee learning portal**, and ask the cataloging experts of the **Cataloging Maintenance Center** what collections they might be able to catalog for you.

Most importantly, pick up a special **member gift**, share with us how you've been doing, and sign up for our **giveaway!**



IHLS and RAILS invite you to an eRead Illinois Anniversary Party during ILA

Tuesday, Oct. 24, 5:30–7 p.m.

BOS Center North Terrace

RAILS and IHLS invite you to spend some time relaxing with colleagues as we celebrate eRead Illinois, which started as a grant program in 2013 to expand access to e-books across the state and led to eRead Axis 360 and SHARE cloudLibrary.

Deadline: Oct. 31, 2023

These grants provide financial assistance for projects that preserve historic objects and sites.

[LTC: Accessible Small & Rural Communities](#)

Deadline: Dec. 11, 2023

This grant helps small and rural libraries of **all types** better serve people with disabilities. Up to **300 libraries** will be awarded in this application period. View the recording of the [pre-application webinar](#).



UPCOMING
GRANT
DEADLINES

Oct. 31, 2023

[DAR – Historic Preservation Grants](#)

Nov. 1, 2023

[CLR – Digitizing Hidden Collections: Amplifying Unheard Voices Grants](#)

Nov. 3, 2023

[ALA – Carnegie-Whitney Grant](#)

Ten years and millions of checkouts later, eRead Illinois continues to grow in new and exciting ways. Beer, wine, and appetizers will be served. All ILA conference attendees are welcome.

This event is presented by IHLS and RAILS and sponsored by Baker & Taylor, Quipu, and The New York Times.

Share your eRead Axis360 or SHARE cloudLibrary impact story!

Monday, Oct. 23

If you use Axis360 or cloudLibrary, we would love to hear your **stories about how eRead Illinois has impacted your library!** Share your testimonial by Monday, Oct. 23.

[Share Your E-Resources Story](#)

Is LibraryIQ the Performance Analytics Solution for You?

Thursday, Oct. 19, 9 a.m. – virtual

Attend the Vendor Demo, Sponsored by IHLS & SHARE

Join us for an exclusive consortia-wide live demo of the [LibraryIQ Platform](#)—a library performance analytics resource. The session will showcase features and capabilities, provide real-life use cases, and give a sneak peek into what's coming next. Register via the link below.

Unable to attend live? Schedule a [virtual walkthrough!](#)

[Register for the LibraryIQ Demo](#)

Nov. 10, 2023

[Max & Victoria Dreyfuss](#)

[Foundation Grants](#)

[American Institute of](#)

[Physics – Grants to Archives](#)

Nov. 15, 2023

[Norfolk Southern – Thriving](#)

[Communities Grant Program](#)

[Society of American](#)

[Archivists Foundation –](#)

[Strategic Growth Grants](#)

Dec. 11, 2023

[LTC: Accessible Small &](#)

[Rural Communities](#)

Dec. 31, 2023

[T-Mobile Hometown Grants](#)

Jan. 11, 2024

[NEH – Digital Humanities](#)

[Advancement Grants](#)

[View Our Grants Database](#)



Illinois Heartland Library System is looking for new team members! We have the following positions currently available within our organization:

- [Sorter](#) – Part-time; Champaign
- [Courier](#) – Full-Time; Edwardsville

We offer a competitive benefits package and a great work-life balance that is part of our company culture.

[View the IHLS & Library Job Board](#)

Advocacy



Info Page: Illinois Public Library Internet Survey

[Directions, Advice, and FAQs](#)

On Thursday, Sept. 11, every public library in Illinois received an email from the Secretary of State's office asking for their input via a critical statewide survey on broadband access and usage in their library. It's **crucial that your input be heard**—especially those of you at our most rural and isolated libraries!

Visit our new info page for help filling out this important survey.

[See the Internet Survey Info Page](#)



Digital Equity Grant Info Page

One Way Your Library Can Help Close the Digital Divide!

Digital literacy and access to a quality internet connection are **key to community health and growth**. The lack of such skills and access is [most common in rural and economically disadvantaged communities](#)—a phenomenon known as the **digital divide**.

Any library—especially small & rural ones—can help bridge that divide. See our new **Digital Equity Grants Info Page** to learn about one way **your library can become a force for digital equity!**

[See the Digital Equity Info Page](#)

Cataloging Maintenance Center



Cataloging Maintenance Center Announces 2023-2024 Webinars

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*. These brief webinars cover a different cataloging special topic each month. A 40-minute Q&A session follows each presentation.

[Constructing Our Past: Cataloging Blueprints](#)

Nov. 9, 2023

[A Place for Everything: Digital File Organization](#)

Dec. 14, 2023

[Slaying the Genre: Investigating Genre Headings](#)

Jan. 11, 2024

[Parts, Volumes, and Issues: Exploring Serials Cataloging](#)

Feb. 15, 2024

[Explore Webinars](#)

Assembling the Pieces: Kits at Marshall Public Library

[The CMC Catalogs](#)

Do you love solving a good mystery or traveling around the world with an adventurous story? Marshall Public Library offers both options via several fun kits. Recently, the library sent their kits to the [Cataloging Maintenance Center \(CMC\)](#) to be cataloged.

[Read about it in the latest CMC Catalogs article!](#)

[Asynchronous Cataloging Courses](#)

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

[Focus on Serials Cataloging](#)

Oct. 30–Nov. 12, 2023

[Focus on Deriving a Record](#)

Nov. 13–24, 2023

[Focus on Cataloging Binge Boxes](#)

Dec. 4–17, 2023

[Focus on Cataloging DVDs](#)

Jan. 15–28, 2024

[Explore Courses](#)

Library HR

Next Library HR Webinar

[Dealing with Difficult and Sensitive Conversations](#)

[Monday, Nov. 13, 10 a.m.](#)

Improve your confidence, clarity, and kindness with the next Uprise Health webinar, "Dealing with Difficult and Sensitive Conversations." At work and at home, sometimes we have tough topics to discuss; register for the Nov. 13 webinar to get tips on how to navigate these conversations.

[Sign up through our website](#)

Congratulations to the HR Source Grant Winners!

Congratulations to the libraries selected for our pilot HR Source Grant! The winners are:

- Gilman-Danforth Library District
- Glen Carbon Centennial Library
- Maryville Community Library
- Mason City Public Library District
- Morrison Talbott Library
- New Athens District Library
- Vespasian Warner Public Library District



Help Us Start an ILA HR Forum

[Sign up Via the Petition Below](#)

Join IHLS in creating an ILA forum for folks who perform Human Resources functions to network, support each other, and stay updated on the ever-changing legal landscape in HR.

In order to establish the ILA HR Forum, we need 60 people to sign up. Help our cause by signing the petition below!

[Sign up for the Library HR Forum](#)

Join IHLS at an Upcoming Job Fair

Boost Your Recruiting Efforts

Are you having a hard time recruiting? Then, we have some good news about two upcoming job fairs in the area: IHLS will be there, too, helping to support libraries!

Job Fair #1

Hosted by the Illinois Department of Employment Security
Oct. 19, 2023, 9 a.m. - noon
Nashville, Ill.

Job Fair #2

Hosted by Representative Kevin Schmidt
November 3, 2023, 9 a.m. – 1 p.m.
East St. Louis, Ill.

For more information about the fairs and how to participate, visit our website at the link below.

[Learn More About the Job Fairs](#)

Partnerships

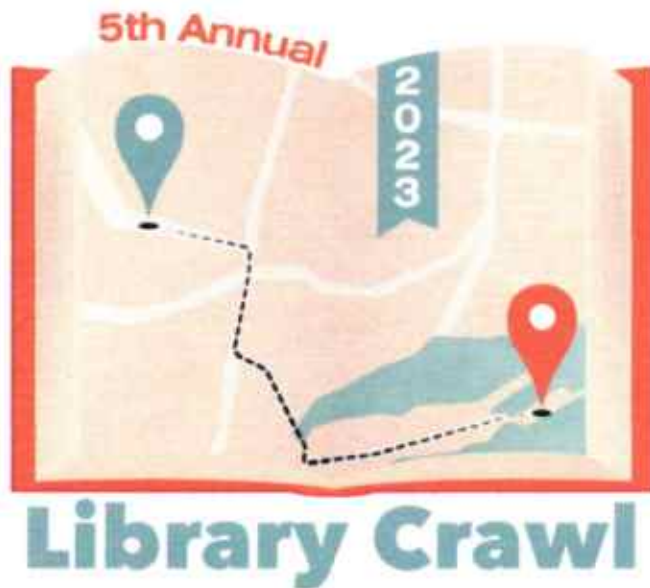
Mentorship Program for Cataloging Professionals Survey

Survey Closes Nov. 10, 2023

Are you interested in professional growth and learning in cataloging? Are you enthusiastic about sharing your knowledge and experiences or seeking guidance from experienced cataloging professionals? If so, IHLS and RAILS invite you to participate in our [Mentorship Program for Cataloging Professionals of Illinois Interest Survey](#).

This survey will help us gauge interest in the creation of a **cataloging-focused mentorship program for all levels of Illinois cataloging staff from all library types and affiliations.**

For questions, please contact [Jennifer Baugh](#), [Nincy George](#), or [Dr. Pamela Thomas](#).



Get Ready for the Crawl with Logos and Other Resources

Event Date: [Oct. 1–31, 2023](#)

The Annual Library Crawl is a unique event organized by the public libraries of IHLS as a fun way to introduce library patrons to other libraries in the area. Participants visit multiple destinations throughout the crawl and get a passport stamp for each library they visit. Is your library a stop on the crawl? Find promotional logos on the Library Crawl webpage, hosted by IHLS.

[Learn More About the Library Crawl](#)

Supported by IHLS through staff participation and promotion



Telling Libraries' Stories of Impact on Communities

Recent additions to the *My Library Is...* blog:

- [My Library Is... LiteZilla Lights Up Lisle Library District](#)
- [My Library is...Designed for Its Users](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#).

Supported by IHLS through staff participation and promotion

More Continuing Education

Network with Other Solo(ish) Librarians

First Thursday of Each Month

Online; 6 p.m.

Are you a "solo-ish" librarian? Join other solo or solo-ish librarians across the country for a monthly informal networking meeting. [ARSL](#) holds a virtual happy hour on the first Thursday of each month. *ARSL membership is NOT required for attendance.*

[Register for the ARSL Virtual Happy Hour](#)

Don't Miss This Month's Third Thursday CE/Members Matter!

There's still time to register for the **Oct. 19** meeting! Join colleagues at **Centralia Regional Library District** or on Zoom to get a sneak peek at the **ILEAD Trustee Training Portal**, set to go live at the end of the month. Anna Yackle

and Dr. Leanne Furby will demonstrate how these multimodal modules can educate and engage library trustees.

Learn more on [our website!](#)

Materials Selection for School Libraries

Nov. 9, 3:15 p.m.

Register to learn about popular and educational new titles that will have your K-12 students asking what's next. Then, we'll look at elements of material collection policies for schools, including age appropriateness, student inclusivity, law, and book challenge considerations. Attendees will earn **1.5 hours of PDH**.

[Register for Materials Selection](#)

ALSC National Institute CFP

Conference: **Sept. 19-21, 2024**

Proposals due: **Oct. 31, 2023**.

The 2024 Association for Library Service to Children National Institute call for proposals is open! The theme is "Standing Up for Stories." Submit your proposals on new research, innovative ideas, and best practices regarding literacy, collection development, library advocacy in youth services, youth programming, and more!

Learn more and submit your program proposal on the [ALSC website](#).

Beyond the Numbers 2023

Conference for Librarians

The Research Division of the Federal Reserve Bank of St. Louis will host the Beyond the Numbers Conference in person on Nov. 6–8, 2023. The conference is designed for

librarians and allied information professionals **interested in economic data and information**. Registration for this conference is **free** for presenters and attendees, but **space is limited!**

[Register for Beyond the Numbers 2023](#)

Free Third-Party Webinars

Selected & Upcoming

[Fatness and Libraries: Amplifying the Voices of Fat Librarians in DEIA Work](#) (NNLM)

Oct. 19, 11 a.m.

[Remember, Remember: Libraries, Archives and the Social Importance of Preserving Knowledge](#) (Choice360)

Oct. 24, 1 p.m.

[How to Support Your Team's Wellbeing](#) (GovLoop)

Oct. 30, 3 p.m.

[Marketing Trends Nonprofits Need to Know and Embrace](#) (Firespring)

Oct. 31, 2 p.m.

Find more on our website with our
NEW Library Learning Roundup!

[See the October Roundup](#)

Have suggestions, ideas, or questions about Continuing Education? Contact [Kate Kite, Continuing Education Coordinator Liaison](#), [618-474-9948](tel:618-474-9948).

Conferences

[Illinois Library Association Annual Conference](#)

Oct. 24–26, 2023; Springfield, Ill.

[Beyond the Numbers Conference](#)

Nov. 6–8, 2023; St. Louis, Mo.

IHLS Member Day — Save the Date!

Feb. 8, 2024

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)

Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!
Send submissions to communications@illinoisheartland.org



Illinois Heartland Library System

IMAGINING TOMORROW - DELIVERING POSSIBILITIES TODAY

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