

**CLIFTON PUBLIC LIBRARY BOARD MEETING  
PROPOSED AGENDA FOR 01/08/2020  
7:00PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
- 4. TREASURER'S REPORT – Julie Kolosky**
- 5. BILLS AND INVOICES**
- 6. COMMUNICATIONS – Illinois Heartland Library System**
- 7. UNFINISHED BUSINESS**
  - A. Village Board Meeting**
  - B. Library Staff Evaluations 2019**
  - C. Annual Financial Report**
- 8. NEW BUSINESS**
  - A. Iroquois County Request Info**
  - B. Library Report – Lori Lamping**
- 9. ADJOURNMENT**
  - A. Next Tentative Meeting Date (February 12, 2020)**

# CLIFTON PUBLIC LIBRARY BOARD MEETING

11/13/2019

**1. Welcome**

**2. ROLL CALL:**

Board Members: Nicole Brough, Sara Faulkner, Julie Kolosky, Carol LeClaire, and Vicky Shell, were present at the 11/13/2019 Clifton Library Board meeting. Lori Lamping, head Library Clerk, was present.

**3. SECRETARY'S REPORT:**

Meeting minutes for October 9, 2019 meeting were reviewed. Motion to approve the minutes by Nicole B., seconded by Carol L. Minutes approved.

**4. TREASURER'S REPORT:**

Checking Account balance of Sep 30, 2019: \$5,381.26

Savings Account balance as of Sep 30, 2019: \$55,218.32

CD amount as of Sep 30, 2019: \$13,717.46

Cash Drawer amount is \$50.00

Checking Account balance of Oct 31, 2019: \$1,820.06

Savings Account balance as of Oct 31, 2019: \$62,984.06 (Received tax payment 9f \$7,758.05.)

CD amount as of Oct 31, 2019: \$13,717.46

Cash Drawer amount is \$50.00

Motion to approve the treasurers report by Carol L., seconded by Sara F. Treasurers report approved.

**5. BILLS AND INVOICES:**

\$188.00 receipt printer (Amazon)

\$19.95 Staples paper

\$96.00 CIA bond for Julie Kolosky

Total \$303.95. Motion to accept the bills to be paid by Nicole B. seconded by Carol L., all approved

**6. Communications:**

- Illinois Heartland Library System report was emailed out to Board members for review prior to the meeting

**7. Unfinished Business:**

- Village Board Meeting – Lori L. has been checking prices for flooring and spoken with Andy W. Currently looking into doing a temporary fix.

**8. New Business:**

**Library Report**

- Received \$20.95 for lost book

- Balance of \$234.00 left to spend in the Per Capita Grant

- Submitted Interlibrary Loan report.

- Coloring contest for Thanksgiving. Trustees should stop by on 11/20 or 11/21 to vote.

- Illinois State Historical Society has a special on two publications. Regular price is \$75.00 but is now \$37.50. Illinois Heritage (published bi-monthly) and Journal of Illinois State Historical Society (quarterly). Lori L. will order.

- Shredder died and Lori L. will look into purchasing a new one.

- Lori L. will prepare evaluations by January 2020.

- Christmas bonuses were discussed and approved.

**Per Capita Trustee Facts:**

-CPL Trustees reviewed and discussed Chapter 11, 12, 13, 14, and the appendices of the Per Capita Trustee Facts File and Chapter 3 "Personnel" Serving Our Public 3.0 Standards for Illinois Public libraries 2014. No outstanding issues.

**BINGO:**

-Carol L. and Tia H. met and discussed the Bingo process. They will prepare an outline on the process to share with library staff and trustees. Will put in the January 7, 2020, Newsletter and tickets will go on sale January 13, 2020, and the first game will begin on January 27, 2020.

Motion to approve the library report by Julie K. seconded by Nicole B. All approved

**9. Adjournment:**

Meeting adjourned at 8:29pm, moved to adjourn by Nicole B., seconded by Sara F. The next meeting is January 8, 2020 at 7pm.

**Respectfully submitted, Vicky Shell, President**



## Member CONNECTION



Connecting **LIBRARIES & COMMUNITIES** in Central & Southern Illinois

**December 17, 2019**

### What's Next for L2?



[Library Learning \(L2\)](#) (Library Directory and Learning Calendar) began in 2008 as a continuing education calendar and became a directory of all system member libraries in Illinois. While L2 has been great, the time has come for a new calendar. Reaching Across Illinois Library System (RAILS) recently received a [special grant](#) from the Illinois State Library for a total restructure and refresh of L2, with input from IHLS and SHARE, that will result in a more robust and flexible platform that better suits the ongoing needs of all those who use L2. [RAILS has hired a design group](#) for the redo.



### Update L2 Now so You and Your Library Are Ready for the New Version

Individuals and libraries should update their L2 profiles before the new calendar and directory is launched next year. This will also ensure that other members will be able to find the most up-to-date information about your library. Library directors and other library employees with elevated edit permissions in L2 can update most



of the library's info (address, phone number, etc.) for the library.

The [attached pamphlet](#) (PDF) will help you get started on updating your profile.

If you or your colleagues need help with L2, please contact [Ellen Popit](#).



Best wishes from IHLS. We hope the New Year brings you good health, much happiness, and plenty of prosperity.

**Happy Holidays!**



### **ISL Asks Illinois Libraries to Promote Census Jobs**

The U.S. Census Bureau is recruiting to fill hundreds of thousands of positions across the country to assist with the 2020 Census count.

The Illinois State Library and the Illinois Complete Count Commission are asking Illinois libraries to help promote the availability of census jobs. [More Details](#)

### [Training & Networking](#)

### [Events](#)

### [Library Jobs](#)

### [Listserves & Newsletters](#)

### [Vendor Discounts](#)

### [Libraries in the News](#)

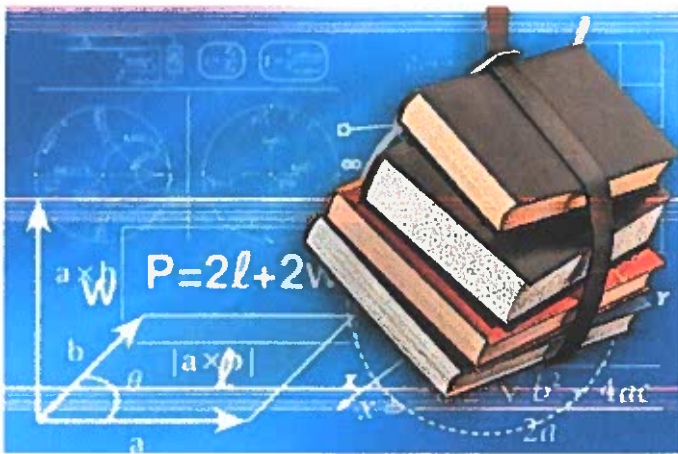
### [Resources for Libraries](#)



### **New Federal Overtime Rules Take Effect Jan. 1**

Phil Lenzini provided the following information on the new Federal Overtime Rules effective Jan. 1, 2020. [Learn More](#)





### Winter Break Delivery Schedule for Schools

During December and early January, IHLS delivery drivers will often arrive at schools that are already on break or are not yet back in session. To prevent this from happening, IHLS will stop delivery to schools after Wednesday, **Dec. 18, 2019**, and resume delivery on Monday, **Jan. 6, 2020**.

If you need to adjust these dates, please contact [Linda Kates](#) for Champaign delivery or [Linda Petty](#) for Carbondale and Edwardsville delivery.

**Happy Holidays from the IHLS Delivery team!**



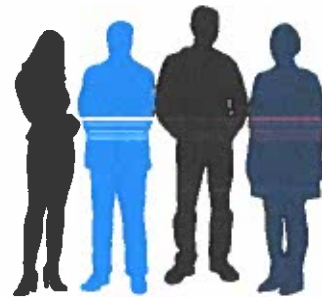
**Friday, Mar. 20, 2020 | Champaign, Ill.**  
**Sessions & Early Bird Pricing**

[Reaching Forward South](#) (RFS) is an annual professional development conference for **library support staff** in central and southern Illinois.

The RFS 2020 committee is excited to share a [sneak peek at a few of their conference sessions!](#)

Looking for a great place to work?  
 We currently have an opening for a **SHARE Administrative Services Supervisor**.

Does your library have an opening?  
 To add a job posting to the [IHLS jobs page](#) for your library, send information to [webmaster@illinoisheartland.org](mailto:webmaster@illinoisheartland.org).



Please join us in welcoming the following new library director:

- Michelle Sawicki, Barclay Public Library
- Marsha Slack, Melvin Public Library



**Special Pricing**  
**Respond by Dec. 31**

Career Online High School offers adults the opportunity to earn an accredited high school diploma and a career training certificate online. [Learn More](#)



**Tickets purchased by Dec. 31 are only \$65.**

After that the tickets are \$75. The price includes a full day of continuing education as well as breakfast and lunch. [Purchase tickets](#)

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### **Dec. 3 Members Matter Recording**

Along with regular IHLS and Illinois State Library updates, Joe Natale (Illinois State Library) joined us to talk about **Census 2020**, and Rhonda Johnisee (IHLS) and Arla Murphy (Workforce and Illinois Small Business Development Center at Southeastern College) joined us to talk about the **Illinois Minimum Wage**. The [Minimum Wage Spreadsheet](#) referred to during the forum has been added to the event on L2.

The next Members Matter meeting will be in person at the IHLS Edwardsville office on **Tuesday, Feb. 4**. Of course, you are welcome to attend via Zoom. Please [register in L2](#).

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### **Annual Online Certification & Traffic Survey**

#### **Annual Online Library System Certification Begins Jan. 2**

The annual [online certification](#) process begins Thursday, Jan. 2. Certification is required of all library system members to qualify for continuing system services and grant programs from the Illinois State Library (ISL). The deadline for certification is Mar. 31.

Libraries are also required to complete the [ILLINET Interlibrary Loan \(ILL\) Traffic Survey](#) before completing certification. The traffic survey is already open and can be completed any time prior to the Mar. 31 certification deadline.

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## **SECOND FIRST WEDNESDAY LIBRARY DIRECTORS' CHAT**

### **Directors' Chat**

**Jan. 8, 2020**

Due to the New Year, the January Directors' Chat will take place Jan. 8, the second Wednesday.

[Register](#)

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### **Live and Learn Construction Grant Program**

**Applications Due Jan. 10**

[Learn More](#)

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## **2nd Annual Library Crawl**



**January 10-27, 2020**

**#IHLSLibraryCrawl2020**

**54 Stops!**

A 'crawl' is a fun way to tour the libraries in Illinois by visiting five or more participating libraries and checking out what they have to offer.

[View the 2020 Passport](#)

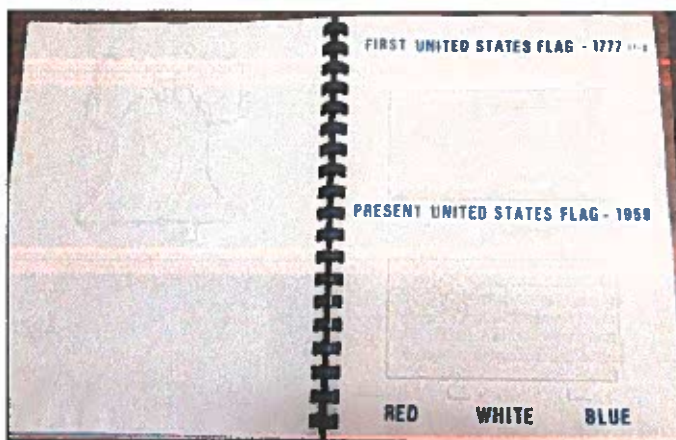


If you are thinking about building or remodeling at your library, you will probably want to think fast! The **Live and Learn Construction Grant**, offered by the Illinois State Library and the Secretary of State, is due for submission on January 10, 2020. This grant offers funds for remodeling for accessibility, mini-grants, and new construction or remodeling.

#### Library Collection Grants

If you are interested in adding to your library's collection, you should check out the following grants: Science Kits for Public Libraries, the National Endowment for the Arts Big Read, the Coretta Scott King Book Donation Grant, the Innovative Reading Grant, the Ruth Toor Grant for Strong Public School Libraries, the Will Eisner Graphic Novels Grants for Libraries, and the SnapDragon Book Foundation Grant. Each of these grants has a deadline for applying, but there are several others that are available year-round: Distribution to Underserved Communities, Library of Congress Surplus Books Program, Nora Roberts Foundation, and The Lisa Libraries.

Information on all these grants, and more, is available on the [IHLS Grants page](#).



The 1959 United States flag in braille.

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## Public Library Per Capita and Equalization Grants

**Applications Due Jan. 15**

[Learn More](#)

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## Members Matter

**Feb. 4, 2020**

We will be meeting at the IHLS Edwardsville office. Participants not attending in person can attend via Zoom.

[Register](#)

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**Mar. 31 – Apr. 2, 2020**

**Arlington, VA**

**Discounted Pricing**

A discount is being offered for ILLINET members to attend Computers in Libraries conference organized by Information Today, Inc.

[Register online](#) to receive the discount, **no later than Feb. 28**. For additional information, contact Jill Heffernan at [jheffernan@ilsos.gov](mailto:jheffernan@ilsos.gov) or call 217-557-7259.

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## CMC Catalogs Braille Books

Mattoon Public Library received between 400 and 450 donated braille books from the Eastern Illinois Area of Special Education, ranging from children to adult level. [Learn More](#)

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### IHLS Text Alert System

WEATHER DELAYS - BUILDING CLOSINGS - ROUTE CHANGES

Sign up today! Simply send a text to 84483 using your hub location as the keyword.

**Carbondale, Champaign or Edwardsville**

*System wide alerts will be sent to all hubs.*



## IHLS Emergency / Weather Closings

The [Office Hours page](#) on the IHLS website includes the IHLS procedures for closing due to emergencies or inclement weather. If you have not already done so, visit this page to sign up for the IHLS Text Alert System service. IHLS will send out text alerts for weather delays, building closings, and route changes.

## Library Closings

If your library is closed and this impacts your library's ability to accept delivery of items, please notify your hub's delivery manager via our [delivery help desk](#).

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## Spam Alert

There are apps that can "spoof" local numbers. [Six Mile RLD](#) was notified that a phone call was going out with a caller ID that said "Branch Library" with scammers asking for personal information like drivers license numbers, social security numbers, and credit card information. This call was not coming from the library.



## Gwendolyn Brooks Youth Poetry Awards

**Deadline is Apr. 30, 2020**

[Learn More](#)

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## No-Cost Learning

The beginning of a new year is a great time to develop a continuing education plan. Start the year off right by checking out what [WebJunction.org](#) has to offer.

[Upcoming FREE WebJunction Webinars](#) include:

- **Jan. 14** - Responding to All: Managing Relationships with Key Constituencies
- **Jan. 22** - Hooray for Dissent! Moving Beyond a Culture of Conformity
- **Feb. 11** - Civil Legal Justice: The Crucial Role of Libraries

The [WebJunction Course Catalog](#) is free and open to all library staff and volunteers. Certificates of Completion are available to help library staff meet CE and LEU credit requirements.



Be sure to let your patrons know that your library will never call for personal information over the phone.

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We hope you have enjoyed the changes in the newsletter this past year.

The next IHLS Member Connection will be  
Jan. 14, 2020!

Happy Holidays!

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We are looking for great stories about member libraries, library staff spotlights, and photos to appear in the newsletter. If you have something to share, please contact [Julia Pernicka](#), Communications Coordinator at 618.656.3216 ext. 442.

### Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [CMC](#) |  
[Illinois State Library](#) | [Illinois Library Association](#)



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Due to the inclement weather and road conditions, there will be limited delivery Tuesday, Dec. 17, in these areas:

- **Champaign:** Route 1 is canceled. Routes 3 and 7 will have a late start. Delivery on these two routes will be sporadic, as drivers may not be able to get to all libraries. Those libraries that will not receive delivery will be notified as soon as we know.
- **Edwardsville:** Routes 1, 3 and 6 are canceled. Routes 2, 4, 5 and 7 will run as normal, conditions permitting.

Check the [IHLS website](#) regularly for updated route listings.

We are sorry for any inconvenience these changes may cause. Thank you for your patience.

Be safe!

*IHLS Delivery Team*

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**Due to inclement weather, the IHLS Edwardsville office will be closed Monday, Dec. 16, 2019.**

Delivery will not run. Extra routes will run later in the week to compensate for volume. We are sorry for any inconvenience this may cause, and thank you for your patience.

If you have an LLSAP emergency while the office is closed, please call the



regular phone number for your hub and follow the directions to reach someone in the automation department.

The IHLS Champaign and Carbondale offices will remain open.

Be safe!

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Enjoy these special vendor discounts, demos, and group purchase opportunities—exclusively for member libraries of Illinois Heartland Library System.

**\*\*Group Purchase Deadline Extended\*\***

**SWANK**  
MOTION PICTURES, INC.

**GROUP PURCHASE OPPORTUNITY**  
**Swank Movie Licensing USA**

**Sign up and confirm participation by Monday, December 16**

IHLS is partnering with RAILS and [Swank Movie Licensing USA](#) to offer your library a special, discounted rate for the annual public performance license. The annual license will allow you to bring movie showings to your patrons throughout the year, receive all the noted benefits below, and receive Swank Movie Licensing USA

support to ensure ongoing successful events and entertainment for your library.

## Benefits of the License

- Annual license grants unlimited showings of thousands of movies from classics to new releases.
- Includes promotional materials to help promote your event and engage patrons.
- Show movies that you purchase, rent, or borrow in DVD, digital, or any legal format.
- You do not need to notify Swank of a showing. A search tool is available to check if a movie is covered by the license. If the movie you would like to show is covered, you are free to show it anytime.

## About Swank Movie Licensing USA

- [Swank Movie Licensing USA](#) is the only company authorized to license public libraries to show movies from the majority of major motion picture studios, including Walt Disney Pictures, Paramount Pictures, Warner Bros., Sony Pictures, and many others.
- Over 64% of libraries use the annual license to make movies a regular program at their library.

## Swank Discounted Rate for IHLS Members:

- Libraries not currently covered by a Swank license will receive a 30% discount on the current pricing structure.
- Libraries that are currently covered by a Swank license will receive a 30% discount if they are in the current pricing structure (the group purchase rate) OR a 15% discount if they are grandfathered into a lower pricing structure. The lowest discounted option will be applied and is effective for the next renewal. *The discounted rate is not automatic. Renewing libraries must contact Swank prior to their invoicing to receive the discounted price.*
- This contract will be prorated for FY2020 (Jan 1 – June 30), with a following 12-month contract in FY2021, for a total of 18 months. You will receive two invoices.

**Respond and confirm your library's participation by Monday, December 16, to make sure your library is included in the group purchase and can benefit from this partnership!**



[View this email in your browser](#)



Share



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Forward

A decorative graphic on the right side of the banner featuring several orange pumpkins and clusters of small, colorful berries (red, orange, and yellow) on thin stems.

# ILLINOIS HEARTLAND LIBRARY SYSTEM MEMBERS MATTER

Join library directors and IHLS staff from around central and southern Illinois for  
this system-wide forum

## Members Matter

Tuesday, Dec. 3  
10 AM–Noon

with discussions on

## Census 2020

**Joe Natale**, Illinois State Library

and



Sign Up for the Group Purchase Discount

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**Illinois Heartland Library System**

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**From:** Illinois Heartland Library System  
**Sent:** Saturday, November 2, 2019 9:26 AM  
**To:** vshell62@gmail.com  
**Subject:** Service down - Fiber cut

## **SHARE and IHLS services down.**

There is a fiber cut in the Champaign area that is affecting our Internet access to the servers. All websites and Polaris services are affected.

No estimate on fix at this time.

Troy

This email was sent to [vshell62@gmail.com](mailto:vshell62@gmail.com)

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

Illinois Heartland Library System · 6725 Goshen Rd · Edwardsville, IL 62025-7773 · USA



Connecting **LIBRARIES & COMMUNITIES** in Central & Southern Illinois

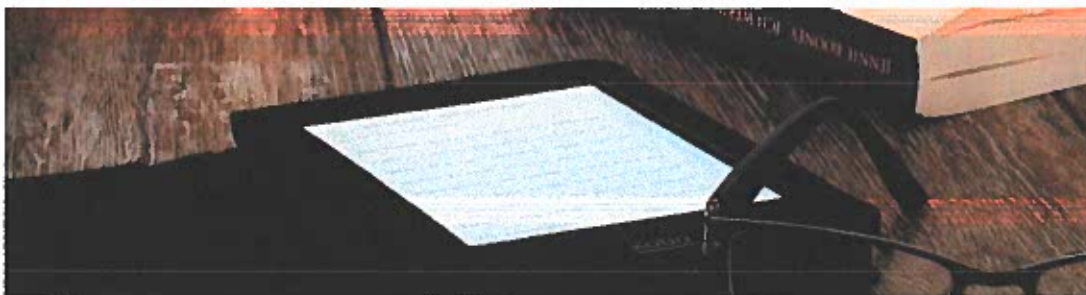
**November 5, 2019**

### **Macmillan Embargo Now In Effect**

Last month, we sent out news regarding new eBook licensing terms from Macmillan and created [advocacy tools](#) for members regarding this change. The new Macmillan terms went into effect on November 1, 2019. John Sargent, Macmillan CEO published an open letter last week to librarians and library patrons who have vocalized concerns about these new terms. For more information, please click on the links below:

- [Publishers Weekly: Macmillan CEO John Sargent: 'We're Not Trying to Hurt Libraries'](#)
- [ALA Responds to Macmillan Letter](#)

The ALA [#eBooksForAll](#) campaign is still going strong and IHLS plans to keep our members informed of any new developments in regards to these changes.



The **DIRECTORS' CHAT** scheduled for Wednesday, November 6, has been **CANCELLED**. We look forward to seeing everyone at IHLS Member Day on Thursday.



### Member Day Registration is FULL!

We look forward to seeing those who registered for IHLS Member Day this Thursday at the Thelma Keller Convention Center in Effingham, Ill. All 180 available spots are full, and we have a waiting list. If you can no longer attend Member Day, please [cancel your registration in L2](#) as soon as possible so we may offer your spot to someone on the waitlist.

The final [schedule](#) has been posted!

A special thanks goes to Lazerware Inc., our Gold Sponsor, and [all of our sponsoring businesses](#). Please visit their booths in the Member Day Exhibit Hall and remember them when making future purchasing decisions.



[Training & Networking](#)

[Events](#)

[Library Jobs](#)

[Listserve & Newsletters](#)

[Vendor Discounts](#)

[Libraries in the News](#)

[Resources for Libraries](#)



### IHLS Offices Closed Monday, Nov. 11

All IHLS offices will be closed in observance of Veterans Day on Monday, November 11, 2019.

Delivery will run. Please fill out the ["No Delivery Request form"](#) to let the delivery department know if you do not want delivery.



Please join us in welcoming the following new library directors:

- **Samantha Eller**,  
Ramsey High School



**FORGING STRONG RELATIONSHIPS**  
**Between Library Trustees and Directors**  
**Saturday, Nov. 16 | 10:00 AM - 12:00 PM**  
Chatham Area PLD

The roles between Library Trustees and the Library Director can become blurred at times. To have a high functioning, effective, responsive library, it is critical for Directors and Trustees to understand and appreciate their distinct positions. [Event Flyer](#)

Register Now



**Required Delivery Count Week - Nov. 18-22**

It is almost time for the next quarterly count week. Great news! ALL libraries will only have to count items that have a hand-written label on them which includes gift/donation items. You can find a link to the [Quarterly Delivery Count Form](#) (PDF) on the IHLS delivery page. Thank you for your assistance.

- **Rochelle Hartman**,  
Lincoln Library
- **Carrie Russell**, Maroa  
Public Library
- **Michelle Sawicki**,  
Barclay Public Library

**Explore-Illinois**  
**Try-It! Illinois**

**Members Matter**

**Oct. 1 through Nov. 30,**  
**2019**

Try-It! Illinois offers the staff and library users the opportunity to survey and evaluate a wide variety of electronic resources. [ISL Letter](#)



**No Cost Learning**

Be sure to check out the [free November webinars](#) that WebJunction listed. The list includes 71 webinars and 2 online conferences, covering over 20 topic areas!

**Upcoming WebJunction Webinars**  
include:

- **Nov. 7 - Advocacy 101:**  
**When Advocacy Becomes**  
**Second Nature** (hosted in  
collaboration with ARSL)
- **Dec. 7 - Doing the Work**  
**Externally and Internally:**



**IHLS Board Networking Event**  
**Tuesday, Nov. 26, 2019 | 4:00 PM**  
 IHLS Champaign Office

Great opportunity to meet IHLS board members and network with other library staff. Topic of discussion will be TIFs.

Register Now



**Follow-up to Conference Season**

by Anna Yackle

The conferences for the Health Sciences Librarians, Association of Rural and Small Libraries, Association of Illinois School Librarian Educators, and Illinois Library Association are all done for this year and even IHLS Member Day is this Thursday. I attended all these events and got some great ideas. I would like to hear what you have learned from meetings you have attended.

Let's plan on sharing this information at our next Member Matter

Race, Equity, Diversity, and  
 Inclusion



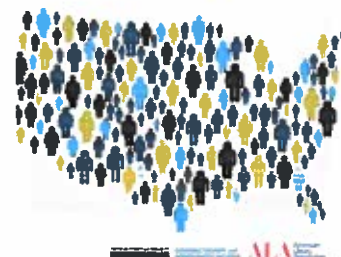
**Demo: Unique  
 Management  
 Services**

**Nov. 18, 2019**  
**2 PM CST | IHLS**  
**Edwardsville**

Please join Erin Knutson, customer service account manager with [Unique Management Services](#), to learn more about their patron collections service which uses their "Gentle Nudge" approach to professionally and respectfully encourage patrons to return materials. They are not a typical collection agency, so you don't have to worry about them alienating your patrons.

Register Now

**LIBRARIES'  
 GUIDE TO THE  
 2020 Census**



Meeting on December 3. We will also have presentations on the 2020 Census and how IHLS is handling implementing the increase in the minimum wage. The event will begin at 10:00 and you can join in person at the Illinois State Library in Springfield or via Zoom. I look forward to sharing all this great information with you.

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New to grant writing? Do you have questions about how to go about writing a grant? Bring your questions to IHLS Member Day on Thursday! Join Karen Egan, Illinois State Library, and Chris Dawdy, Illinois Heartland Library System, for the breakout session on grant writing and get your questions answered.

Be sure to check the [IHLS Grants page](#) regularly. There are new grants posted frequently!

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## CMC Catalogs Papers of Frank E. Stevens

The Cataloging Maintenance Center (CMC) recently cataloged a

## Library Census Equity Fund mini- grants

**Deadline: Nov. 22**

ALA will provide 25 libraries with \$2,000 mini-grants to bolster their service to hard-to-count communities and help achieve a complete count in the 2020 Census.

[Learn More](#)

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## SWANK MOTION PICTURES, INC.

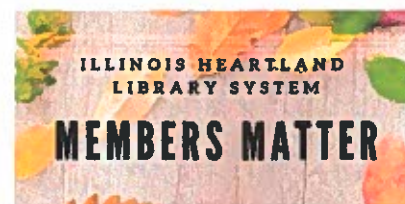
### Group Purchase Opportunity Swank Movie Licensing

**Respond by Monday,**

**Nov. 25**

[Learn More](#)

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### Members Matter

**Dec. 3, 2019**

We will be in person at the Illinois State Library. Participants not attending in Springfield can attend via Zoom.

[MORE](#)



local history archival collection of letters and other papers of Frank E. Stevens for the Dixon Public Library. [Learn More](#)

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Friday, Mar. 20 | Champaign, IL

### Call for Submissions

Reaching Forward South (RFS) is an annual professional development conference for library support staff in central and southern Illinois.

Fall is here and they are planning another exciting conference line up for RFS 2020! This year they will be in Champaign at the iHotel and Conference Center. If you are interested in presenting a program at RFS, please submit a [conference proposal](#).

For further information or questions, check out the [RFS website](#) or contact Betsy Mahoney, committee chair by [email](#) or at 618-501-4785.

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### Special Pricing and Webinars

Respond by Dec. 31, 2019.

Career Online High School offers adults the opportunity to earn an accredited high school diploma and a career training certificate online. Attend a 30-minute webinar to learn more and hear about special IHLS pricing.

Choose from two webinar dates:

- Nov. 14, 10:00 AM CT
- Nov. 19, 1:00 PM CT

[Learn More](#)

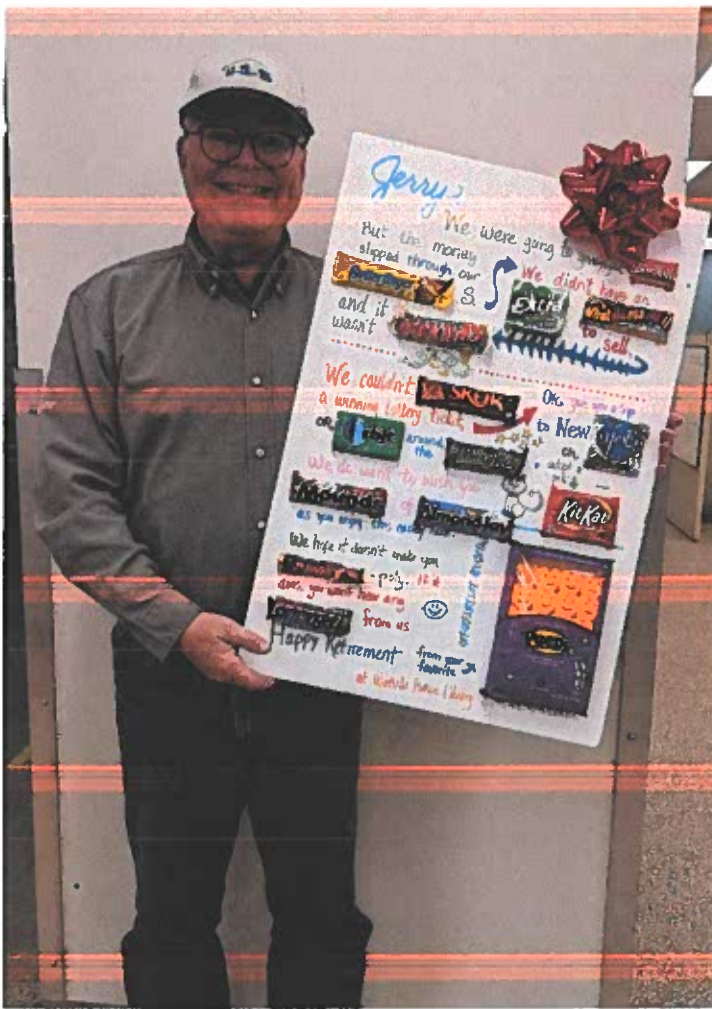
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### BS/IS Degree Update

Applications are now being accepted for the School's new [Bachelor of Science in Information Sciences \(BS/IS\) program](#). The deadline for Fall 2020 admission is January 5. Find out more about the new degree on the [BS/IS blog](#).





Westville Public Library made a lovely poster for Jerry Mortensen's retirement. Jerry was a courier driver out of our Champaign office. We wish Jerry a happy retirement.

We are looking for great stories about member libraries, library staff spotlights, and photos to appear in the newsletter. If you have something to share, please contact [Julia Pernicka](#), Communications Coordinator at 618.556.3216 ext. 442.

### Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [CMC](#) |  
[Illinois State Library](#) | [Illinois Library Association](#)



# SWANK

MOTION PICTURES, INC.

## Group Purchase Opportunity & Demo

**Deadline Extended to Monday, Dec.16**

IHLS is partnering with RAILS and Swank Movie Licensing USA to offer your library a special, discounted rate for the annual public performance license. [More Details](#)

### Demo of What? Benefits & Value



**Friday, Mar. 20, 2020 | Champaign, Ill.**

## Call for Submissions

The next **Reaching Forward South (RFS)** conference will be in Champaign at the iHotel and Conference Center. If you are interested in presenting a program at RFS, please submit a [conference proposal](#) by Dec. 31.

They are especially looking for children and teen programming

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## Member CONNECTION



Connecting **LIBRARIES & COMMUNITIES** in Central & Southern Illinois

**November 26, 2019**



### **IHLS Member Day**

We would like to thank everyone that participated in IHLS Member Day. We had record attendance, the day was full of learning and networking opportunities, and we threw some fun in there, too.

Along with all of the hard work from the planning committee and volunteers, IHLS would also like to thank the vendors that sponsored the event, had a vendor table, and/or donated items for drawings and gift baskets. These businesses helped IHLS bring this one-day conference to the staff of IHLS-member libraries for free!

Thank you to all the members who attended. We hope you enjoyed the day, met some new colleagues, and learned something new.

**Find more photos from the day on the IHLS Facebook page:**

[IHLS Member Day](#)

[IHLS Photo Booth](#)





### Letter From OCLC

Did you receive a letter from OCLC about upcoming invoice changes? If you currently receive OCLC services and are billed via the Illinois State Library (ISL) and Illinois Heartland Library System (IHLS), there is no need to do anything further. Your OCLC account ID will change, but your symbol will remain the same. You will still receive invoices and quarterly statements from IHLS as normal.

If you receive any direct billing from OCLC for subscriptions, follow the instructions in the letter to make sure your accounts payable information is up-to-date. If you have any questions, please contact [Shirley Paden](#).

### [Training & Networking](#)

### [Events](#)

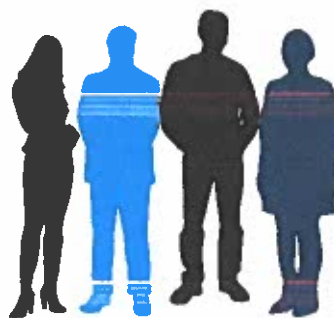
### [Library Jobs](#)

### [Listserves & Newsletters](#)

### [Vendor Discounts](#)

### [Libraries in the News](#)

### [Resources for Libraries](#)



Please join us in welcoming the following new library director:

- Ryan Johnson,  
O'Fallon Public Library



You are cordially invited to the upcoming IHLS

## MEET THE BOARD NETWORKING EVENT

4:00 - 4:15 PM	Networking & Refreshments
4:15 - 4:30 PM	Special Topics Discussion
4:30 - 5:00 PM	Networking & Refreshments

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Followed by a 5:00 PM Meeting of the IHLS Board

\*\*Guests Welcome\*\*



## **IHLS Board Networking Event**

**Tuesday, Nov. 26, 2019 | 4 PM**

IHLS Champaign Office

Great opportunity to meet IHLS board members and network with other library staff. The Topic of discussion will be TIFs.

[Register Now](#)



All IHLS offices will be closed in observance of Thanksgiving on Thursday, Nov. 28, and Friday, Nov. 29.

**Happy Thanksgiving!**



## **Explore Illinois Try-It! Illinois**

### **Members Matter**

**Oct. 1 through Nov. 30,  
2019**

Try-It! Illinois offers the staff and library users the opportunity to survey and evaluate a wide variety of electronic resources. [ISL Letter](#)



### **Members Matter**

**Dec. 3, 2019**

We will be meeting at the Illinois State Library in Springfield. Participants not attending in person can attend via Zoom.

[Register](#)



### **Directors' Chat**

**Dec. 4, 2019**

[Register](#)



## **IHLS libraries asked to complete Statewide Database Access Survey by Nov. 29, 2019**

RAILS (Reaching Across Illinois Library System) is working with the Illinois State Library to investigate offering statewide database access for all system members through additional state funding. Libraries would not have to pay for this access.

As a first step, RAILS created a survey asking libraries to complete this brief survey by Friday, November 29. They would like one response per IHLS library. If you have not already done so, please have the person most responsible for evaluating and making decisions about database purchases complete the survey. Thanks in advance for your feedback!

**SURVEY**



### **Keep the Couriers in Mind**

by Linda Petty

Our men and women show up every workday and get the route done. They are scraping off the vans in the frost and snow, trudging through slush and rain, and enjoying the sunny days just the same.

Most of our delivery staff are retired from their "first" career: truck drivers, teachers, police officers, factory workers, and the list goes on. They really enjoy speaking/working with the librarians, and each have their own stories, pretty much every day, of interactions with the librarians. They're all fun and great stories. These men and women deliver and pick up between 1 to 15 or more tubs per library. They truly enjoy their jobs, and I say that with a lot of certainty.

## **Special Pricing Respond by Dec. 31**

Career Online High School offers adults the opportunity to earn an accredited high school diploma and a career training certificate online. [Learn More](#)



### **Team One Repair**

The vendor discount for Team One Repair has been updated. Team One is a source for technology products to IHLS member libraries.

Check out the [Vendor Discount page](#) on the IHLS website for this discount and more.



### **No-Cost Learning**

WebJunction webinars allow you meet and learn from library leaders and practitioners. The webinars are all recorded and made available for you to watch in the WebJunction Course Catalog.

#### **[Upcoming WebJunction Webinars](#)**

include:

With all of this said, keep them in mind when packing the tubs/boxes/bags. Please keep the tubs under 40 lbs, as stated in the [IHLS Delivery Guidelines](#). If it's too heavy for your library staff, then it's too heavy to send through delivery. Also, when there is snow or ice, it is up to the courier to decide if sidewalks, etc., are not passable. If it is in your control, please have the path into your library as safe as possible.

Thank you, and be safe this winter.

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## **IHLS Text Alert System**

**WEATHER DELAYS - BUILDING CLOSINGS - ROUTE CHANGES**

Sign up today! Simply send a text to 84483 using your hub location as the keyword.

**Carbondale, Champaign or Edwardsville**

*System wide alerts will be sent to all hubs.*



### **IHLS Emergency / Weather Closings**

The [Office Hours page](#) on the IHLS website includes the IHLS procedures for closing due to emergencies or inclement weather. If you have not already done so, visit this page to sign up for the **IHLS Text Alert System** service. IHLS will send out text alerts for weather delays, building closings, and route changes.

### **Library Closings**

If your library is closed and this impacts your library's ability to accept delivery of items, please notify your hub's delivery manager via our [delivery help desk](#).

### **Winter Weather Tips**

As Thanksgiving nears, Illinois Department of Transportation, Illinois State Policy, and Tollway remind the public: "[Winter Weather – Get it Together](#)"

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- **Dec. 5** - Doing the Work Externally and Internally: Race, Equity, Diversity, and Inclusion
  - **Dec. 17** - Community Health Challenges: Training, Language and Programming for Libraries
  - **Jan. 14** - Responding to All: Managing Relationships with Key Constituencies
-





### **Science Kits for Public Libraries**

ATTENTION public libraries in the northern portion of IHLS! The Institute of Electronic and Electrical Engineers (IEEE), in association with Public Library Association (PLA), is offering a grant, ***Science Kits for Public Libraries***, for public libraries within the IEEE region. This grant program represents an opportunity to purchase the materials needed to develop STEM (Science, Technology, Engineering, and Math) kits that could be checked out and used in library programs; by youth groups such as Girl Scouts, Boy Scouts, and 4H; and in classrooms. The deadline to apply is **January 19, 2020**.

Information about this grant, and many more, can be found on the [IHLS Grants page](#). If you are interested in pursuing this grant but need a little help getting started, you can contact Chris Dawdy, Grant Specialist, at [cdawdy@illinoisheartland.org](mailto:cdawdy@illinoisheartland.org).

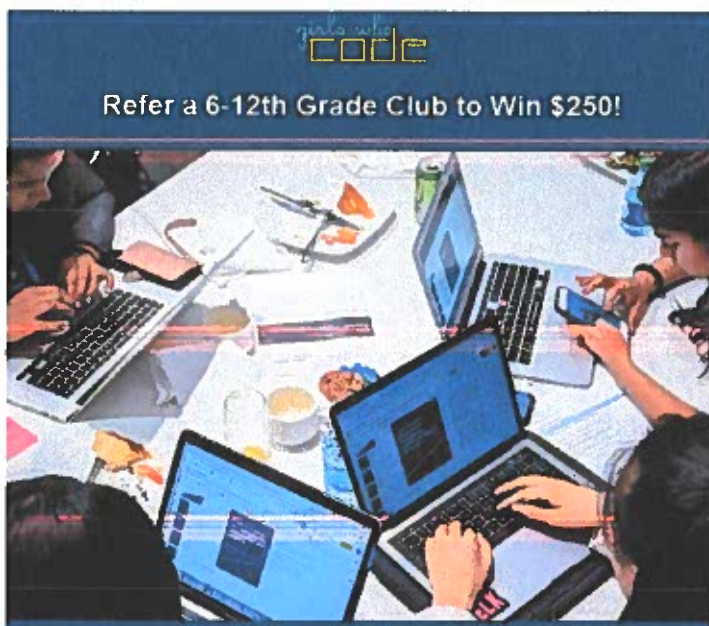


CMC staff from left to right: Ian Anderson, Cheri Schuler-Faust, Pamela Thomas, Erin Rose, and Vince Andrzejewski

## The CMC Is Here for Your Library!

The Cataloging Maintenance Center (CMC) catalogs local authors, local history, genealogy, and foreign language materials. "Special collections" can include many different things, such as Superman items, Abraham Lincoln materials, local government documents, or microfilm. We see many yearbooks, cookbooks, and family histories. [Learn More](#)

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## Girls Who Code Snacks & Raffle!

Did you know that, unlike many other grants, you can use the Girls Who Code's Club Fund of **\$300 per semester for snacks**? Make sure your community is taking advantage of this Girls Who Code (GWC) resource!

### Refer a 6-12th Grade Club to Win \$250!

Every referral you provide means another chance for girls to have access to the tools they need to succeed. Current GWC clubs that refer a community member to start their own club can enter a raffle for a \$250 Gift Card! The raffle will close on **December 1**. [Learn](#)

[More](#)

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topics and youth services librarians that would like to be part of a panel on community partnerships.

For further information or questions, check out the [RFS website](#) or contact **Betsy Mahoney**, committee chair, at [betsymahoney@smid.org](mailto:betsymahoney@smid.org) or 618-501-4785.

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We are looking for great stories about member libraries, library staff spotlights, and photos to appear in the newsletter. If you have something to share, please contact [Julia Pernicka](#), Communications Coordinator at 618.656.3216 ext. 442.

### Quick Links

[SHARE Website](#) | [SHARE Help Desk](#) | [Library Learning \(L2\)](#) | [CMC](#) |  
[Illinois State Library](#) | [Illinois Library Association](#)



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## Illinois Minimum Wage

**Rhonda Johnisee**, Illinois Heartland Library System

and

**Arla Murphy**, Workforce and Illinois Small Business Development Center at  
Southeastern College

at the

## Illinois State Library

300 South Second Street | Springfield, IL 62701-1796



### *Can't make it in person?*

**Join virtually from your library**

(Zoom link available in the L2 event)

For those attending in person,  
we hope you'll join us in extending the meeting to a local lunch spot.

## RSVP NOW VIA L2

**Members Matter** meetings are regularly scheduled forums for directors and staff from IHLS-member libraries to learn the latest regional, state, and local library news and developments. It's also an opportunity for IHLS to solicit thoughts and ideas from our members and for you to tell IHLS leadership how we can better help make your library successful.

At **Members Matter** meetings, you can:

- Discuss regional, state, and local library news, issues, and trends
- Get updates from the IHLS and SHARE Administration and Operations staff

- Ask questions and get answers on policies, available resources, and more from IHLS leadership
- Share and learn about innovative library programming with the central and southern Illinois library community
- Help other librarians work through recent issues or discuss your own

As always, we invite you and your library staff to attend in person or remotely.

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