

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 2/8/2023
7:00 PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. New CPL Head Library Clerk**
- 4. New CPL Library Board Trustee**
- 5. APPROVAL OF MINUTES**
- 6. TREASURER'S REPORT**
- 7. BILLS AND INVOICES**
- 8. COMMUNICATIONS – Illinois Heartland Library System**
- 9. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 10. NEW BUSINESS**
 - A. LIBRARY REPORT – Lori Lamping**
- 11. ADJOURNMENT**
 - A. Next Tentative Meeting Date March 8, 2023**

CLIFTON PUBLIC LIBRARY BOARD MEETING

1/11/2023

1. Welcome

2. ROLL CALL:

Board Members: Sara Faulkner, Julie Kolosky, Carol LeClaire, Nicole Brough, Sue Schafroth, and Vicky Shell were present at the 1/11/2023 Clifton Library Board meeting. Lori Lamping, Head Library Clerk, was also present. Called to order at 7:03PM.

3. SECRETARY'S REPORT:

Minutes from November 11, 2022 meeting were reviewed. A motion was made to approve the minutes by Julie, seconded by Nicole, minutes approved.

4. TREASURER'S REPORT:

Checking: December 31, 2022 - \$3,669.96

Savings: December 31, 2022 - \$72,339.57

CD: December 31, 2022 - \$14,285.24

Cash Drawer: December 31, 2022 - \$50.00

Motion to approve the report by: Carol, seconded by Sara, all approved.

5. BILLS AND INVOICES:

Amazon \$30.00 - Consumer Reports renewal

Amazon \$86.07 - dvd cases and rollers

Staples \$6.35 - desk chair

Per Capita Grant use -Amazon - \$169.20 Barnes & Noble - \$206.58

Motion to approve: Nicole, seconded by Carol, all approved

6. Communications:

Illinois Heartland Library System newsletter sent out via email prior to meeting

7. Unfinished Business:

Village Board Meeting: Nothing at this time.

8. New Business:

Library Report

Reserved Library parking sign has been removed during repaving. Was told it cannot be placed
FY 1011 Interlibrary loan and reciprocal borrowing statistical survey turned in 1/10/2022.

Annual library certification for 2023 turned in 1/10/22.

Library Report for the Village 2022 is prepared.

Illinois Public Library Per Capita Grant money spent.

Motion to approve library report: Julie, seconded by Nicole, all approved

9. Employee evaluations reviewed

Closed session

10. Adjournment:

Meeting adjourned at 8:00PM, motion to adjourn by Carol, seconded by Julie. The next meeting is February 8, 2023 at 7PM.

Respectfully submitted, Nicole Brough, Secretary



You Could Serve on the IHLS Board

Are you looking to share your love of libraries and represent the needs of your community? Bring your skills and experience to the Illinois Heartland Library System (IHLS) Board of Directors, and have an impact on the quality of library service in central and southern Illinois!

For 2023, we need public, school, academic, and special library voices to fill a number of 3-year terms:

- **2 Public Library Trustee** Representatives
- **1 School Library** Representative
- **1 Academic Library** Representative
- **1 Special Library** Representative

[Learn More & Apply](#)

Public Library Directors:

Can you think of TWO trustees who would make good candidates?

[Forward this Email to a Trustee](#)



Serving on the Illinois Heartland Library System board can be very rewarding for both the board member and the board member's library. Zachary Newell, Beverly Obert, and Stacey Carter share why they serve on the IHLS board (recorded 2021).



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MEMBER CONNECTION

news for the libraries of Illinois Heartland Library System



Jan. 18, 2023



The CMC Catalogs: Constructing Our Past

Recently, the Abraham Lincoln Presidential Library and Museum reached out to the Cataloging Maintenance Center (CMC) seeking help with cataloging their special collection of blueprints. Read about what Cataloger Eric McKinney saw in "[The CMC Catalogs: Constructing Our History](#)"!

Read "Constructing Our Past"



Do you have extra IHLS delivery bags or tubs?

IHLS is running very low on our delivery tubs and bags. Does your library have too many? Please return them with your delivery driver. Happy New Year from the delivery staff, and thank you for your continued partnership!



Consult with IHLS Marketing & Communications Experts

IHLS is rolling out an **expanded consulting program** through dedicated office hours with professional staff, and we're starting with our experts in marketing and communications. Schedule an appointment with **Marketing Administrator Shandi Greve Penrod** or **Communications Administrator Dr. Carol Hogan-Downey** as early as this week!

[Learn More & Consult an Expert](#)



Connect with Illinois library colleagues and IHLS on LinkedIn!

WELCOME!

Welcome to the following new library directors:

Lisa Grover
Director, Stonington Township Public Library

Gayle Layne
Director, Carmi Public Library

Darcy Weinheimer
Director, Doyle Library

Julie Robbins
Director, Shawneetown Public Library

Did we miss you? [Let us know](#), and we'll put you in our next newsletter!

THIRD THURSDAYS **CE**

Each Third Thursday at 10 a.m.

Next Third Thursdays:
Jan. 19, Feb. 16

Public Library Per Capita and Equalization Aid Grants

Deadline: Jan. 30, 2023

The **Public Library Per Capita Grant** was established to assist public libraries to improve and increase library services within their service areas. Grant amounts of up to \$1,475 per person served are available on an annual basis to all Illinois local public libraries.

The **Equalization Aid Grant** was established to help public libraries with a low library tax base to ensure a minimum level of funding for library services.

[Learn More and Apply for These Grants](#)



Annual Certification & ILLINET Traffic Survey

It's that time again! IHLS members must complete their annual certification and the ILLINET traffic survey in order to retain system membership. Our membership staff has updated our guide for completing this **mandatory process**. Check it out on our website!

[Visit the Certification & Survey Guide](#)

ILLINET Member Discount for Computers

Join us monthly for an important and timely library topic. Sometimes we'll host a full continuing education webinar featuring IHLS staff or guests, and sometimes we'll incorporate a CE program into our Members Matter membership update events.

[Register for an event in L2](#)

IHLS LIBRARY DIRECTORS' CHAT

Thursdays 1-2 p.m.*

*except each third Thursday

Next Chats:

Jan. 26; Feb. 2, 9, 23

Make sure you're subscribed to our "IHLS Networking, Special Interest Groups, and Social Hours" emails to receive the weekly links.

[Review My Email Subscriptions](#)

Upcoming Grant Deadlines

Jan. 31, 2023

in Libraries 2023

Discount Code: **ILLI23**

Deadline: **Feb. 24, 2023**

ILLINET members can attend Computers in Libraries 2023, organized by Information Today, Inc. The event will be held at the Hyatt Regency Crystal City in Arlington, Va., March 28-30. [View the Event Program](#)

[Register for Computers in Libraries 2023.](#)

Questions? Contact Jill Heffernan at jheffernan@ilsos.gov or 217.782.7849.



Upgrade Your Cataloging Skills with These Upcoming Opportunities

2 New Cataloging Basics Courses Added

June 19–July 30; Sept. 11–Oct. 22

The CMC has added two more sessions of Cataloging Basics to the 2023 schedule! This six-week crash course in basic cataloging dives into cataloging using RDA, the Resource Description and Access standards, and MARC, the MACHine-Readable Cataloging standards. The course will cover the MARC fields most commonly used when cataloging library items.

[Register for Cataloging Basics](#)

[Online with the CMC Webinars](#)

Innovative Technology
Education Fund

Feb. 1, 2023

ALA – Peggy Barber
Tribute Grant
RRF – Direct Service
Grants
NEA – Learning &
Leadership Grants

Feb. 5, 2023

Snapdragon Book
Foundation

Feb. 12, 2023

ALA – Eisner Graphic
Novel Growth Grant

Feb. 15, 2023

NEH – Institutes for
Advanced Topics in the
Digital Humanities

Feb. 17, 2023

STARS – Virginia Boucher
Distinguished ILL Librarian
Award

Feb. 28, 2023

ALA – Accessible & Rural
Communities Grants

March 1, 2023

FINRA Foundation
ALA – Game On! Grant

[More Info on
Grants](#)

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*. Each of these brief webinars covers a different cataloging special topic each month. A 40-minute Q&A session follows each presentation.

[Stop Wasting Time: Adding MARC 033 and 518 Fields](#)

Feb. 9, 2023

[A Global Journey: Cataloging World Languages](#)

March 9, 2023

[A Stitch in Time: Basic \(or Budget\) Book Repair](#)

April 13, 2023

[Treasure Troves of the Past: Digging into Cataloging Local History](#)

May 11, 2023

[Explore Webinars & Register](#)

Multiweek Courses

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

[Cataloging Basics](#)

March 27–May 5, 2023

[RDA Video and Audio Recordings](#)

May 8–June 23, 2023

[Cataloging Basics](#)

June 19–July 30, 2023

[Cataloging Basics](#)

Sept. 11–Oct. 22, 2023

 **My Library Is...**

Telling Libraries' Stories of Impact on Communities

Recent additions to the *My Library Is...* blog:

- [Tackling Textbook Affordability](#)
- [Sparking Creativity and Advancing Research with 3D Printing](#)
- [Making a Makerspace: A Library-Win Fable](#)
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- [My Library is...Collaborative](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#),
supported by IHLS through staff participation



New Grant Opportunities

[ALA – Peggy Barber Tribute Grant](#)

Deadline: Feb. 1, 2023

The Peggy Barber Tribute Grant is a \$2,500 annual grant that recognizes, promotes, and supports meaningful programs in libraries that have limited and/or no access to

budgetary support for programming.

[RRF Foundation for Aging – Direct Service Grants](#)

Deadline: Feb. 1, 2023, or May 1, 2023 (2 cycles)

RRF awards Direct Service Grants for projects that serve older persons living in and out of community programs.

[NEA Foundation – Learning & Leadership Grants](#)

Deadline: Feb. 1, 2023

Through the program, grants of between \$1,500 and \$5,000 will be awarded to provide resources for educators hoping to engage in professional learning that can be implemented in their classrooms.

[ALA – Game On! Grant](#)

Deadline: March 1, 2023

This program awards \$250-\$500 to assist 1 or 2 libraries, respectively, in developing gaming programs or collections for their communities.

[See More in the IMLS Grants Database](#)

More Continuing Education

Webinars & Virtual Events

[Design for Libraries: Tools and Principles for Outstanding Library Promotions](#)

Jan. 19, 1 p.m.

[Science Literacy: It's Not Just for Kids](#)

Jan. 24, 2 p.m.

[Use Strategic Communication to Influence Your Library's Stakeholders](#)

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[Tired of Hearing, "I didn't know the library did that"? Here's Your Fix!](#)

Feb. 2, 1 p.m.

[Native Stories, Native Peoples: Opportunities for Library Engagement](#)

Feb. 15, 2 p.m.

Intellectual Freedom & Censorship Webinars

For those dealing with challenges to intellectual freedom, IHLS Membership Coordinator Anna Yackle recommends these on-demand webinars:

[Hooray for Freedom! Part One: Privacy, Confidentiality, and Intellectual Freedom in the Library](#)

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Apr. 14, 2023; O'Fallon, Ill.

[American Library Association Annual Conference & Exhibition](#)

June 22-27, 2023; Chicago

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)

Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!
Send submissions to communications@illinoisheartland.org.



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A Message from Members of the IHLS Board

(00:03:45)



Serving on the Illinois Heartland Library System board can be very rewarding for both the board member and the board member's library. Zachary Newell, Beverly Obert, and Stacey Carter share why they serve on the IHLS board (recorded 2021).

For 2023, we need public, school, academic, and special library voices.

The following positions are now open for nominations for 3-year terms:

- **2 Public Library Trustee Representatives**
- **1 School Library Representative**
- **1 Academic Library Representative**
- **1 Special Library Representative**

[Learn More & Apply Now](#)

Public library directors: Can you forward this to a trustee you think would make a good candidate?

Forward to a Colleague or Board Trustee.



Illinois Heartland Library System

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iHLS
MEMBER
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Jan. 4, 2023



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ILLINET Member Discount for Computers in Libraries 2023

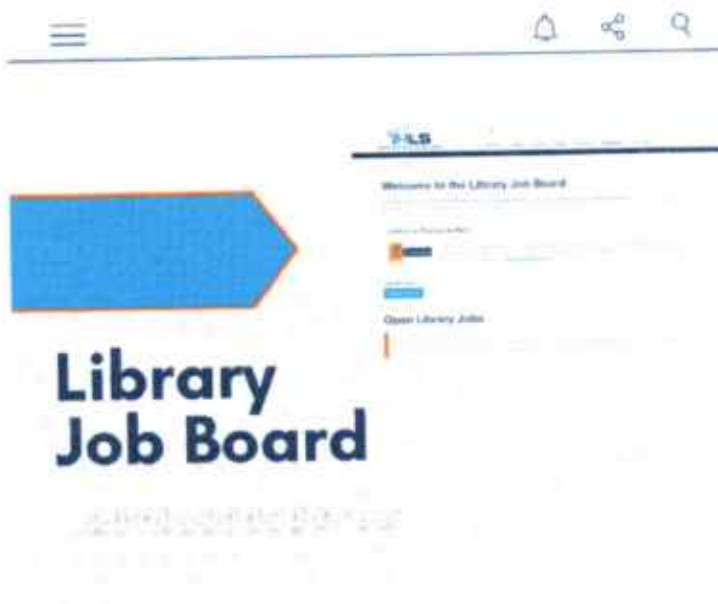
Discount Code: ILLI23

Deadline: Feb. 24, 2023.

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Questions? Contact Jill Heffernan at jheffernan@ilsos.gov or 217.782.7849.



New Job Board Submissions Process

We've streamlined our job posting submission process! Submit jobs via the [form on the website](#). As soon as an

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Upcoming Grant Deadlines

Jan. 15, 2023

IHLS staff member confirms that your post is for a local library job, it will appear on the board!

[Go to the Job Board](#)

Member Day 2022 Session Recordings Are Now Available For Registered Participants

Whether you missed the live event or you just want to revisit a particularly good presentation, your worries are over! You can access the session recordings from Member Day 2022 at the link below!

[Watch the Recorded Sessions](#)



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ISL – Live and Learn
Construction Grants

Jan. 18, 2023

NEA – Big Read

Jan. 31, 2023

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[RDA Book Training](#)

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New Grant Opportunities

[USDA – Community Facilities Direct Loan and Grant Program, Illinois](#)

Deadline: Ongoing

This program provides affordable funding to develop essential community facilities in rural areas. Such facilities provide an essential service to the local community for the orderly development of the community in a primarily rural area and do not include private, commercial, or business undertakings.

[See More in the IHLS Grants Database](#)

More Continuing Education

Webinars & Virtual Events

[Practical Strategies for Engaging Veteran and Military-Affiliated Patrons at Your Library](#)

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