

**CLIFTON PUBLIC LIBRARY BOARD MEETING
PROPOSED AGENDA FOR 4/10/2024
7:00 PM**

- 1. WELCOME**
- 2. ROLL CALL**
- 3. ELECTION OF OFFICERS**
 - President**
 - Vice President**
 - Treasurer**
 - Secretary**
- 4. APPROVAL OF MINUTES**
- 5. TREASURER'S REPORT**
- 6. BILLS AND INVOICES**
- 7. COMMUNICATIONS – Illinois Heartland Library System**
- 8. UNFINISHED BUSINESS**
 - A. Village Board Meeting**
- 9. NEW BUSINESS**
 - A. LIBRARY REPORT – Tia Varns**
- 10. ADJOURNMENT**
 - A. Next Tentative Meeting Date May 8, 2024**

CLIFTON PUBLIC LIBRARY BOARD MEETING

03/13/2024

1. Welcome

2. ROLL CALL:

Board Members: Nicole Brough, Julie Kolosky, Liz Wauthier, and Vicky Shell were present at the 03/13/2024 Clifton Library Board meeting, called to order at 7:15 pm. Tia Varns, head Library Clerk was also present.

3. L. LAMPING YEARS OF SERVICE:

Lori Lamping has completed five years of service for the Clifton Public Library and has retired.

4. SECRETARY'S REPORT:

Meeting minutes from January 10, 2024 meeting were reviewed. A motion was made to approve the minutes by Nicole, seconded by Julie. Minutes were approved.

5. TREASURER'S REPORT:

January 31, 2024 CD \$14,667.55

January 31, 2024 Savings \$68,511.31

January 31, 2024 Checking \$5837.16

January 31, 2024 Cash Drawer \$50.00

February 29, 2024 CD \$14,667.55

February 29, 2024 Savings \$68,519.45

February 29, 2024 Checking \$3,326.33

February 29, 2024 Cash Drawer \$50.00

Liz made a motion to approve the treasurers report, seconded by Nicole. All approved.

6. BILLS AND INVOICES:

Income \$29.88 from lost book repayment

Workman's comp Premium \$424.00

Liability Insurance \$750.00 paid in February but no meeting was held so approved this month.

Julie made a motion to approve the bills & invoices, seconded by Nicole. All approved.

7. Communications:

Illinois Heartland Library System newsletter sent out via email prior to meeting

8. Unfinished Business:

Village Board Meeting: No information to share.

9. New Business:

Library Report – Tia Varns

April 5th Bison or Buffalo activity From Midewin National Tallgrass Prairie

April 8th Solar Eclipse, handing out leftover solar eclipse glasses

Trying to start crochet/knitting group two Wednesdays a month

U of I will send out master gardeners for presentation and activities for gardening

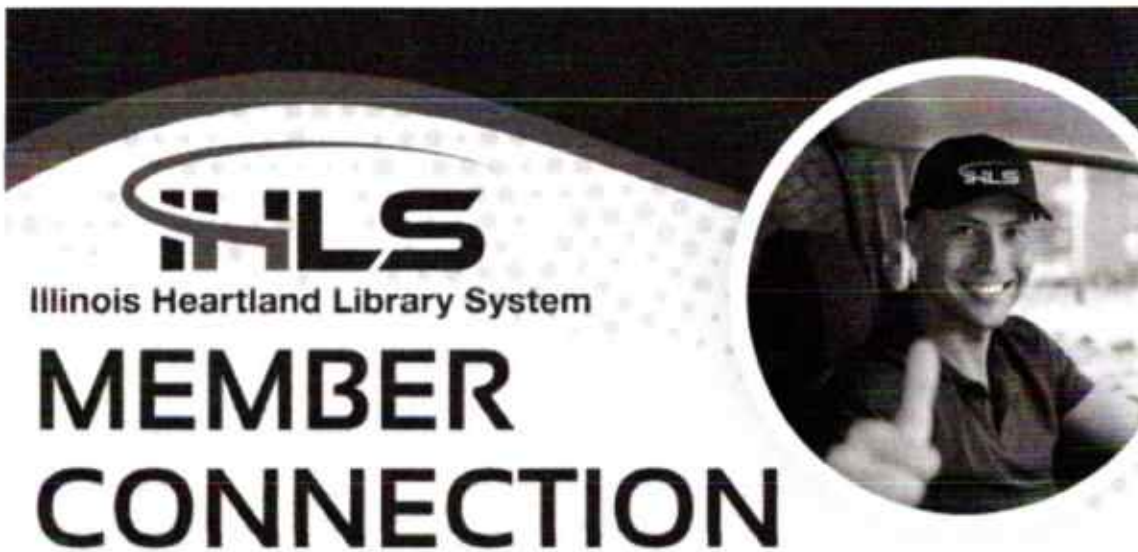
Program on identifying plants.

Motion to approve the Library Report by Julie, seconded by Nicole, all approved.

10. Adjournment:

Meeting adjourned at 7:36pm, moved to adjourn by Julie, seconded by Liz. Approved. The next meeting is April 10, 2024 at 7:00pm.

Respectfully submitted, Nicole Brough, Secretary



April 3, 2024



Pre-Conference Meet & Greet at McDill's Irish Pub

April 18, 2024, 6-8 p.m.

Registration Deadline: April 10, 2024

IHLS Members Attending Reaching Forward South? Start your conference networking early! Join us for a casual meet-and-greet the night before at McDill's Irish Pub in Collinsville. Mingle with fellow librarians and IHLS staff, enjoy complimentary food and drinks (cash bar available), and get ready for a productive conference. **Space is limited!** Don't miss your chance to connect with colleagues in this relaxed setting.

Jump To:

- [IHLS Member News](#)
 - [Human Resources](#)
 - [Cataloging Maintenance Center](#)
 - [AMHS Updates](#)
 - [Partner News](#)
 - [More Continuing Education](#)
 - [Recurring Events](#)
 - [Grants](#)
 - [Have News to Share?](#)
-

IHLS Member News

IHLS Carbondale Closed April 8

Our Carbondale hub will be closed on April 8 in anticipation of expected long delays due to the solar eclipse. Delivery from this hub will resume on April 9. If you live in or plan on traveling to the Carbondale area, we hope you enjoy watching this exciting phenomenon!



Voting for the CY2024/FY2025 Board Elections Now Open

March 15–April 15, 2024

Voting is now open for the Illinois Heartland Library System Board of Directors. **The electronic ballot was**



Connect with Illinois library colleagues and IHLS on LinkedIn!

WELCOME!

Welcome to the following new library directors:

Donica Swann
Director, Tolono Public Library District

Marci Markovic
Director, Jonesboro Public Library

sent by email to member libraries' designated contacts on Friday, March 15, 2024.

Designated contacts include the "Library Directors/Administrators" and "Regional System Contact: Annual Certification Contacts" specified by the libraries in their organizations' Library Directory & Learning Calendar (L2) profiles.

To update either of these contacts, please have your library administrator update your library's organizational profile in L2, www.librarylearning.org. Then, [contact us](#) so we can send your director or administrator a new ballot.

[Learn About the Candidates](#)

Delivery Material Hold Times and Route Cancellations

Special Meeting Recording Now Available

Are you frustrated by the recent cancellations or delays? We are working on solutions, and you can learn more about this by watching the recording of the [IHLS Members Matter Special Meeting: Delivery Issues and Solutions](#), now available on the IHLS website.

[Watch the Special Meeting Recording](#)

IHLS Members Now Have Access to 3 Library Service, Safety, and Security Webinars!

Free for IHLS-Member Libraries

We've partnered with Library 2.0 and Dr. Steve Albrecht to bring you three on-demand trainings on library service, safety, and security!

Colby Kennedy
Interim Director,
Metropolis Public Library

*Did we miss you? **Let us know**, and we'll put you in our next newsletter!*

Recurring Events



Each First Thursday of the Month

Online; 3:30–4:30 p.m.

NEW! Join us at Extra Credit, our virtual networking session for **school librarians**. Attendees earn **one hour of PDH!**

Extra Credit sessions are not recorded.

[Register for Extra Credit](#)



Each Third Thursday of the Month

Online & in Person
10–11 a.m.

[Sign Up For Access](#)



ALA Libraries Transforming Communities: Accessible Small and Rural Communities Round Two Grant Winners

Join us in congratulating [these libraries](#) on their grants! Libraries that won this grant will use the funds to make their libraries more accessible to people with disabilities. We can't wait to see how your communities benefit from these projects!

[See the Grant Winners](#)

Roundtable with Libraries Transforming Communities Grant Winners

April 24, 1 p.m.

Want to learn more about this grant and how four IHLS libraries are using their funding from Round 1? Join us for a webinar panel with some of the winners.

[Register for the LTC Grant Roundtable](#)

Join us in person at rolling locations or online for CE from a guest speaker discussing relevant topics in the library community.

This Month: April 18

Green Initiatives

Six Mile Regional LD
Granite City

MEMBERS MATTER Membership Meeting & Forum

Each Third Thursday
of the Month

Online & in Person
11 a.m.–Noon

Come join our Members Matter meetings to stay updated on the latest news and connect with peers. Attend in person at rotating locations for optimal networking opportunities!

[Register for Both Events](#)

IHLS LIBRARY DIRECTORS' CHAT

Thursdays 1–2 p.m.*

**except each third Thursday*

Next Chats:

April 4, 11, 25; May 2



Directors and Trustees: Attend an iLEAD Online Workshop

Multiple Dates, Times, & Locations ****NEW DATES ADDED!****

In-Person & Online

Are you a library trustee or director interested in helping your board reach **new heights of excellence in public service**? The **iLEAD Trustee Learning Portal** is here to help Illinois public library trustees learn the ins and outs of serving in the important government position of public library trustee—**for free, at their own pace, and on their schedule.**

Attend an upcoming workshop to learn more and find out how to begin your iLEAD Trustee journey right away!

[Register for an iLEAD Workshop](#)

Human Resources



Registration is required to receive event reminders and cancellation notices.

[View All Directors Chats](#)

Grants



OER Campus Kickstart: Award for Growing Illinois OER Programs

Extended Deadline:

April 12, 2024

This award provides funding for financial incentives to smaller college campuses and campuses with little or no support for OER programming to take some of their first steps.

Wells Fargo – Community Giving Program

Deadline: Ongoing

Grant funding is focused on projects aligned with one of four focus areas: financial health, housing affordability, small business growth, and sustainability and

Illinois Heartland Library System is looking for a new team member! We have the following position currently available within our organization:

- **SHARE Engagement Specialist** – Full-time; Edwardsville

We offer a competitive benefits package and a great work-life balance that is part of our company culture.

Promote Your Job Openings with Us! For Libraries in & near Illinois

Our Job Board is the perfect place to post your library job openings. With over 500 IHLS libraries and affiliates of other library organizations statewide, you can attract top talent to your library team.

Post to the IHLS Library Job Board



New Webinars in the Library HR Series Presented by HR Source

Cost: \$10/event or \$25/person for three sessions

If you manage other staff, you won't want to miss this! IHLS's go-to resource for HR training and assessment, HR Source, is offering this webinar designed to help participants recruit, train, and retain staff. All system members and staff are invited.

- **Effective Performance Reviews**
April 22, 10 a.m.

environmental justice.

Causality Brand Grant

Deadline: Ongoing

The Causality Brand Grant offers full (pro bono) and matching services grants to help good causes access branding, graphic design, creative services, and website design and development services at no or low cost.

UPCOMING GRANT DEADLINES

April 12, 2024

OER Campus Kickstart:
Award for Growing Illinois
OER Programs

April 15, 2024

1619 Education Impact
Grants

April 26, 2024

NFPF—Film Preservation
Grants—*applications due*

April 30, 2024

LBSS Reader's Choice Book
Award

May 1, 2024

ALA – Sara Jaffarian School
Library Program Award

May 7, 2024

Illinois National Electric
Vehicle Infrastructure
Program

May 10, 2024

- [Navigating HR Ethics](#)
May 20, 10 a.m.

[View All Library HR Webinars](#)

View all of IHLS's upcoming events on our website at www.illinoisheartland.org/events.

Cataloging Maintenance Center



Online With the CMC Webinars

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*. These brief webinars cover a different cataloging special topic each month. A 40-minute Q&A session follows each presentation.

AI and the Library World
April 11, 2024

Getting Serious About Series
May 9, 2024

[Explore Cataloging Webinars](#)

Asynchronous Cataloging Courses

ALA – John Cotton Dana
Library Public Relations
Award

May 21, 2024
NEH Research and
Development Grants

[View Our Grants
Database](#)

Resources



Koios for Google Ads Grants

Koios is a nonprofit dedicated to preserving access to public information, primarily by assisting public libraries with online discoverability and analytics. They can help you get a [Google Ads Grant](#), manage your account for you, and optimize its effectiveness.

See these resources and more in our database!

[View Our
Resources
Database](#)

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

Focus on Cataloging CDs
April 8–21

Subject Analysis
May 20–June 30

Cataloging Basics
July 8–Aug. 18

[Explore Cataloging Courses](#)

AMHS Updates

Watch this space for special updates on the [Automated Material Handling System](#) (AMH or AMHS) in each issue of the newsletter.

Automated Material Handler System LIVE Q&A

IHLS Members Matter Special Meeting

Date: May 1, 10–11 a.m.

Registration Requested by April 29*

IHLS Delivery is considering a big change to how we sort items. A large majority of the library materials transported and sorted by IHLS Delivery come from IHLS-SHARE members (93%!). An automated material handling system (AMHS) could sort these materials much faster, but it might require IHLS-SHARE libraries to add barcodes to the outside of their materials. Join IHLS Delivery and Facilities Director Colleen Dettenmeier as she discusses what an AMHS would mean for IHLS members, especially IHLS-SHARE members, should a system be acquired.

Discounts

Swank Movie Licensing

Deadline: May 10, 2024

We're partnering with [Swank Movie Licensing USA](#) to offer your library a special, discounted rate for the annual public performance license from July 2024 to June 2025. The annual license will allow you to bring movie showings to your patrons throughout the year.

LibraryIQ

Demos, Trials, & Group Discounts Available

The LibraryIQ platform seamlessly integrates with Polaris to provide detailed analysis and reporting of your circulation and collection data.

[View Our Discounts Database](#)

The absolute registration deadline is 9:45 a.m. on May 1.

New AMHS Update Now Available

EXCERPTS:

Costs/Savings Calculators

Part of the AMHS research being done seeks to help member libraries determine if they will see savings by eliminating paper transit labels, as well as to help calculate the expenses you might incur if you decide to complete barcode duplication on your own. You can [find these AMHS savings and expense calculators](#) on the AMHS info page.

Where are your Barcodes?

Do you have barcodes on the **inside** of materials that circulate through IHLS Delivery? If IHLS purchases an AMHS (a decision that will be made by the IHLS board), **SHARE-member materials that circulate through IHLS Delivery** would need barcodes on the **outside** of the materials (on the front or back cover, not on the spine). [Learn more about what this means.](#)

[Read the Full 3/20/24 AMHS Update](#)

[Visit the AMHS Info Page](#)

Partner News

Show Support for ILA's HB4224

**Legislation to Amend the Acquisition of
Treasurer Bonds for Libraries**

[Sign a Witness Slip](#)

Illinois libraries are required to acquire treasurer bonds at **50%** of the total funds received by a library in the previous fiscal year. Recently, ILA introduced [HB 4224](#), legislation to require Illinois libraries to hold a bond of 10–25% of total revenue collections from the previous fiscal year, **seeking parity with other governmental units.**

The bill has a committee hearing on **Thursday, April 4, at 8:01 a.m.** Please submit a witness slip to show your support and make a positive impact!

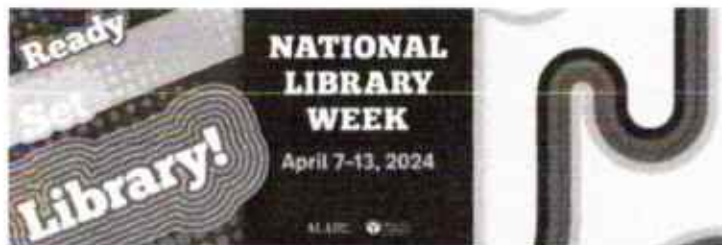
[Sign a Witness Slip for HB4224](#)

Joint Statement on Illinois Readers' Choice Awards

We're Signing in Support of the Awards

AISLE and the Rebecca Caudill Young Readers' Book Awards have released a joint statement in light of recent objections to the Illinois Readers' Choice Award lists. We're proud to join our partner organizations in signing our support for this statement.

[Learn More About the Statement](#)



Are You Ready for National Library Week?

April 7–13, 2024

This year's theme is "Ready, Set, Library!" Is your library ready and set? [Head on over to the ALA website](#) for all

the graphics and copy you need to promote and celebrate this special week!

Explore More Illinois Cultural Pass Program for Public Libraries

Registration Period: April 1–May 15

The next period for libraries to join [Explore More Illinois](#), RAILS' online cultural and recreational pass program for Illinois public libraries across the state, started on April 1! [Contact Jessica Barnes by email](#) or at 630.734.5181 for more information and to sign up.

ILA's New Bill Monitoring System

Check out the [ILA's new bill monitoring system](#). Find and track important legislation that's relevant to libraries all in one place!



Nominate Someone for an ILA Award

Deadline: May 15, 2024

We know that IHLS libraries have some of the best staff, trustees, and partners around. So, why not recognize them? Nominate a colleague for an ILA award or scholarship, and show the whole state how fabulous these folks really are!

[Learn More About ILA Awards](#)

Call for Proposals: ILA Annual Conference 2024

Peoria, Ill.

Deadline: April 5, 2024

This year's conference theme is **Libraries are Lit: Sparking Innovation and Imagination**. We will celebrate the dynamic role we play in initiating creativity, inspiring new ideas, and fostering innovation within our communities. We'll explore how we can enrich relationships that spark collaboration, inclusivity, dialogue, and understanding.

[See the Full Call for Proposal](#)



Telling Libraries' Stories of Impact on Communities

Latest additions to the *My Library Is...* blog:

- [My Library Is... Giving Away Books](#)
- [My Library is... LiteZilla Lights Up Lisle Library District](#)
- [My Library is... Designed for Its Users](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#).

*Supported by IHLS through
staff participation and promotion*

More Continuing Education

**Register for Library Advocacy and
Funding Conference 2024!**

Event Date: July 24-26, 2024

Early Bird Registration Deadline: April 15, 2024

EveryLibrary is again hosting its premier virtual Library Advocacy and Funding Conference. Learn new advocacy and funding strategies from experts from some of the largest organizations, campaigns, and elections.

IHLS members receive a 10% discount!

Discount Code: IL24

Register for the conference

Free Webinars

Selected & Upcoming

April 9, 1 p.m.

Elevating the Voices of Black Parents and Caregivers: Effective Practices for Partnership and Engagement

April 11, 1 p.m.

Beyond the Budget Crunch: Building an Affordable Collection with a Multi-Model Approach

April 17, 11 a.m.

Online Fundraising: How to Raise the Most on Your Website, Social Media, and More

April 18, 12 p.m.

Representations of Gender and Sexuality in Metadata

Find more on our website with our monthly Library Learning Roundup!

See the April Roundup

*Have suggestions, ideas, or questions about Continuing Education? Contact **Kate Kite, Continuing Education Coordinator Liaison, 618.474.9948.***

Conferences

[Illinois Information Literacy Summit](#)

April 19, 2024

[Reaching Forward South](#)

April 19, 2024, in Collinsville, Ill.

[Reaching Forward North](#)

May 10, 2024

[Illinois Library Association Annual Conference](#)

Oct 8-10, 2024, in Peoria, Ill.

[Association of Illinois Library School Educations Annual Conference](#)

Nov. 7-9, 2024, in Tinley Park, Ill.

[Illinois Youth Services Institute: Find a New Narrative](#)

Feb. 27-28, 2025

Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!

[Submit a Story](#)

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) |
[Illinois State Library](#) | [Illinois Library Association](#)





Illinois Heartland Library System
IMAGINING TOMORROW - DELIVERING POSSIBILITIES TODAY

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Unsubscribe on accident? [Subscribe](#)

IHLS Upcoming Events

Looking for continuing education, networking, or membership events?
Here's what's coming up in the next few weeks!

In this email:

- [IHLS Event Schedule](#)
- [On-Demand / Rolling Events](#)
- [For IHLS-SHARE Members](#)

Registration through L2 is requested for most events and is required to receive event reminders and recording access (when recordings are available).

[Explore All Upcoming Events](#)

FEATURED EVENT:



IHLS Pre-Conference Meet & Greet
members
at
McDILL'S
IRISH PUB

April 18, 2024 • 6-8 p.m.

IHLS Event Schedule



4/4, 4/11, 4/25, 5/2 IHLS Directors Chat

Time: 1–2 p.m.
Format: Live Text Chat

Library directors and branch leaders across central and southern Illinois get together most Thursdays for this text-based chat.

Open to: IHLS-member staff in leadership roles (directors, associate directors, district librarians, head librarians)

Cost: Free

Registration Deadline: Registration by the Tuesday before is requested in case of cancellations. Forgot to register? Join us anyway!

[Register for Directors Chat](#)



4/4 Extra Credit! School Librarian Networking

Time: 3:30–4:30 p.m.
Format: Livestream

A new monthly networking opportunity for school librarians!

Available to: IHLS-member school libraries, all staff levels

Cost: Free

Registration Deadlines: *Preferred:* two days before the event. *Final:* 3:15 p.m. day of event.

[Register for Extra Credit!](#)



4/8-4/21

Focus on Cataloging CDs

a CMC cataloging course

Time: Asynchronous with Weekly Deadlines

Format: Online Course

Cataloging CDs can be challenging—what MARC (MACHine-Readable Cataloging) fields are required, and which ones are optional? How do you fill out the fixed-field elements? Eric McKinney will guide you through the process of creating bibliographic records for CDs.

Available to: All system-member libraries statewide, all staff levels

Capacity: 35

Cost: Free

Registration Deadline: April 1 or until full

[Register for Focus on Cataloging CDs](#)

CMC cataloging services and trainings are free to all library workers in Illinois thanks to a grant awarded by the Illinois State Library, a Department of the Office of the Secretary of State, using funds provided by the US Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA).



4/9–4/11 [APPLICATION PERIOD NOW CLOSED]

Directors University 2.0

Time: 9 a.m.–5 p.m.

Format: In-Person

Location: Starved Rock Lodge & Conference Center
Oglesby

Directors University 2.0 (DU 2.0) is the continuation of the successful Directors University. Learning the basics is essential. However, to be successful as a library director, further training is necessary. DU 2.0 will dive deeper into topics that were touched on in the prior sessions.

Available to: All Illinois Library directors; priority will be given to directors who attended DU or SPLMI in 2020 or before

Cost: \$150

Registration Deadline: Applications are now closed.

Presented by IHLS in partnership with Illinois Library Association, Illinois State Library, and Reaching Across Illinois Library System.

[Register for Directors University 2.0](#)



4/11

AI and the Library World

An Online with the CMC Webinar

Time: 10–11 a.m.

Format: Livestream / Recording

Online with the CMC is a free monthly cataloging webinar; this month, are you interested in how artificial intelligence might be used in the library world? What can they do? What can't they do? Join Eric McKinney as he explores the limits of ChatGPT and BingAI as related to libraries.

Available to: All system-member libraries statewide, all staff levels

Cost: Free

Registration Deadline: At least 15 minutes before the webinar begins.

[Register for AI and the Library World](#)

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4/15, 4/16, 4/20, 5/9

Regional iLEAD Trustee Learning Portal Workshops

Time: Varies

Format: Livestream / In person

In-Person Locations: Peoria/Alpha Park, East Moline, Lake Zurich, Statewide Online

The iLEAD Trustee Learning Portal was created to help Illinois public library board members learn the ins and outs of serving in the important government position of public library trustee—for free. In this workshop, Learn how the iLEAD Trustee Learning Portal can help public library board members shine in their roles!

Available to: All Illinois public library trustees and directors

Cost: Free

Registration Deadline: *In-Person Attendance:* Registration is required; space is limited (varies by location). *Virtual attendance:* Registration is required by the day before the workshop.

[Register for an iLEAD Regional Workshop](#)

iLEAD was created for the public library trustees of Illinois by [Illinois Heartland Library System](#) using funding awarded to Illinois Heartland Library System by the Illinois State Library, a Department of the Office of Secretary of State, using funds provided by the US Institute of Museum and Library



4/18

Third Thursday CE

Green Initiatives

Time: 10–11 a.m.

Format: Livestream / Recording

In-Person Location: Six Mile Regional Library
District, Granite City

Thinking about making your library more eco-friendly? Join us for a special Earth Day event in honor of our planet! Learn from green-library veterans like Leander Spearman (Belleville PL) and Chet Brandt (Tri-City Library) and solar power expert Steve Sommers.

Available to: IHLS-member libraries, all staff levels

Cost: Free

Registration Deadline: *In-Person Attendance:* Registration is required; space is limited (varies by location). *Virtual attendance:* Registration is required by the day before the workshop.

[Register for Third Thursday CE](#)

Register for both Third Thursday CE events and IHLS Members Matter meetings through one registration link! Attend one or both.



4/18

IHLS Members Matter

Membership Meeting & Forum

Time: 11 a.m.–Noon

Format: Livestream / Recording

In-Person Location: Six Mile Regional Library
District, Granite City

Be the first to hear the latest news from Illinois Heartland Library System, SHARE, and more. Then, it's your turn! Share your library's wins, ask your peers their thoughts on obstacles you're facing, and tell us what support you could use from IHLS.

Available to: IHLS-member libraries, all staff levels

Cost: Free

Registration Deadline: 9:45 a.m. the day of the event, though registration by 2 days prior is kindly requested.

[Register for Members Matter](#)

Register for both Third Thursday CE events and IHLS Members Matter meetings through one registration link! Attend one or both.



4/18

Members At McDill's Irish Pub

A Pre-Reaching Forward South Meet-and-Greet

[Link](#)

Time: 6–8 p.m.

Format: In-person social

IHLS Members Attending Reaching Forward South? Start your conference networking early! Join us for a casual meet-and-greet the night before at McDill's Irish Pub in Collinsville. Mingle with fellow librarians and IHLS staff, enjoy complimentary food and drinks (cash bar available), and get ready for a productive conference. **Space is limited!** Don't miss your chance to connect with colleagues in this relaxed setting.

Available to: IHLS-member library staff attending Reaching Forward South

Capacity: 45 + waitlist

Cost: Free

Registration Deadline: **Wednesday, April 10, 2024** (We are unlikely to be able to accommodate dietary restrictions after the registration deadline)

Save Your Spot for Members at McDill's



4/22

Effective Performance Reviews

A Library Human Resources Webinar by HR

Source

Time: 10–11:30 a.m.

Format: Livestream / Recording (available for 7 days only)

*The performance evaluation process can be challenging. In this session, we take a look at the aspects of the performance management process including goal setting, monitoring and documenting performance, in order to prepare for and deliver performance evaluations. We will also address the skills needed to provide ongoing feedback and will review appropriate documentation guidelines. **Space is limited.***

Available to: All system-member libraries statewide, all staff levels

Capacity: 60 + waitlist

Cost: \$10 per person per webinar OR \$25 per person for [all 3 HR Source webinars](#)

Registration Deadline: April 19 at 5 p.m. or until full.

Presented by HR Source

[Register for
Effective Performance Reviews](#)



4/24

ALA Transforming Communities Grant Winners Panel

Time: 1 p.m.

Format: Livestream / Recording

Attend an IHLS panel discussion featuring four local libraries! Hear how they're using ALA Libraries Transforming Communities: Accessible Small and Rural Communities grant funding to make their spaces more accessible for people with disabilities within their communities.

Available to: All system-member libraries statewide, all staff levels

Capacity: 300

Cost: Free

Registration Deadline: 15 minutes before the session.

[Sign up to Attend the Panel Discussion](#)

CMC cataloging services and trainings are free to all library workers in Illinois thanks to a grant awarded by the Illinois State Library, a Department of the Office of the Secretary of State, using funds provided by the US Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA).



5/1

Automated Material Handler System LIVE Q&A

IHLS Members Matter Special Meeting

Time: 10–11 a.m.

Format: Livestream / Recording

IHLS Delivery is considering a big change to how we sort items. A large majority of the library materials transported and sorted by IHLS Delivery come from IHLS-SHARE members (93%!). An automated material handling system (AMHS) could sort these materials much faster, but it might require IHLS-SHARE libraries to add barcodes to the outside of their materials. Join IHLS Delivery and Facilities Director Colleen Dettenmeier as she discusses what an AMHS would mean for IHLS members, especially IHLS-SHARE members,

should a system be acquired.

Available to: IHLS-member libraries, all staff levels

Cost: Free

Registration Deadline: 9:45 a.m. the day of the event, though registration by 2 days prior is kindly requested. *Must register in order to receive an event reminder, CE credit for L2/IPLAR reports, and a recording link by email.*

[Register for Special Meeting & LIVE Q&A](#)



5/9

Getting Serious About Series

An Online with the CMC Webinar

Time: 10–11 a.m.

Format: Livestream / Recording

Online with the CMC is a free monthly cataloging webinar; this month, how do you determine if an item is part of a series? Is it a traced or untraced series? When you have MARC field 490 1_, then you must also add an 8XX field, but which one? Dr. Pamela Thomas will help you determine when to add a 490/8XX combination to your MARC bibliographic record.

Available to: All system-member libraries statewide, all staff levels

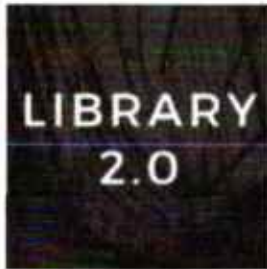
Cost: Free

Registration Deadline: At least 15 minutes before the webinar begins.

[Register for Getting Serious About Series](#)

CMC cataloging services and trainings are free to all library workers in Illinois thanks to a grant awarded by the Illinois State Library, a Department of the Office of the Secretary of State, using funds provided by the US Institute of

On-Demand / Rolling Events



On-Demand Library Service, Safety & Security Webinars with Library 2.0

Time / Format: On-Demand

Access three Library Service, Safety & Security webinars from Library 2.0 and Dr. Steve Albrecht.

Open to: All IHLS-member libraries

Cost: Free

Registration Deadline: Rolling

[Register for Access to
Service, Safety & Security.](#)



On-Demand iLEAD Trustee Learning Courses

Time / Format: On-Demand

Your Illinois public library trustees are government officials who serve as the eyes, ears, and even the heart of the community in matters about the library. Yet, trustees often need more preparation for the job. The new iLEAD trustee learning portal was created to break down the Illinois statutes for public trustees. Learning topics are divided into self-led modules and completed asynchronously when convenient for trustees' schedules.

Open to: All Illinois public library trustees statewide

Cost: Free

Registration Deadline: Rolling

[Learn More and Enroll in iLEAD](#)

*iLEAD was created for the public library trustees of Illinois by **Illinois Heartland Library System** using funding awarded to Illinois Heartland Library System by the Illinois State Library, a Department of the Office of Secretary of State, using funds provided by the US Institute of Museum and Library Services, under the provisions of the Library Services and Technology Act (LSTA).*



Gallagher

On-Demand 2024 Sexual Harassment Prevention Training

Time / Format: On-Demand

*Every employer with employees working in the State of Illinois is required to provide employees with annual sexual harassment prevention training that complies with Section 2-109 of the Illinois Human Rights Act. This self-paced module fulfills this requirement, and **your entire staff can take it.***

Open to: IHLS-member libraries, all staff levels

Cost: Free

Registration Deadline: Rolling

Presented by Gallagher Risk Control.

[Register for the 2024
Sexual Harassment Prevention Training](#)

For IHLS-SHARE Members



SHARE

FOR SHARE MEMBERS

4/9, 4/23, 4/24, 4/30

SHARE Trainings

Cataloging and Circulation Trainings

Time: Varies

Format: Livestream / Recording

Open to: SHARE members, all levels

Cost: Free

Registration Deadline: Varies

[View Upcoming Trainings from SHARE](#)

Explore All IHLS Events

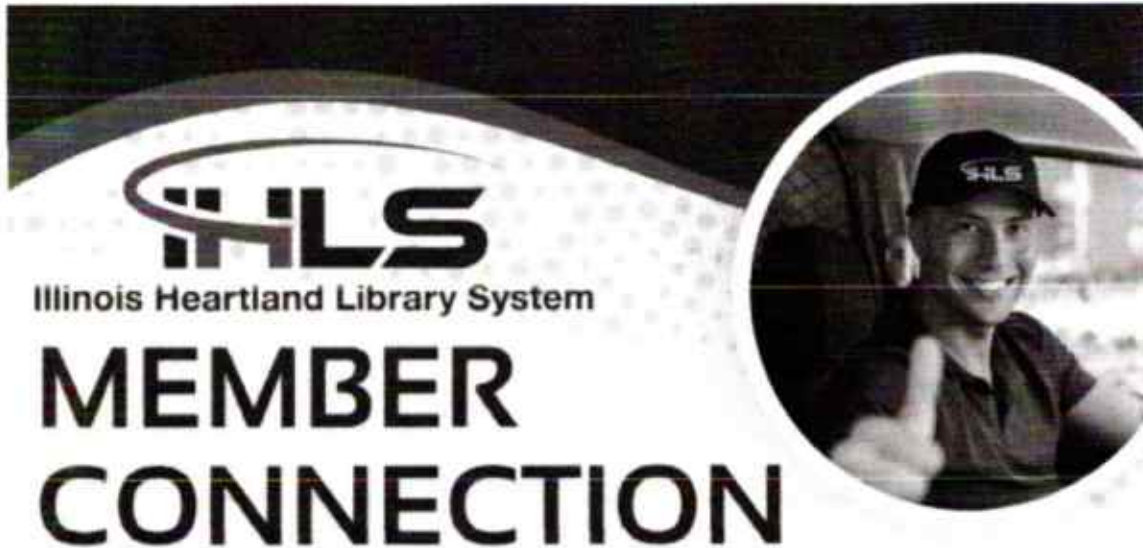


Forward to a Colleague

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Illinois Heartland Library System

MEMBER CONNECTION

March 20, 2024



Annual Certification & ILLINET Traffic Survey

Due March 31!

As the **deadline for annual certification and the ILLINET traffic survey** rapidly approaches, we want to thank all of our members who have already completed this critical task!

If you still need to finish your certification and survey, **[reach out to our membership staff for help](#)**. Completion is necessary to retain system membership. On our website, you can also find an updated guide.

[See Our Certification & Survey Guide](#)

Jump To:

- [Annual Certification & ILLINET Traffic Survey](#)
- [IHLS Member News](#)
- [Cataloging Maintenance Center](#)
- [AMHS Updates](#)
- [Partnership News](#)
- [Collaboration Opportunities](#)
- [More Continuing Education](#)
- [Recurring Events](#)
- [Grants](#)
- [Have News to Share?](#)

IHLS Member News

IHLS Carbondale Closed April 8

Our Carbondale hub will be closed on April 8 in anticipation of expected long delays due to the solar eclipse. Delivery from this hub will resume on April 9. If you live in or plan on traveling to the Carbondale area, we hope you enjoy watching this exciting phenomenon!

Save the Date

Pre-Reaching Forward South Networking Event with IHLS

Evening of April 18, Collinsville, Ill.

Join IHLS and fellow member libraries for a pre-conference networking event the night before Reaching Forward South! The location and time are still TBA, but food will be provided. Details to come soon!



Connect with
Illinois library
colleagues and
IHLS on LinkedIn!

WELCOME!

Welcome to the following
new library directors:

Colby Kennedy

Interim Director,
Metropolis Public Library

Jade Kastel

Primary Administrator,
Abraham Lincoln
Presidential Library

Amber Filbeck

Director, Shawnee
Community College

Free for IHLS-Member Libraries

We've partnered with Library 2.0 and Dr. Steve Albrecht to bring you three on-demand trainings on library service, safety, and security!

[Sign Up For Access](#)



ALA Libraries Transforming Communities: Accessible Small and Rural Communities Round Two Grant Winners

Join us in congratulating [these libraries](#) on their grants! Libraries that won this grant will use the funds to make their libraries more accessible to people with disabilities. We can't wait to see how your communities benefit from these projects!

[See the Grant Winners](#)

Roundtable with Libraries Transforming Communities Grant Winners

April 24, 1 p.m.

Want to learn more about this grant and how four IHLS libraries are using their funding from Round 1? Join us for a webinar panel with some of the winners.

MEMBERS MATTER Membership Meeting & Forum

Each Third Thursday of the Month

Online & In Person
11 a.m.–Noon

Come join our Members Matter meetings to stay updated on the latest news and connect with peers. Attend in person at rotating locations for optimal networking opportunities!

[Register for Both Events](#)

IHLS LIBRARY DIRECTORS' CHAT

Thursdays 1–2 p.m.*

**except each third Thursday*

Next Chats:

March 28; April 4, 11, 25

Registration is required to receive event reminders and cancellation notices.

[View All Directors Chats](#)

Voting for the CY2024/FY2025 Board Elections Now Open

March 15–April 15, 2024

Voting is now open for the Illinois Heartland Library System Board of Directors. **The electronic ballot was sent by email to member libraries' designated contacts on Friday, March 15, 2024.**

Designated contacts include the "Library Directors/Administrators" and "Regional System Contact: Annual Certification Contacts" specified by the libraries in their organizations' Library Directory & Learning Calendar (L2) profiles.

To update either of these contacts, please have your library administrator update your library's organizational profile in L2, www.librarylearning.org. Then, [contact us](#) so we can send your director or administrator a new ballot.

[Learn About the Candidates](#)

Delivery Material Hold Times and Route Cancellations

Special Meeting Recording Now Available

Are you frustrated by the recent cancellations or delays? We are working on solutions, and you can learn more about this by watching the recording of the [IHLS Members Matter Special Meeting: Delivery Issues and Solutions](#), now available on the IHLS website.

[Watch the Special Meeting Recording](#)

IHLS Members Now Have Access to 3 Library Service, Safety, and Security Webinars!

*Did we miss you? **Let us know**, and we'll put you in our next newsletter!*

Recurring Events



Each First Thursday of the Month

Online; 3:30–4:30 p.m.

NEW! Join us at Extra Credit, our virtual networking session for **school librarians**. Attendees earn **one hour of PDH!**

Extra Credit sessions are not recorded.

[Register for Extra Credit](#)



Each Third Thursday of the Month

Online & in Person
10–11 a.m.

Join us in person at rolling locations or online for CE from a guest speaker discussing relevant topics in the library community.

Register for the LTC Grant Roundtable



New Webinars in the Library HR Series

Presented by HR Source

Cost: \$10/event or \$25/person for three sessions

If you manage other staff, you won't want to miss this! IHLS's go-to resource for HR training and assessment, HR Source, is offering this webinar designed to help participants recruit, train, and retain staff. All system members and staff are invited.

- Effective Performance Reviews
April 22, 10 a.m.
- Navigating HR Ethics
May 20, 10 a.m.

[View All Library HR Webinars](#)

View all of IHLS's upcoming events on our website at www.illinoisheartland.org/events.



Directors and Trustees: Attend an iLEAD Online Workshop

Grants



NFPF–Film

Preservation Grants

Registration

Deadline: March 22, 2024

Application

Deadline: April 26, 2024

These grants are awarded to nonprofit and public institutions for laboratory work to preserve culturally and historically significant film materials.

OER Campus

Kickstart: Award for Growing Illinois OER Programs

Deadline: March 31, 2024

This award provides funding for financial incentives to smaller college campuses and campuses with little or no support for OER programming to take some of their first steps.

1619 Education Impact Grants

Deadline: April 15, 2024

The 1619 Education Impact Grant will focus support on collaborative and innovative projects that engage educators and students and lead to sustained impact beyond

Multiple Dates, Times, & Locations ****NEW DATES ADDED!****

In-Person & Online

Are you a library trustee or director interested in helping your board reach **new heights of excellence in public service**? The **iLEAD Trustee Learning Portal** is here to help Illinois public library trustees learn the ins and outs of serving in the important government position of public library trustee—**for free, at their own pace, and on their schedule.**

Attend an upcoming workshop to learn more and find out how to begin your iLEAD Trustee journey right away!

Cataloging Maintenance Center



Spring 2024 Interns Join the CMC Team

Join us in welcoming the CMC's new interns, Anslie Waldrep and Courtney Silver! Learn more about them in [the latest IHLS news story.](#)

Online With the CMC Webinars

Learn the nuances of cataloging and collection discoverability in 20 minutes when you attend the Cataloging Maintenance Center's *Online with the CMC*. These brief webinars cover a different cataloging special topic each month. A 40-minute Q&A session

the individual classroom level.

LBSS Reader's Choice Book Award Registration

Deadline: April 30, 2024

This grant is designed to provide one set of Readers' Choice Award books (Monarch, Bluestem, Rebecca Caudill, or Abraham Lincoln) to a school.

ALA – Sara Jaffarian School Library Program Award

Deadline: May 1, 2024

This program recognizes excellence in humanities programming in libraries that serve children in grades K-12.

Illinois National Electric Vehicle Infrastructure Program

Deadline: May 7, 2024

This program will provide up to \$50 million for the construction of 46 charging stations across the state.

ALA – John Cotton Dana Library Public Relations Award

Deadline: May 10, 2024

This program honors outstanding effective strategic communication campaigns that show results, no matter what

follows each presentation.

AI and the Library World
April 11, 2024

Getting Serious About Series
May 9, 2024

Explore Cataloging Webinars

Asynchronous Cataloging Courses

For seasoned librarians interested in exploring new avenues in metadata, and those looking to learn the fundamentals of cataloging, the Cataloging Maintenance Center provides more in-depth cataloging training for library workers across the state of Illinois. **Courses are asynchronous and free to all Illinois library workers!**

Focus on Cataloging CDs
April 8–21

Subject Analysis
May 20–June 30

Cataloging Basics
July 8– Aug. 18

Explore Cataloging Courses

AMHS Updates

Watch this space for special updates on the **Automated Material Handling System** (AMH or AMHS) in each issue of the newsletter.

New AMHS Update Now Available

size or type of library.

NEH Research and Development Grants

Deadline: May 21, 2024

The Research and Development program supports projects that address major challenges in preserving or providing access to humanities collections and resources.

Google Ad Grants

Deadline: Ongoing

Show your message to people searching for nonprofits. Libraries can apply via their friends group or foundation.

UPCOMING GRANT DEADLINES

March 6, 2024

AARP Community Challenge Grants

March 22, 2024

NFPF–Film Preservation Grants—*registrations due*

March 31, 2024

OER Campus Kickstart: Award for Growing Illinois OER Programs

April 15, 2024

1619 Education Impact Grants

April 26, 2024

NFPF–Film Preservation Grants—*applications due*

EXCERPTS:

Costs/Savings Calculators

Part of the AMHS research being done seeks to help member libraries determine if they will see savings by eliminating paper transit labels, as well as to help calculate the expenses you might incur if you decide to complete barcode duplication on your own. You can [find these AMHS savings and expense calculators](#) on the AMHS info page.

Where are your Barcodes?

Do you have barcodes on the **inside** of materials that circulate through IHLS Delivery? If IHLS purchases an AMHS (a decision that will be made by the IHLS board), **SHARE-member materials** that circulate through IHLS Delivery would need barcodes on the **outside** of the materials (on the front or back cover, not on the spine). [Learn more about what this means.](#)

[Read the Full 3/20/24 AMHS Update](#)

[Visit the AMHS Info Page](#)

Partnership News

Learn More Explore More Illinois Cultural Pass Program for Public Libraries

Registration Period: April 1–May 15

Webinar: March 21, 10 a.m.

The next period for libraries to join [Explore More Illinois](#), RAILS' online cultural and recreational pass program for Illinois public libraries across the state, starts April 1! [Contact Jessica Barnes by email](#) or at 630.734.5181 for more information and to sign up.

April 30, 2024

LBSS Reader's Choice Book Award

May 1, 2024

ALA – Sara Jaffarian School Library Program Award

May 7, 2024

Illinois National Electric Vehicle Infrastructure Program

May 10, 2024

ALA – John Cotton Dana Library Public Relations Award

May 21, 2024

NEH Research and Development Grants

[View Our Grants Database](#)

Resources

NEW RESOURCES FOR LIBRARIES

Sag Moraine

Keystone Plant Species of Illinois

Keystone species are native plants that have the most significant positive impact on the ecosystem. Review this list to find the right species to plant on your property!

Does your library have a small ILS or no ILS?

You can still participate. Join Jessica Barnes and Ashleigh Enghausen, director of Cheney's Grove Township Library, for [Explore More Illinois for Small ILS and No ILS Libraries webinar on Thursday, March 21, at 10 a.m.](#) Jessica will cover the admission process for libraries whose ILS is not supported by Explore More Illinois software or who do not have an ILS, and Ashleigh will share her experience of joining and participating in the program. **Webinar will be recorded and sent to registered participants.**

ILA's New Bill Monitoring System

Check out the [ILA's new bill monitoring system](#). Find and track important legislation that's relevant to libraries all in one place!



Nominate Someone for an ILA Award

Deadline: May 15, 2024

We know that IHLS libraries have some of the best staff, trustees, and partners around. So, why not recognize them? Nominate a colleague for an ILA award or scholarship, and show the whole state how fabulous these folks really are!

[Learn More About ILA Awards](#)

Call for Proposals: ILA Annual Conference 2024

Sag Moraine Native Plant Selector

Search and filter in the entire native plant selector, and this will take the guesswork out of choosing plants. While all plants listed are native to the Chicago region, many are also native statewide.

See these resources and more in our database!

[View Our Resources Database](#)

Peoria, Ill.

Deadline: April 5, 2024

This year's conference theme is **Libraries are Lit: Sparking Innovation and Imagination**. We will celebrate the dynamic role we play in initiating creativity, inspiring new ideas, and fostering innovation within our communities. We'll explore how we can enrich relationships that spark collaboration, inclusivity, dialogue, and understanding.

[See the Full Call for Proposal](#)

My Library Is...

Telling Libraries' Stories of Impact on Communities

Latest additions to the *My Library Is...* blog:

- [My Library Is...Giving Away Books](#)
- [My Library is... LiteZilla Lights Up Lisle Library District](#)
- [My Library is...Designed for Its Users](#)

Think you have an idea for a topic or know a writer for the [My Library Is... blog](#)? [Contact Us](#).

Supported by IHLS through staff participation and promotion

Collaboration Opportunities

Seed Library Survey for Public Libraries

Deadline: March 29, 2024

Are you interested in starting a seed library? Or do you have experience with one? If yes, then Washington

District Library CTS Manager **Ronnie Parrone** and Sallie Logan Public Library Director **Zach Huskey** need your help! Please take their **Seed Library Survey** to help identify strengths and difficulties in starting or improving a seed library. Ronnie and Zach will use the data to **develop strategies that libraries can utilize to build their seed libraries.**

The survey is open to all public library workers interested in or experienced with seed libraries.

Contact [Ronnie Parrone](#) or [Zach Huskey](#) with questions.

[Take the Seed Library Survey](#)

More Continuing Education

Register for Library Advocacy and Funding Conference 2024!

Event Date: July 24-26, 2024

Early Bird Registration Deadline: April 15, 2024

EveryLibrary is again hosting its premier virtual Library Advocacy and Funding Conference. Learn new advocacy and funding strategies from experts from some of the largest organizations, campaigns, and elections.

IHLS members receive a 10% discount!

Discount Code: IL24

[Register for the conference](#)

Free Webinars

Selected & Upcoming

March 21, 10 a.m.

[Harnessing the Power of Primary Sources: How](#)

Libraries Empower Innovative Teaching Strategies

March 26, 2 p.m.

Fostering Connection: Addressing Library Employee Loneliness

March 27, noon

Set the Path Forward with Smart Technology Decisions

March 27, 1 p.m.

Anxiety in Academia: Librarians' Guide to Recognizing, Responding, and Collaborating for Student Well-Being

Register for an iLEAD Workshop

Find more on our website with our monthly Library Learning Roundup!

See the March Roundup

Have suggestions, ideas, or questions about Continuing Education? Contact ***Kate Kite, Continuing Education Coordinator Liaison, 618.474.9948.***

Conferences

Public Library Association Annual Conference

April 3-5, 2024

Illinois Information Literacy Summit

April 19, 2024

Reaching Forward South

April 19, 2024, in Collinsville, Ill.

Reaching Forward North

May 10, 2024

Illinois Library Association Annual Conference

Oct 8-10, 2024, in Peoria, Ill.

Association of Illinois Library School Educations

Annual Conference

Nov. 7-9, 2024, in Tinley Park, Ill.

Illinois Youth Services Institute: Find a New Narrative

Feb. 27-28, 2025

Have News to Share?

Share your organization's news with IHLS and you may see it in a future newsletter!

[Submit a Story](#)

Quick Links

[Illinois Heartland Library System](#) | [Cataloging Maintenance Center](#) | [SHARE Consortium](#) | [SHARE Help Desk](#) | [Library Directory & Learning Calendar \(L2\)](#) | [Illinois State Library](#) | [Illinois Library Association](#)



Illinois Heartland Library System

IMAGINING TOMORROW - DELIVERING POSSIBILITIES TODAY

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From: Illinois Heartland Library System
Sent: Thursday, March 14, 2024 2:54 PM
To: Vicky Shell
Subject: IHLS Board Elections Start Tomorrow!



Illinois Heartland Library System



Cast Your Library's Vote In the CY2024/FY2025 Board Elections

March 15–April 15, 2024

Voting opens tomorrow for the Illinois Heartland Library System Board of Directors. **The electronic ballot will be sent by email to member libraries' designated contacts on Friday, March 15, 2024** (details below).

Seats To Be Filled:

- **1 Public Library Representative** (3-year term; must be a staff member at a public library)
- **2 Trustee for a Public Library Representatives** (3-year term; must serve on a public library board of directors)

- **2 School Library Representatives** (3-year term)

Members of the board help set the direction of IHLS. They bring to IHLS knowledge of their communities and a willingness to continually maintain and strengthen library services in Illinois. **Now it's your library's turn to have a say on each candidate.**

Who Can Vote?

The electronic ballot will be sent by email **to member libraries' designated contacts on Friday, March 15, 2024.** Ballot emails will be sent to the "Library Directors/Administrators" and "Regional System Contact: Annual Certification Contacts" specified by the libraries in their organizations' Library Directory & Learning Calendar (L2) profiles.

(To update either of these contacts, please have your library administrator update your library's organizational profile in L2, www.librarylearning.org.)

One Vote Per Library Agency

If your system membership is shared among multiple locations or branches, be sure that only one person votes on behalf of ALL combined locations. If more than one vote is received from a library, then **the first vote received is the one that counts.**

Learn more about each candidate on the IHLS Board of Directors Elections hub.

[See the Candidates!](#)

Thank you for your participation and for exercising your library's voice in the governance of Illinois Heartland Library System.



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Illinois Heartland Library System

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